

Phase 2 Management Team Minutes

Monday, May 10, 2021

4:30 p.m.

Webex

Attendees: Heather Jackman (Chair), Brian Kerr, Fiona Landells, Georgia Darmonkow, Jennifer Leonard, Katrin Zipperlen, David Stokes, Barton Thiessen, Alison Haynes, Heidi Coombs, Michelle Simms, Steve Shorlin, Carla Peddle, Maisam Najafizada, Jacqueline Costello

Regrets: Tanis Adey, Amanda Pendergast, Stephanie Atkinson

Recorded by: Vivian Whelan

Topic	Details	Action Items and person responsible
Introduction and Welcome		
Agenda review - Review for Conflict of Interest - Confirmation of Agenda		
Review and approval of prior minutes - Review of action items from previous meeting	Motion to approve: Georgia Darmonkow Seconded: Barton Thiessen All in favour	
1. Business Arising		
2. Assessment	There is nothing new. Sent requests for new questions. Coming up to the need for new	

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	<p>questions due to the open book exams this time last year. The new questions received will be reviewed for the next exam.</p>	
3. Evaluation	<p>Clinical skills groups are too small for peer assessment. They used to be 5 or 6 learners but now the groups have only 4 learners. ILS groups can be used instead. Peer assessment is due on May 26. The clinical skills groups have only met twice, not enough for peer assessment. Learners suggested using the Community Engagement groups. They have spent more time together, virtually.</p> <p>Motion to use Community Engagement groups for the Peer Assessment due on May 26: Stephanie Atkinson Seconded by: Georgia Darmonkow All in favour</p> <p>PESC There was a QI session today. There were only 3 responses for forms for QI. It is better to do QI directly after a block, not several weeks later.</p>	
4. The Patient	<p>No issues. A few minor changes were implemented. The rest of the changes are for next year.</p>	



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5. Community Health	Community Engagement team re: Reflections: Can mini reflections be done instead of one large one? A number of learners enjoyed Community Engagement while others did not. Some had little to no responses from communities. If virtual next time, assign the communities earlier, such as January, so that they have more time to communicate and arrange meetings.	
6. Physician Competencies Research Day	Overall, attendance was poor. But everyone is doing well. Contact faculty to see if the issue is for attendance.	
7. Clinical Skills	If in-person clinical skills are cancelled, the OSCE will have to be modified.	
8. Student Issues	Update peer assessment so that the feedback given is on the correct learners. During the last reassessment, the original exam was posted instead. This will be discussed as the assessment meeting tomorrow.	
9. Accreditation		
10. New Business		
Next Meeting	June 7, 2021	

*Our Vision: Through excellence, we will integrate education, research and social accountability
to advance the health of the people and communities we serve.*



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