

Phase 3 Management Team
April 3, 2019
1600- 1730
M2M240
Minutes

Present:

Jasbir Gill – Chair, David Stokes, Gerona McGrath, Stephanie Pomeroy, Alison Haynes, Diana Deacon, Jerry McGrath, Steve Shorlin, Tanis Adey, Carla Peddle, Debra Bertstrom, Rick Audas via videoconference, Vivian Whelan

Regrets: Brian Kerr, Katrin Zipperlen, Rod Russell

1.0. Review/Approval of Agenda

Added ILS to agenda

2.0. Review/Approval Minutes March 6, 2019

3.0. Business Arising

4.0. Standing Items

4.1. Integrated Learning Sessions – Report

- ILS has been going good. Susan had specialists and family physicians lined up but yesterday one couldn't make it. A designate for family medicine and specialists contacts needs to be assigned. Learners should have both. Vina Broderick is the new Family Medicine Lead. A plan is needed for all ILS sessions with ILS Leads.

4.2. Assessment Working Group – Report

- There is nothing outstanding. Receiving good participation from instructors. Topics are being covered. Everything is running smoothly. The assessment plan for 2019-2020 is being prepared.

4.3. Research Curriculum Working Group – Report

- No updates.

4.4. Clinical Skills – Report

- The theme based curriculum will help line up with clinical skills.
- The OSCE and 1.5 days of Days in Violence is during the same week as a block exam. This should be separated.

4.5. PESC – Report

- Faculty evaluations are continuing. Course evaluation is at the end of the year. There are too many evaluations. Luke MacMillan, Olga Heath and Gerona McGrath will look at how evaluations are conducted. Something will be put in place for September. A QI session needs to be added before the year ends.

4.6. Curriculum Lead

- A curriculum oversight groups has been started. A theme based curriculum has been proposed. Hoping to have approval by UGMS in May. Alison, David and Brian have been meeting with UCLs.

- An extra 30 minutes for *Sexual Dysphoria* has been approved by UGMS. UGMS has also approved the removal of *Cerebellum/Basal Ganglia*. Alison is working on forms for minor or major changes.

4.7. Student Issues

- *Days in Violence* is a heavy topic. The OSCE and block exam were in the same week. Separate them next year. Hematology tutorials were early in this block.
- The CFMS AGM is September 20-22. No exams will be schedule around that time.
- Instructors are still going overtime. A notice has been placed on the podium and top of the monitor that sessions are to be 50 minutes. Sometimes waiting for students to sit down may cause an instructor to go overtime. Most lecturers who go overtime say that they have too many objectives. Some content overlaps, this needs to be looked at. Maybe objectives could be reduced. The level of content may be too high for the learners.

4.8. Faculty Issues - Discussion

- No report.

4.9 Accreditation

- Taryn Hearn and Brian Kerr are meeting with all units to discuss issues.

5.0 **New Business**

5.1. **Lecture change**

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6.0 **Date Next Meeting: May 1, 2019**