



Phase 2 Management Team Minutes

Monday, January 13, 2020

4:00 p.m.

2M240

Attendees: Heather Jackman (Chair), David Stokes, Alison Haynes, Heidi Coombs, Diana Deacon, Katrin Zipperlen, Maria Goodridge, Brian Kerr, Yaswanta Gummadi, Steve Shorlin, Barton Thiessen, Vivian Whelan

Regrets: Maisam Najafizada

| Topic | Details | Action Items and person responsible |
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| Introduction and Welcome | | |
| Agenda review - Review for Conflict of Interest - Confirmation of Agenda | | |
| Review and approval of prior minutes - Review of action items from previous meeting | Move a portion under Assessment to Evaluation | Send June and July minutes for a e-vote |
| 1. Business Arising | <p>The new procedure for curricular procedure for making changes is to divide into minor and major curriculum content changes. As part of the process for minor curriculum content changes, they are submitted and reviewed by the COWG, and approved if appropriate. Then it is brought back to the Phase Management Team and UGMS for information purposes.</p> <p>There are a lot of changes because all objectives are being reviewed with the</p> | <p>Motion to put forth the major change for Pharmacology: Maria Goodridge Seconded: Yaswanta Gummadi All in favour to bring it to UGMS</p> |

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| | <p>Undergraduate Content Lead. Most of the changes are minor with rewording of objectives and some modifications of the Medical Council of Canada objectives. If anyone would like to make changes, a change request form can be provided.</p> <p>There is a major change for Pharmacology, added an objective for translational research. There is no time change.</p> <p>There is a major change for Microbiology and Infectious Diseases. 10 objectives were removed and 13 new objectives were added for Approach to Tuberculosis.</p> <p>COWG is looking at course goals for each course because of the shuffling and allocation of most of the content in the patient courses. Feedback is wanted should anything be added or taken away. Proposed changes will go to the Phases Teams before going to UGMS. Objectives that aren't looked in detail because they don't affect assessment. Some goals have moved to other course. The course goals can be viewed on CBlue. Some of the goals are outdated or not associated with this course anymore.</p> | <p>Motion to put forth the changes with Microbiology and Infectious Disease: Maria Goodridge Seconded by: Yaswanta Gummadi All in favour to bring to UGMS</p> |
| 2. Assessment | The exam review group had one meeting and will continue to meet weekly. Assessment | |



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| | <p>maps were up before the holidays and everything is going well.</p> <p>SAS received a request for a session explaining the Hofstee and reassessment. A session has been added on January 29 @ 12:00 for both Phases.</p> <p>One learner met with Heather re: visual disorder. The learner can contact the Blundon Centre if special needs are required. If accommodate is recommended, then the Faculty of Medicine has to fulfill it. The assessment team can work with the learner, also.</p> | <p>Vivian Whelan will add the Reassessment info session to the schedule on January 29 @ 12:00</p> |
| <p>3. Evaluation</p> | <p>Statement regarding online material being available always scores the lowest. Faculty do not have to provide online material. Some faculty do submit online material in a timely manner but there are some that don't submit anything. The sentence will stay on the course evaluation but PESC will look at rewording it.</p> <p>Faculty pictures are challenging. Some learners suggested that they may forget who a faculty member is if they just taught one session. The faculty evaluation form includes all faculty that taught. It would be labour intensive to embed a photo of each faculty member each time the evaluation is sent out.</p> | |

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| | <p>A link can be added to the faculty member's page on the Faculty of Medicine website but not all have a picture and not all faculty have a website. But it might help remind the learners who the faculty member was.</p> <p>The first ILS is on January 31.</p> | |
| 4. The Patient | | |
| 5. Community Engagement | | |
| 6. Physician Competencies | <p>An introduction was done with the Phase 3 class. Documents have been uploaded to Brightspace. Research plan is due by February 7.</p> | |
| 7. Clinical Skills | <p>Clinical Skills starts tomorrow, January 14.</p> | |
| 8. Student Issues | <p>Students are enjoying the current block. There is a lot of anatomy and physiology.</p> <p>To pass a block exam, 70% or Hofstee pass is needed. The OSCE is different. Criteria for a passing the patient course and the OSCE is included on the assessment plan.</p> | |
| 9. New Business | <p>The promotions meeting is tomorrow.</p> | |
| 10. ILS | <p>Discussions are ongoing to have a balanced approach that is responsive to the learners without losing the overall goals of ILS.</p> | |

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| | Looking at delivery of ILS and the Can med roles. Phase 2 will be slightly different from Phase 1. Steve will attend the first ILS to explain. Changes are based on student feedback. Plan to reduce repetition in the large group. Learner responsibility will increase gradually. There's not a lot of talk about health advocacy or leadership. They will be encouraged to be broader in their approach in terms of those Can med roles. This should help with repetition. A guide will be provided for the facilitators. Expectations of learners will be better communication. | |
| Next Meeting | February 3, 2020 | |