



# Phase 2 Management Team Minutes

Monday, November 1, 2021

4:00 p.m.

Webex

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Attendees: Heather Jackman (Chair), Stephanie Atkinson, Maria Goodridge, Alex Darmonkow, Alison Haynes, Katie Bonner, Katrin Zipperlen, Steve Shorlin, David Stokes, Michelle Simms, Heidi Coombs

Regrets: Tanis Adey

Recorded by: Vivian Whelan

Topic	Details	Action Items and person responsible
Introduction and Welcome	Alex Darmonknow, class rep, and Katie Bonner, class President were introduced and welcomed.	
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	No conflicts or changes	
Review and approval of prior minutes - Review of action items from previous meeting	Motion to approve: Maria Goodridge Seconded: Alison Haynes All in favour	
1. Business Arising	No new business	
2. Assessment SAS Reports	Patient II assessment report: Assessment was primarily theme MCQ. Pass mark is modified by the Hofstee method. The pass	

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	<p>scores ranged from 63-70%. There are no concerns for the reliability coefficient. Theme 3 exam had a fail percentage of 1.2. The mean score for the exams was 79.8, which is similar to the past. Last year some exams were not invigilated which reflected a higher mean score. There were two exam that had a higher number of items flagged. Challenge cards are also reviewed.</p> <p>Learners were asked to provide feedback for the course as a whole. The response rate was 20% and the mean rating given was 3.8. One comment was that they would like to receive answers for the formative questions along with an explanation.</p> <p>MED 6750 Clinical Skills II: There is a summative assessment report and a summative OSCE. The learners did quite well and no reassessments. The percentage that received exemplary was 37.8, which is average. The overall mean rating was 3.9 for the effectiveness of the assessment. A few respondents commented on the history section of the OSCE and only having 5 minutes to complete the task.</p> <p>The OSCE was different, it was done virtually. Instructors felt that the history station was less</p>	
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	<p>impacted than the physical stations. This year it is planned to be in-person.</p> <p>MED 6770 Physician Competencies II: The majority of the methods used are assignments or presentations. Learners are doing quite well. Marks range from 74.8 to 100%. There was a larger number of learners that had to reassess the Lifelong Learning assignment. Also, some failed the reassessment. The issue may be communication and what the TAs should expect. There will be some training materials for the TAs so that they are aware of what their job is and what the objectives are. The course mean is similar to previous years.</p> <p>The response rate for feedback was 18%, down from 28% in the previous year. Respondents gave a mean rating of 4.0.</p> <p>MED 6780 Community Engagement II: The Phase 2 Community Visit was done virtually. The overall mean for summative assessment was 84.2, which is in line with previous years. There were no reassessments. The mean rating for program evaluation was 4.2. Which is quite a significant difference from the previous year. This</p>	
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	<p>may be because there were changes that had to be done due to COVID.</p> <p>Rating for assessment was 4.2, which is an improvement from last year. Maybe because the structure went back to a more normal delivery.</p>	
<p>3. Evaluation Phase 2 Evaluation Reports</p>	<p>Patient II received 4.1 overall, compared to 4.0 last year. Response rate was 20%. Four items were rated below 3.5, the four modes of virtual delivery. The lowest was pre-recorded lectures without PPT slides – 1.4 and the highest were online modules – 2.4.</p> <p>The course overall mean score was 4.1. Topics were integrated effectively received 4.0. Block 5 was not long enough for the content included. Tutorials received 4.5. Point of Care Ultrasound received 4.5. CanMEDS Competencies received 4.0. Content delivery during COVID-19 was 3.0 due to the unfavourable modes of delivery. Some comments from learners - there were no in-person labs, there were recycled lectures from last year, it was challenging and isolating to do everything online and there was general disorganization. Live Webex, small group learning, and pre-orecorded lectures worked well. 16 out of 80 filled out the forms.</p>	



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	<p>6760 Clinical Skills II Received 4.2 overall, which is the same as last year. The response rate was 21%. Three items rated below 3.5</p> <p>The lowest rated item was online material being available in advance of the session. The highest rated items with the positive learning environment. Some felt that it was unorganized and that some materials, schedules, were distributed late.</p> <p>Review of learned skills rated 4.3 compared to 4.5 last year.</p> <p>Curriculum delivery during COVID-19 had a mean score of 3.6, compared to 3.9 last year. Small group sessions were preferred. It is hard to conduct a physical virtually. One-on-one sessions were helpful.</p> <p>6770 Physician Competencies received an overall score of 4.1, compared to 4.2 last year. Response rate was 18%, down from 28% last year. Three items rated below 3.5, all in the content delivery section. The lowest rating of 3.9 was for the organization of the course, and the highest was 4.3 for a positive learning environment.</p>	
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	<p>Curriculum evaluation had a mean score of 4.1. The lowest rating of 3.5 was for Critical Appraisal. The highest rating of 4.7 was for HELM.</p> <p>Content delivery during COVID had a mean score of 3.8, same as last year. There were mixed reviews of online learning vs. in-person. It was difficult to communicate with research supervisors at times.</p> <p>Community Engagement received 4.1 overall, compared to 3.6 last year. The response rate was 18%. There were four items below 3.5, all un content delivery. All scores were up except content delivery.</p> <p>The course overall received a mean score of 4.1 compared to 3.6 last year. The lowest rating, 3.7, was the organization of the course. The highest rating, 4.5, was the opportunities for self-directed learning.</p> <p>Curriculum evaluation received 4.3 overall. The lowest rating, 4.0 was Community Engagement placement. The highest raing, 4.5, was for Indigenous Health and Global Health &amp; Non-</p>	
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	<p>communicable diseases. The mean score was 3.9, same as last year.</p> <p>Content delivery had a mean scored of 3.4. The lowest rating, 28, was pre-recorded lectures without PPT slides. The highest rating, 4.5, was pre-recorded lectures with PPT slides. There were mixed reviews regarding virtual learning vs. in-person.</p>	
4. The Patient	No issues. The schedule is still in draft. The last block is fairly heavy.	
5. Community Health		
6. Physician Competencies	No issues	
7. Clinical Skills	Phase 2 assessment will be looked after by members of the clinical skills committee.	
8. Student Issues	Can anatomy lab exams be added to the schedule?	
9. Accreditation		
10. New Business		
Next Meeting	January 2022	

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