

PHASE 2 MANAGEMENT TEAM MEETING		DATE	January 30, 2017
		ROOM	M2M240
	Dr. Lisa Kenny, Phase 2 Lead		
<b>MEMBERS:</b>	Dr. Jinelle Ramlackhansingh, Curriculum Manager, UGME Dr. Vereesh Gadag Dr. Pushpa Sathya, ILS Dr. Lesley Turner Dr. Barton Thiessen, Assessment Dr. Krista Brown Dr. Norah Duggan Dr. Maria Goodridge, Clinical Skills Dr. Mike Hogan, Assessment Dr. Amanda Pendergast, Phase 1 Lead Dr. Kirsty Tompkins Dr. Don McKay, Associate Dean, UGME Katrin Zipperlen Gerona McGrath Carla Peddle, UGME Coordinator Diana Deacon, Assessment Mr. David Stokes, HSIMS Dr. Steve Shorlin, Faculty Development Peter Gregory, Class of 2019 MacKenzie Turpin, Class of 2019 Akshay Sathya, Class of 2020 Rebecca O’Leary, Class of 2020		
<b>PARTICIPANTS</b>	L. Kenny, J. Ramlackhansingh, B. Thiessen, D. Stokes, M. Goodridge, G. McGrath, R. O’Leary, A. Sathya, P. Gregory, M. Turpin, V. Gadag, L. Turner, N. Duggan, C. Peddle, K. Zipperlen, V. Whelan, K. Tompkins, M. Hogan, D. Mckay, P. Sathya, S. Shorlin		
<b>REGRETS</b>			
<b>RECORDING SECRETARY</b>	<i>Minutes Recorded – Transcribed by Ms. Vivian Whelan</i>		
<b>NEW MEMBERS</b>			

MINUTES			
AGENDA	ITEM	DISCUSSION	ACTION
1.0. Review/ Approval of Agenda		Added Community Engagement	
2.0. Review/Approval minutes from November 7 and 16, 2016		Fix some spelling errors from both sets of minutes.	<b>Motion to approve with spelling errors fixed: Barton Thiessen Seconded: Vereesh Gadag All in favour</b>
3.0. Business Arising		Integrated into Standing Items	
4.0. Standing Items	4.1. Assessment  4.2. Evaluation 4.2.1. QI Sessions	<p>The students just completed summative one and students have received the unadjusted grade. Ongoing communication with Faculty to support and encourage the creation of new exam questions. MESC has created a fantastic resource to aid Faculty in the creation of a sound assessment questions. This interactive PDF has been distributed to all UCLs.</p> <p>Students voiced concerns about the timing of reassessments. The last cohort of students reported that 7 days was insufficient time to prepare for reassessments. The current students feel that the reassessment dates are too close to the next exam. The entire phase management team agreed if possible reassessment should occur 10 days after the exam.</p> <p>PESC will present the Phase review at the next meeting. Dr. Kenny reported that first QI was not well attended. Students will receive a reminder prior to the next QI session that this session is mandatory sessions as many students were under the impression that QI is not mandatory. This session is a two-way line of communication between the students and the phase management team.</p>	

	<p>4.3. ILS/Life-long Learning</p> <p>4.3.1. Need for facilitators and assessors</p>	<p>Dr. Kenny reported attendance issues in the large group session. Dr. Steve Shorlin takes attendance for the small groups. The ILS working group has worked to address student concerns regarding redundancy issues with the large group sessions. In the PESC review of ILS Class of 2019, several students reported feeling disadvantaged because other students didn't attend the large group. They felt students who did not attend the large group session had the potential of extra study time. Action: Dr Shorlin will remind students that the large group session is mandatory</p> <p>The facilitator schedule has been filled except for one session on June 22. Dr. Sathya reports the stem generation process is going well.</p>	
	<p>4.4. Physician Competencies</p>	<p>Resolution from an action items from December minutes:</p> <p>4.4.1 Ethics application versus ethics exercise. Students who don't require ethics approval will have to do the exercise. The Head, Division of Public Services at HSC library, Lindsay Alcock, who has extensive experience with the ethics department will review the exercise. We recognize that students expressed some concerned about the utility of completing and ethic exercise however all student need an opportunity to be exposed to the ethics process.</p> <p>4.4.2 Students voiced some concerns about the relevancy of Physician Leadership Certificate. PESC is undertaking a full evaluation of the course for the Class of 2017. We recognize that PLC topics are more relevant when students have more exposure to clinical settings. UGME will consider moving more modules into phase 4.</p>	
	<p>4.5. Clinical Skills</p>	<p>There continues the perception among students about discrepancies among the facilitators. This was a particular issue during MSK. Some tutors presented extra MSK special tests. Dr. Goodridge will continue to</p>	

		<p>remind tutors to cover the session objectives to use Bates as a guide. Students are requesting more MSK. Dr. Goodridge will work towards adding a fourth session next year.</p> <p>Students report variable expose to the OSCE assessment rubric. Dr. Goodridge will remind tutors that all students should view the Rubric for the OSCE but student can't keep a copy.</p> <p>Student report that the revised respiratory demo was really good. Dr. Kenny reported that having two standardized patients for the full session may not be necessary.</p>	
	4.6. Community Engagement	<p>Resolution from an action item from December minutes:</p> <p>Dr. Norah Duggan reported back on the issues regarding the rural visit, "We had considerable difficulty securing an adequate number of rural sites for this course. We had ample urban sites, but the vast majority of students were requesting rural sites and were contacting preceptors outside the match to try to get a placement to a site they were not matched to. In one such case, a student directed contacted a preceptor who agreed to take an additional student. However, to be fair to the other students, it explained to the preceptor and the student involved that any extra place had to be offered to students who requested that site. The logistics involved in trying to place students in a site of choice is massive and takes hours for us to complete. We try our best to meet as many students' requests as possible. However, to throw out several days' work and start over from scratch every time we identified a new site is an unrealistic expectation."</p>	
	4.7. Student Issues	Curriculum issues. The students asked if myocardial infarction could be added to the Phase 2 curriculum.	
5.0 NEW BUSINESS		Today is Peter and MacKenzie's last Phase 2 meeting. Dr Kenny thanked them on behalf of the Phase 2 Management Team for their contribution.	
6.0 NEXT MEETING		TBD	