

Phase 2 Management Team Minutes

Monday, March 8, 2021

4:00 p.m.

Webex

Attendees: Heather Jackman (Chair), Ian Williams, Georgia Darmonkow, Katrin Zipperlen, Michelle Simms, Stephanie Atkinson, Steve Shorlin, Alison Haynes, Brian Kerr, Maria Goodridge, David Stokes, Heidi Coombs

Regrets: Tanis Adey, Barton Thiessen, Jacqueline Costello, Carla Peddle

Recorded by: Vivian Whelan

| Topic | Details | Action Items and person responsible |
|--|---|-------------------------------------|
| Introduction and Welcome | | |
| Agenda review - Review for Conflict of Interest - Confirmation of Agenda | No conflicts | |
| Review and approval of prior minutes - Review of action items from previous meeting | Motion to approve Feb 1, 2021 minutes: Maria Goodridge Seconded: Georgia Darmonkow All in favour | |
| 1. Business Arising | | |
| 2. Assessment | Exam 2 was written this morning. This one was more difficult. The Community Engagement II reflection assignment is based on the number of | |

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| | <p>sessions. Heidi Coombs' Indigenous Health session is included.</p> <p>A lot of questions on the exam were not the correct format. Some included words like 'except' or 'least likely' etc. The team tries to exclude those but that's what they were left with. About 90% of questions are usually challenged. The team looks at performance of questions and the challenges. If less than 40% get a question correct, the question is reviewed. They then discuss with faculty. If credits are given, it can be a couple of answers or all answers that are correct. Faculty are reminded of the format of questions.</p> | |
| 3. Evaluation | <p>There was a QI session today. Next time, schedule a longer QI session. The number of last year's lecture captures and going overtime is an ongoing issue. Those going overtime expect the learners to do extra on their own time. It is easy to go over 50 minutes.</p> <p>The workshop includes recording lectures and is coming up in two weeks. They should focus on what is important. The issue is that when asked to re-record, it can be last minute which results in a schedule change. If recordings are received over the weekend for Monday morning, it results in a</p> | |



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| | member from HSIMS working overtime. We have no control over what the instructors release. It is their own private property. They don't have to release anything. The challenge with the Medical school is the number of faculty and various teaching techniques. This has been an issue for some years. | |
| 4. The Patient | Curriculum change: there are 13 minor changes with anatomy, lectures and labs. Most are rewording or adding objectives. | |
| 5. Community Health | No report | |
| 6. Physician Competencies Research Day | There is nothing outstanding for research. The format of Research Day may be similar to last year. | |
| 7. Clinical Skills | Clinical skills are back to virtual. They were halfway through Respiratory and GI. They will need some in-person skills for those sessions that were missed. May have to happen in September. Hoping to have in-person MSK sessions in May. Learners will have an SP to take histories. | |
| 8. Student Issues | With regard to faculty owning their presentation, is there a MUN wide document? Talk to the policy person. There might be something in the MUNFA | |

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| | agreement. Home page on D2L states 'Intellectual property of faculty.' Georgia will email Heather with question breakdown of procedures and flow of decision-making. Discuss at next QI. A communications guideline is being created. There is a document that was shared with the class of 2023 and 2024. | |
| 9. Accreditation | | |
| 10. New Business | | |
| Next Meeting | | |

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