

PHASE 2 MANAGEMENT TEAM MEETING		DATE	May 10, 2017
		ROOM	M2M240
	Dr. Lisa Kenny, Phase 2 Lead		
MEMBERS:	Dr. Jinelle Ramlackhansingh, Curriculum Manager, UGME Dr. Vereesh Gadag Dr. Pushpa Sathya, ILS Dr. Lesley Turner Dr. Barton Thiessen, Assessment Dr. Krista Brown Dr. Norah Duggan Dr. Maria Goodridge, Clinical Skills Dr. Mike Hogan, Assessment Dr. Amanda Pendergast, Phase 1 Lead Dr. Kirsty Tompkins Dr. Don McKay, Associate Dean, UGME Katrin Zipperlen Gerona McGrath Carla Peddle, UGME Coordinator Diana Deacon, Assessment Mr. David Stokes, HSIMS Dr. Steve Shorlin, Faculty Development Akshay Sathya, Class of 2020 Rebecca O’Leary, Class of 2020		
PARTICIPANTS	Lisa Kenny, Maria Goodridge, Gerona McGrath, Rebecca O’Leary, Vereesh Gadag, Carla Peddle, Katrin Zipperlen, Vivian Whelan, Mike Hogan, Amanda Pendergast, Lesley Turner		
REGRETS	Pushpa Sathya, Diana Deacon, Don McKay, Barton Thiessen, David Stokes, Jinelle Ramlackhansingh, Steve Shorlin, Norah Duggan		
RECORDING SECRETARY	<i>Minutes Recorded – Transcribed by Ms. Vivian Whelan</i>		
NEW MEMBERS			

MINUTES

AGENDA	ITEM	DISCUSSION	ACTION
1.0. Review/ Approval of Agenda			
2.0. Review/Approval minutes from March 13		Deferred	
3.0. Business Arising		Integrated into Standing Items	
4.0. Standing Items	4.1. Assessment	There are no major issues. Ongoing issues with rescheduling of reassessment.	
	4.2. Evaluation	No major update	
	4.3. ILS/Life-long Learning		
	4.4. Physician Competencies	<p>Research Day is coming along. Faculty assessors are in place.</p> <p>There are issues with the variability of experiences with the research curriculum. We need faculty development for mentors and clearer expectations for students. There is currently an issue in Phase 3 as students have attempted to complete very large project which are not attainable within the limited timeframe allotted to independent projects.</p> <p>Changes to population health curriculum. We will invite Dr Mathews to present to the next phase 2 meeting.</p>	<p>Research Meeting. May 11, 2017</p> <p>Action: Invite Maria Mathews to the next meeting to present the proposed switching of Biostats and Epi. from Physician Competencies to Community Engagement.</p>

	4.5. Clinical Skills	There are no new concerns. Dr. Goodridge continues to work on the issue inconsistency between clinical skills tutors	
	4.6. Community Engagement	The community visit was well received. There was a minor issue with some students not adhering to the outlined schedule. There were a couple of issues with coordination/ communication with community stakeholders. Dr. Duggan will follow up with community health.	
	4.7. Student Issues	Integrated in standing items	
5.0 NEW BUSINESS			
6.0 NEXT MEETING		TBD	