



Phase 3 Management Team Minutes

Wednesday, August 5, 2020

4:00 p.m.

Zoom meeting

Attendees: Jasbir Gill, chair, Rick Audas, Heidi Coombs, Alison Haynes, Nadine Houlihan, Brian Kerr, Claire Pratt, Carla Peddle, Katrin Zipperlen, Vivian Whelan

Regrets: Jerry McGrath, Rod Russell, Tanis Adey, David Stokes, Suzanne Drodge, Debra Bergstrom, Steve Shorlin

Topic	Details	Action Items and person responsible
Introduction and Welcome	Welcome to the new Phase 3 reps, Nadine Houlihan and Claire Pratt	
Agenda review - Review for Conflict of Interest - Confirmation of Agenda		
Review and approval of prior minutes –Review of action items from previous meeting	Deferred, no quorum. No concerns	
1. Curriculum Lead	Went through troublesome issues for the fall. Reached out to faculty. The objectives are being updated. PNS lab proposed to add a new objective. There is a UGMS meeting next week. We can do an E-vote to bring to UGMS.	
2. Assessment Working Group	absent	
3. Research Curriculum Group	Nothing new. Will connect with students to identify any issues.	
4. Clinical Skills	absent	

***Our Vision:** Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*



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<p>5. PESC</p>	<p>7710: Overall mean is down due to Covid-19 and remote learning – 3.8. A new item, content delivery, received 3.5. Online material received the lowest rating. Learning environment, evidence based, and self-directed learning received the highest rating.</p> <p>Summative assessment is down. Formative assessment is up. New content delivery due to Covid-19 received 3.5. PowerPoint only received 1.7. Live webcast received 4.7. Teleconference received 2.8. The modes of delivery are being looked into by HSIMS.</p> <p>It is good to have call-in options. Pre-recorded is well liked. Good to have sessions released before time slot. Good to have options besides live because of Wi-Fi issues. Teleconference line is sometimes too busy and can take 30 minutes to get through.</p> <p>7720: clinical skills. The mean was 4.4. For content delivery, online material received the lowest rating. The highest rating was for positive learning environment. Days in Violence should be in-person.</p> <p>Pre-recorded received the highest rating for content delivery. Disappointed that the OSCE was cancelled. Online methods are not the same as hands on.</p> <p>7730 received 4.0, same as last year. Assessment mean is the same as last year. Research skills was low. Online worked well for Ethics discussions.</p>	
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	<p>7740 P4P, impacted by Covid-19. Struggling to deliver online. There will have to be some online sessions before the start of Phase 4. The response rate was 18%. Course well organized received 2.4. It did not prepare them for clerkship. Means were all down. Can they have suturing kits to practice? Having kits available is a good idea. Eastern Health orientation is hard to do. It is unclear how much time is needed to complete the sessions.</p> <p>7750 CE received 4.0. Response rate was 14%. Assessment is down to 3.6 due to Covid-19. Community placements were cancelled. The essays were based on their last visit. The final assignment should have been based on a different topic than the visit. Steve is working on faculty development for the fall.</p>	
6. ILS	absent	
7. Student Issues	<p>Help is needed when the professors use live sessions. Clicking through modules is rushed. Radiology didn't have pointers, which made it hard to follow along. It is good to have pointers for Radiology and Pathology. Online sessions are going overtime compared to in-person classes. Independent learning modules were different. There was no recording, they were just slides.</p> <p>They are anxious about clinical skills. There are concerns with virtual anatomy labs. Hard to see specimens. Can they visit the MELSS labs?</p>	



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	<p>Not all professors include contact information. Uploaded lecture that can be downloaded are helpful. Speaker notes are helpful. Different modes of delivery increase the stress level. Zoom and YouSeeU are the best. Going forward, HSIMS will support Webex. A moderator for each cohort will be provided by HSIMS. The class prefers pre-recorded. Some faculty don't want to record live lectures. Rick will encourage Community Health to record. An email to faculty has been drafted, add 'encourage recording' of live sessions.</p>	
8. Faculty Issues	No issues	
9. Accreditation Updates	The visit has been proposed for April 2021. Taryn Hearn and Brian Kerr will put together a revised timeline for accreditation.	
10. In Camera Session re Professionalism Concern (student reps recused)		
Next Meeting	September 2, 2020	