

Phase 3 Management Team Minutes

Wednesday, December 2, 2020

4:00 p.m.

Webex meeting

Attendees: Jasbir Gill, chair, Alison Haynes, David Stokes, Brian Kerr, Katrin Zipperlen, Nadine Houlihan, Steve Shorlin, Claire Pratt, Suzanne Drodge, Jerry McGrath, Rick Audas, Rod Russell, Debra Bergstrom

Regrets: Tanis Adey, Carla Peddle, Heidi Coombs

Recorded by: Vivian Whelan

Topic	Details	Action Items and person responsible
Introduction and Welcome		Jasbir Gill
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	No conflicts Motion to approve agenda: Rick Audas Seconded by: Jerry McGrath All in favour	Jasbir Gill
Review and approval of prior minutes –Review of action items from previous meeting	Motion to approve November minutes: Rick Audas Seconded by: Jerry McGrath All in favour	Jasbir Gill
1. Curriculum Lead	Seems to be going smoother. The biggest issue is getting material on time. Things are coming in for the new year.	Alison Haynes
2. Assessment Working Group	Just had the block 3 exam and reassessment. Feedback has been received for those that were flagged online. There is a short turn around for	Suzanne Drodge/ Katrin Zipperlen



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	<p>results for the December 18 exam. The reassessment is the first week after the break. May not get all credits before the holidays. Move the reassessment to January 14. If final grades are not received before the holidays, it will cause stress during the holidays for those that have to reassess. The assessment working group has been giving a deadline for credits. If they don't receive a response in time, the working group will decide.</p>	
3. PESC	Absent	Heidi Coombs/ Jasbir Gill
4. Clinical Skills	<p>Clinical skills were discussed at the Town Hall on Tuesday, December 1. Clinical skills time was cut back more than expected. One-on-one seems to be working well. It's challenging if they have to be rescheduled.</p>	Debra Bergstrom
5. ILS	<p>The second ILS occurred last week. It went well with Dr. Joyce. Dr. Joyce had a hand in the cases. It works better online. Jerry hasn't reviewed the recording yet. Feedback from learners – the topic of diabetes hasn't been covered yet. Make it line up well. Dr. Joyce like the instruction with class. During the Endocrinology tutorials, there was no interaction. But when asked to turn on their cam, they did.</p>	Jerry McGrath
6. Research Curriculum Group	<p>Interviews have been conducted for the vacant position in UGME. Vivian sent an email to Phase 1 to contact the curriculum email account with mentor/project. Rod may host a Town Hall with Phase 3. Trish will set up protocols with CLSC for</p>	Rod Russell

***Our Vision:** Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*



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	<p>those that want to do Research onsite. Some want to go to the hospital, this will require something from Eastern Health. Contacting the clinical chiefs would be a good starting point. Rod did a small group session with Phase 1. He floated in and out of breakout rooms. Webex was awkward but is went as well as possible.</p> <p>Recording can only be done in the main room. David will get the chat from that and send it to Rod.</p> <p>Rick has encouraged his Community Health colleagues to record. But if it is recorded, there will be low attendance. Debra made hers interactive and the learners enjoyed it, but it takes more time.</p> <p>Let learners know that things are tight and results may be delayed. Making efforts for that not to happen.</p>	
7. Community Health & Faculty Issues	No concerns	Rick Audas
8. Physician Competencies	Deferred	Stephanie Atkinson
9. Learner Issues	<p>There were issues with the obstetrics radiology lecture, there was no pointer. They couldn't see what she was talking about.</p> <p>Some lecture are mandatory. Some doesn't have mandatory on schedule but are mandatory. Patient</p>	Claire Pratt/ Nadine Houlihan



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	<p>Safety wasn't marked as mandatory but it was mandatory. COWG has been discussing this and it will be brought to UMGS this month.</p> <p>Out of province learners are struggling with clinical skills. It was one in-person per month, there will be more in the new year. Most were travelling back and forth. Can they get more notice of when they are scheduled and can they be condensed into one month. Stress is high and morale is low. The hardest part is scheduling. This will have to go back to Kelly and CLSC. Some sessions take longer than others. Looking at logistics. Deb will bring to Maria.</p> <p>Some didn't finish the summative last year. Can some individuals who are in the same household, double up with in-person clinical skills. No, there is no space to do this safely with 2 learners, 1 SP and 1 preceptor.</p> <p>From the Town Hall and talking about other schools, can the pass mark be lowered to 60 or 65% like other schools? It would reduce stress. The pass grade is floating using the Hofstee method. The pass mark can be as low as 62%. No more than 10% can receive a fail.</p> <p>Jasbir received a question from one learner. The formative clinical skills was a head to toe physical exam. Most submitted their exam, but some hadn't. It is a valuable exercise to submit via video. There</p>	
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	<p>were concerns regarding privacy when recording from home. Some don't have someone else or they are not comfortable. Certain parts of the body can be omitted to be examined if they are uncomfortable. It will be discussed at the next clinical skills meeting.</p> <p>With regard to mandatory, some sessions have to be attended. May removed 'mandatory' and replace with 'attendance required'. It is being discussed.</p>	
10. Accreditation Updates	<p>The timeline for the visit is April 3 - 6, 2022. Begin DCI in the new year. There are some changes with DCI. Review committee will be set up in February or March. Enlist learners in April. Mock visit late 2021. Learners can work on ISA over the summer.</p> <p>Communications are working on a new website for the new year. Everyone should be aware of policies and procedures, know what they are and where to find them.</p>	Brian Kerr
11. Next meeting	<p>Next meeting January 6, 2021</p> <p>Motion to adjourn meeting: Debra Bergstrom Seconded: Rick Audas All in favour</p>	