



Phase 2 Management Team Minutes

Thursday, March 12, 2020

4:00 p.m.

2M240

Attendees: Heather Jackman (Chair), David Stokes, Steve Shorlin, Katrin Zipperlen, Maisam Najafizada, Yaswanta Gummadi, Michael Hand, Brian Kerr, Maria Goodridge, Barton Thiessen, Jacqueline Costello, Vivian Whelan

Regrets: Tanis Adey, Alison Haynes, Diana Deacon, Jennifer Leonard, Carla Peddle

Topic	Details	Action Items and person responsible
Introduction and Welcome		
Agenda review - Review for Conflict of Interest - Confirmation of Agenda		
Review and approval of prior minutes - Review of action items from previous meeting	Motion to approve minutes from February 3, 2020: Maisam Najafizada All in favour	
1. Business Arising	Course goals and objectives are being reviewed so that they better match resequenced schedules. The Phase 2 team will review the documents.	
2. Assessment	MUN rules regarding assignment extension conflict with the Faculty of Medicine rules. It is up to the Phase lead to approve/deny deferred exams and assignments. We can deviate from MUN policies. UGME rules should be followed. If there is anything	

***Our Vision:** Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*



Phase 2 Management Team Minutes

Thursday, March 12, 2020

4:00 p.m.

2M240

	missing in the policy, it should be brought to UGMS. All leaves and deferrals are recorded and tracked.	
3. Evaluation	<p>The block 2 exam was on Monday. About 25% of the class received below 70%. More than 60% of the questions were challenged. There will be several credits. A lot of the challenged questions were cardiology. When faculty tell HSIMS to use previous questions, HSIMS doesn't know if there was material not covered.</p> <p>There was a lot of overtime with cardiology. Phase 3 had the same issues with cardiology. Barton spoke to some of the cardiologists to shorten their lectures. Are objectives realistic for the time given?</p> <p>Learners know the day of the exam if they may have to reassess.</p>	
4. The Patient		
5. Community Engagement	<p>Session objectives are almost done. Everyone has been placed for community visit. Some learners have trips planned during Easter. MUN and Eastern Health have banned outbound travel. They may have to quarantine for two weeks upon return. There are ongoing meetings regarding COVID-19.</p>	



Phase 2 Management Team Minutes

Thursday, March 12, 2020

4:00 p.m.

2M240

6. Physician Competencies	<p>13 learners need ethics. There is no backlog.</p> <p>ILS: the first session was last week. The new approach seems to be going well. The learners thought it was good. Any changes in assessment will have to be approved by UGMS.</p> <p>Can stems be longer? They are short with a lot of time left over. Maybe time can be shortened.</p>	
7. Clinical Skills	<p>No issues. Today's session was sent out late. GI communication is next week. GI just started. Maria will send an email to the class of how to prepare.</p>	
8. Student Issues	<p>Tutors are going overtime. Summative and formative questions are not reflecting lectures. Faculty receive plenty of reminders for content. Some faculty send material to a learner who then distributes it on Facebook. The learner should send it to HSIMS for posting on D2L. D2L is considered an extension of the classroom. Content should not be posted on Facebook due to possible copyright infringement.</p> <p>There is a new position in the class – Reassessment Coordinator who will</p>	

***Our Vision:** Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*



Phase 2 Management Team Minutes

Thursday, March 12, 2020

4:00 p.m.

2M240

	coordinate study groups for those who have to reassess.	
9. New Business	MUN – if anyone is returned from an active COVID-19 zone, they must self-isolate for 14 days.	
10. ILS		
Next Meeting		