



Phase 2 Management Team Minutes

Monday, February 7, 2022

4:00 p.m.

Webex

Attendees: Heather Jackman (Chair), Alison Haynes, Alex Darmonkow, Maria Goodridge, David Stokes, Katrin Zipperlen, Taryn Hearn, Katie Bonner, Michelle Simms, Steve Shorlin, Heidi Coombs, Brian Kerr, Tara Snelgrove, Jacqueline Costello, Delphine Grynszpan

Regrets: Stephanie Atkinson, Norah Duggan

Recorded by: Vivian Whelan

Topic	Details	Action Items and person responsible
Introduction and Welcome	Two new members were welcomed and introductions were done. Tara Snelgrove is the new Assessment Lead Delphine Grynszpan is the new rep for Community Health	
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	Maria Goodridge has a conflict of interest when assessment is discussed. Added accreditation presentation Accept agenda: Tara Snelgrove	
Review and approval of prior minutes - Review of action items from previous meeting	Motion to approve minutes from January: Katie Bonner Seconded: Maria Goodridge All in favour	

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1. Business Arising	The last exam and challenge cards have been reviewed. Challenge cards are being overused. They should be used when a question is unclear or when there is more than 1 answer that could be correct.	Katrin Zipperlen will check with Jennifer Kirby and Fatima Hammond for options.
2. Assessment	The block 1 exam was last week. The Hofstee was 68%.	
3. Evaluation	QI didn't go ahead last week. There were a lot of comments pertaining to remote learning. All feedback was recorded and is being reviewed. If there is anything regarding remote learning, send it to David Stokes for the HSIMS team.	
4. The Patient	No report	
5. Community Health	The community visit is a challenge to organize. Placements have been confirmed for this year. If there is a last minute change, will have to go to a plan B.	
6. Physician Competencies	Registration forms will be coming in next week. Jacqueline Costello will review those.	
7. Clinical Skills	The clinical skills committee is looking at the use of pronouns. Respiratory begins tomorrow. The delivery of GI will depend on the alert level. Communications are still virtual.	

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8. Student Issues	<p>Since the return to in-person learning, some lecturers are going overtime. They are reminder every week of the 50 minute rule. There is very little feedback regarding faculty from the students.</p> <p>Some slides are not posted at the time of lectures. If the instructor sends the slides to one of the students, they must send them directly to D2L.</p>	
9. Accreditation	<p>The virtual accreditation visit is April 4-6, 2022 with a follow up on May 11. There is no schedule yet. Taryn Hearn gave a few tips of what to expect. She went through a few questions that might be asked and who is best to address them.</p>	
10. New Business		
Next Meeting	March 7, 2022	

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