

**Phase 2 Management Team**  
**September 14, 2016**  
**1600- 1730**  
**M2M240**  
**Minutes**

**Present:** Lisa Kenny, David Stokes, Don McKay, Jinelle Ramlackhansingh, Barton Thiessen, Diana Deacon, Carla Peddle, Katrin Zipperlen, Sathya Pushpa, Maria Goodridge, Gerona McGrath, Mike Hogan, Lesley Turner, Norah Duggan, Vereesh Gadag

**Regrets:** Amanda Pendergast, MacKenzie Turpin, Kirsty Tompkins, Peter Gregory

**1.0. Review/Approval of Agenda**

No additions

**2.0. Review/Approval minutes from June 8, 2016**

Motion to accept: Maria Goodridge

2nd: Vereesh Gadag

All in favour.

**3.0. Business Arising** (Integrated into Standing Items)

**4.0. Standing Items**

4.1. Assessment

- The patient course and Clinical Skills are completed. Components of Special projects and Community Engagement are on going. No current assessment issues.
- Assessment plans for Phase 2 class of 2020 will be reviewed at SAS and next Phase 2 Management team meeting.

4.2. Evaluation

4.2.1. QI Sessions, ILS focus groups, block reviews, and faculty evaluations

- Course evaluations reports for The Patient course, ILS and Clinical Skills have been completed. The courses evaluations for Special Projects and Community Engagement will be realized on Oct 3, 2016. Theses evaluation reports will be reviewed at the next Phase 2 Management Meeting.
- PESC acknowledges the need for faculty evaluation of scholarly teaching. The Department of Medicine is proposing a forum for evaluation of scholarly teaching within the discipline.

4.3. ILS/Life-long Learning

4.3.1. New ILS assignment framework

- The second ILS assignment has been assessed. Student has performed well in the application of the principles of life-long learning.
- As content has been shifted between phases we need to start work on the ILS stems for Phase 2 class of 2020.

Life-long Learning

- Although the pathway outlined to facilitate achievement of the life-long learning curriculum is sound it is clear from student feedback that in phase 2 we are expecting students to apply knowledge and skills of assessment of creditability of resources before they have completed critical appraisal.

The ILS working group has rearranged the ILS assignment requirements from Phase 1 to Phase 3 to allow students to work through the life-long learning curriculum in a graduated manner.

- We aim to develop a visual aid that captures the longitudinal deliverable of the life-long learning curriculum across all phase. Maybe there could be something animated showing the integration across phases.

#### 4.4. Special Projects/Physician Competencies

##### 4.4.1. Special Projects/Physician Competencies Lead

- Position remains vacated.

##### 4.4.2. Independent Projects

- Katrin is the primary coordinator with Kirsty and Lisa. There are no major issues.
- Need for 8 faculty to assess posters and presentations for Research Day on September 29 at 10:00 – 12:00 and 1:00 – 3:00. All phase 2 team members committee to act as assessors or send delegate.
- Katrin reports that phase 1 class of 2020 has all been matched with mentors.

#### 4.5. Clinical Skills

##### 4.5.1.

- Class of 2020: There are issues associated with the completion of clinical skills in time for the OSCE on June 10, 2017. This issue is secondary to the availability of CLCS and the loss of 5 weeks from phase 2. There are currently Neurology sessions scheduled after the OSCE . There are ongoing discussions to resolve as issues as all content taught in phase 2 must be assessed in phase 2. Options include separate assessment of neurology clinical skills versus moving neurology clinical skills to phase 3.

##### • 4.6 Phase 2 Schedule

- The Community Placement will change for Class of 2020. In Phase 1 student as assigned four half-days of shadowing. Phase 2 will contain the Rural Visit/Community Engagement. Phase 3 will contain the Black Bag.
- Cardiology and some Neurology have moved from Phase 2 to Phase 3 and some Psychiatry moved into Phase 2. ILS sessions will look different than last year.
- For the Class of 2020 the community visit and independent projects are scheduled in April, before and after spring break.

#### 4.6. Student Issues

- Most issues are integrated into the standing items.

- Anatomy teaching concerns. Students are concerned about the removal wet specimen labs secondary to ventilation issues. There are ongoing meetings to address this and all aspects of the new anatomy curriculum.

**6.0**    **Date Next Meeting:**    TBD