

PHASE 2 MANAGEMENT TEAM MEETING		DATE	December 8, 2016
		ROOM	M2M240
MEMBERS:	Dr. Lisa Kenny, Phase 2 Lead Dr. Jinelle Ramlackhansingh, Curriculum Manager, UGME Dr. Vereesh Gadag Dr. Pushpa Sathya, ILS Dr. Lesley Turner Dr. Barton Thiessen, Assessment Dr. Krista Brown Dr. Norah Duggan Dr. Maria Goodridge, Clinical Skills Dr. Mike Hogan, Assessment Dr. Amanda Pendergast, Phase 1 Lead Dr. Kirsty Tompkins Dr. Don McKay, Associate Dean, UGME Katrin Zipperlen Gerona McGrath Carla Peddle, UGME Coordinator Diana Deacon, Assessment Mr. David Stokes, HSIMS Dr. Steve Shorlin, Faculty Development Peter Gregory, Class of 2019 MacKenzie Turpin, Class of 2019 Akshay Sathya, Class of 2020 Rebecca O'Leary, Class of 2020		
PARTICIPANTS	L. Kenny, D. Stokes, J. Ramlackhansingh, G. McGrath, P. Gregory, M. Turpin, A. Sathya, R. O'Leary, C. Peddle, D. Deacon, V. Gadag, P. Sathya, L. Turner, B. Thiesson		
REGRETS	M. Goodridge, M. Hogan, K. Zipperlen		
RECORDING SECRETARY	<i>Minutes Recorded – Transcribed by Ms. Vivian Whelan</i>		
NEW MEMBERS	Rebecca O'Leary and Akshay Sathya from the Class of 2020 were welcomed to the Team.		
MINUTES			
AGENDA	ITEM	DISCUSSION	ACTION

		<p>Another issue for some of the students was the utility of the Ethics exercise. Those that had to do it said that it wasn't very helpful. Do a survey to see if it needs to go to HREA or IKER. Students are probably doing the Ethics exercise when they don't need to fill out an application. The exercise should not be the same as the application. Sometimes the preceptor wouldn't read it. Students have reported losing some of the input and then have to redo. The exercise is quite lengthy. Students who don't need ethics approval shouldn't have to fill out the same application as the students who need ethics approval.</p> <p>Another issue was Poster Day. The Poster Day was held in one room and the students were divided into groups. When one group is clapping it is hard for the other groups to hear. Maybe it can move to breakout rooms next time.</p> <p>QI sessions were reduced in Phases 1 and 3. Phase 2 has a QI session every two weeks, which is too many. There should be about one a month. Feedback is sometimes lost in translation. Feedback from the SAS rep, UGMS rep, ILS form, and RGS may not match. Students would like to receive feedback. It needs to be address who takes care of what issues. QRS is anonymous. If there is a problem with a faculty member, the name should not be included on QRS and should be evaluated using the faculty evaluation. QI sessions can be used to address faculty issues. Phase 3 changed, there is a vote on issues to see if it needs to be discussed.</p>	<p>Action: Jinelle will communicate with Kirsty that there needs to be an ethics application for the students that don't require ethics approval that is different than those who require approval.</p> <p>Action: If there are specific comments about the ethics exercise on the PESCS report, Lisa will add them.</p> <p>Motion: It was proposed to have QI sessions once per month. Motedioned by: Lisa Kenny Seconded by: Lesley Turner All in favour</p>
	<p>4.3. ILS/Life-long Learning</p> <p>4.3.1. New ILS assignment framework</p>		
	<p>4.4. Special Projects/Physician Competencies</p>		

	4.5. Clinical Skills		
	4.6. Student Issues		
5.0 NEW BUSINESS		No new business	
6.0 NEXT MEETING		TBD	

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