

Phase 2 Management Team
February 10, 2016
1600- 1800
M2M240
Minutes

Present: Lisa Kenny, David Stokes, Steve Shorlin, Diana Deacon, Gerona McGrath, Maria Goodridge, Jinelle Ramlackhansingh, Vereesh Gadag, Lesley Turner, Pushpa Sathya, Vivian Whelan, Mike Hogan, Cecily Stockley, Barton Thiessen, Lyn Power via teleconference, Norah Duggan, Mackenzie Turpin, Carmen Grinton

Regrets: Cassandra Hawco, Amanda Pendergast, Don McKay, Carla Peddle, Katrin Zipperlen, Kirsty Tompkins

1.0. Review/Approval of Agenda

No additions

2.0. Review/Approval minutes from January 18, 2016

Motion to accept: Lesley Turner

Seconded by: Pushpa Sathya

All in favour.

3.0. Business Arising (Integrated into Standing Items)

4.0. Standing Items

4.1. Assessment

4.1.1. Assessment Plans for Class of 2019

- Students need clarification on the due date for the deliverables and Poster for independent project.
- Student request information on which sessions will be covered on summative assessments. Students would like the document with all the due dates.
- The students are requesting that summative 2 be moved before the Easter break. Action: Lisa will review with all stakeholders to see if this is feasible.
- The formative assessment in Clinical Skills has been reintroduced as written formative feedback must be given whenever possible

4.2. Evaluation

4.2.1. QI Sessions, ILS focus groups, block reviews, and faculty evaluations

- Phase 2 QI will adopt the format used in Phase 1. Student issues are sent though Gerona to the phase lead prior to the QI session. This format was more efficient and the students found it more effective.
- ILS evaluation reports review. ILS working group is continuing to address the issues outlined. Student and Faculty focus group data is current being generated. Gerona will present the report at the next PESC meeting.
- Block reviews have been done in Phases 1 and 3. After each block, an email is sent to faculty who taught during the block and asked for their input. This will continue with Phase 2.

- Faculty evaluations have been sent after each block. There is a request for more frequent evaluation request but this is technically difficult. Students request faculty pictures.
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4.3. ILS/Life-long Learning

4.3.1. Stem Update

- Family Practice facilitators have not been assigned. Family practice will provide this information this week.
- There are 7 ILS sessions compared to 9 last year.
- Pushpa will take responsibility to ensure sub-specialty facilitators.
- It is recommended that a family physician and a specialist facilitate ILS. In exceptional situations a Resident can facilitate.

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4.3.2. ILS assignment - Need for assessors

- A call went out. Three responded.
- Students need constructive feedback.
- Students need to receive their rubric data.

4.4. Special Projects/Physician Competencies

4.4.1. Special Projects/Physician Competencies Lead

4.4.2. Independent Projects

4.4.2.1. Independent Project Curriculum

- Covered in assessment

4.5. Clinical Skills

4.5.1. Update

- No changes.

4.6. Teaching/Learning Methods

- Haven't had any meetings but work is continuing.
- Receiving feedback from students regarding different teaching methods of what worked well and what didn't.
- They have been working with faculty to improve tutorials and other teaching and learning methods.
- Lisa will bring it to UGMS.

4.7. Student Issues

- Phase 1 promotion has not occurred in a timely manner. The Promotions Committee is planning to meet within the next couple of weeks.

4.8. Phase 2 meeting time

- Everyone agreed to have the Phase 2 Management Team meetings on the second Wednesday of the month.

6.0 Date Next Meeting: March 9, 2016