

Phase 2 Management Team

June 1, 2015

1600- 1800

M2M240

Minutes

Present: Dr. Lisa Kenny (Chair), Diana Deacon, Gerona McGrath, Carla Peddle, Dr. Mike Hogan, Dr. Maria Goodridge, Dr. Barton Thiessen, Dr. Don McKay, Dr. Lyn Power via teleconference, David Stokes, Steve Shorlin, Cassandra Hawco, Dr. Vereesh Gadag, Dr. Lesley Turner, Dr. Pushpa Sathya, Vivian Whelan.

Regrets: Cecily Stockley, Chris Harty

1.0. Review/Approval of Agenda

No new items.

2.0. Review/Approval minutes from May 4, 2015

Postponed. Will be approved via email.

3.0. Business Arising

4.0. Standing Items

4.1. Assessment

4.1.1. Phase 2 Assessment update

- The 3 summative assessment has been completed. The new UGMS process for “reassessment required” has been applied to this assessment.
- There is persistent issue with formative and summative questions not being received in a timely manner. We need clear processes to feedback this information to associate Deans and Discipline chairs.

Action: Dr. McKay and Diana will review the data and prepare a report to feedback this information to faculty.

- Formative and summative assessment items are improving in quality however further improvements are needed.
- The process for follow up on assessment items not reviewed has modified. Originally a follow up e-mail was send by UGME on behalf of the Associate Dean Dr. McKay. This task was temporarily done for Mrs. Juanita Barrett, Curriculum Implementation Specialist. UGME will take back this role.
- Dr Lyn Power introduced a program called Shark FM. David Keegan and his group at University of Calgary use this tool to generate clinical based questions. Once question is generated and tested parameters can be changed to create new questions. The program is user friendly. Diana will connect with Lyn to get further information on the program.

Action: Diana Deacon will connect with Lyn.

4.1.2. UGMS directed change in assessment plan for the patient course.

- UGMS has approved that no more than 5% of the class are required to reassess for the rest of this academic year.
- Dr. McKay congratulated the Assessment Working Group for their hard work.
- New assessment structure for next iteration of Phase 1, 2, and 3 will proposed by SAS.

4.2. Evaluation

4.2.1. Phase mid-point evaluation data was reviewed by Gerona Mcgrath

- Dr. Alan Goodridge and Gerona reviewed the mid-point review.
- The overall score was 3.7. The lowest score was 3.3 for content not being posted on D2L on time. The highest scored was 4.0 for the learning environment.
- PESC is developing a process to feedback to facilitators who are attempting to cover too much content in sessions. Attempts will be made to tease out issues with content delivery methods, scope of objectives and assigned time to cover objectives.
- Students would like to have therapeutics sessions earlier in the Phase. Lisa will meet with Dr. Tabrizchi to review the objectives for Pharmacology. There will be an attempt to bring recommendations to UGMS. There was limited Pharmacology in the old curriculum.

4.2.2. Covered in Evaluation and Student issues

4.3. Phase 2 Schedule Class of 2019

4.3.1. Approach to acute illness

- The Phase 2 schedule is currently being worked on by Lisa and David.
- It has been proposed that all of Anatomy move to Phase 1.
- There is a request to move Epi and Biostats Phase 1.
- Ongoing effort to link Clinical Skills to the content. Neurology has challenges as the bulk of clinical neurology is in Phase 3. Faculty have been reminded that the course content sometimes is not covered prior to clinical skills.

4.4. ILS/Life-Long Learning

4.4.1. Assignment Update

- The assignments are very important to achieve accreditation standard ED5A
- Phase 2 students have completed one assignment in this phase. Students will complete one more assignment in Phase 2 and two in Phase 3 to assess their progression in the development of lifelong learning skills.
- Dr. Kenny will have a Q&A with the class tomorrow regarding ILS and the assignment.
- Need to identify who is qualified to grade the assignments.
- The grader needs to know the content of Phase 2.
- Issues with assignment were discussed. Changes were proposed
- The assignment is due next Friday, June 12. Phase 2 Lead to grade second ILS assignment.

Action: Recommend to SAS and ILS working group to change the Rubric for ILS assignments to address issues.

4.5. Special Projects/Physician Competencies

4.5.1. Special Projects/Physician Competencies

Dr Gadag voiced the concerns of some faculty about the weighting of assignments. Particularly the Emerging Infectious Diseases presentation is assigned 2% of Special Projects. I was assigned 10% in the old Infectious Disease course. Although the 2% appears low it reflects the same weighting in the curriculum.

4.5.2. Independent Projects

4.5.2.1. Temporary replacement for Independent project coordinator still needed

- Dr Kristy Thompkins is currently on sabbatical and we are unable to find a replacement. Carla Peddle to co-lead the Independent Projects with Dr Kenny.
- Most students will adhere to a well mapped out timeline and project proposal.
- Students with a research background can complete independent projects.
- Students who have done a systematic review in Phase 1 are being asked to build on their work and develop a research question move on research proposal and/or an ethics application.

4.5.2.2. Ongoing need for mentors.

- Carla Peddle and Dr Kenny are working with students and faculty to link students with mentor.

4.6. Teaching/Learning Methods

No update

4.7. Student Issues

- The current block is difficult for students. Neuroanatomy lectures will not taught in the same block as Head and neck in the next iteration of phase 2.
- There have been improvements in tutorials with the use of tutor guides. The goal is to have tutor guides for all tutorials. There is a need to reflect on how tutorials are assessed. There is a perception that no new content should be in the tutorial.
- There has been a couple of scheduling issues this phase. These issues have been addressed.
- Leave Policy Issues – Leave Policy is clearly outlined in the student handbook.
- Concerns were voiced over the limited number and mandatory sessions verse available leave days
- Clinical Skills has its own rubric to determine of how many clinical skills a student can miss.
- UGME records all of the leave requests for Phases 1, 2, and 3.

6.0 Date Next Meeting: July 6, 2015