



Phase 1 Management Team Minutes

Wednesday, May 13, 2020

4:00 p.m.

Zoom

Attendees: Amanda Pendergast (chair), Natalie Beausoleil, Debra Bergstrom, Heidi Coombs, Diana Deacon, Norah Duggan, Yaswanta Gummadi, Laura Gillespie, Alison Haynes, David Stokes, Carla Peddle, Katrin Zipperlen, Tanis Adey, Pam Pike, Jon Church, Michael Hand, Brian Kerr, Vivian Whelan

Topic	Details	Action Items and person responsible
Introduction and Welcome		
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	No conflicts No changes to Agenda	
Review and approval of prior minutes Action items	Actions from last meeting 5710 Patient course has no changes 5720 clinical skills has no changes 5730 Physician competencies – Biostats want an assignment instead of an exam. But assessment will stay as an exam. 5740 Community Engagement has no changes in terms of assessment.	
1. Major Curricular Changes	Move to change Blood flow and Oxygenation theme from Phase 2 to Phase 1 for the Class of 2024. In order to accommodate this change, it is being move Infections and fever to beginning of Phase 2. Amanda Pendergast approved this motion. No objections.	

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	<p>Biochemistry has been sequenced and is fitting better together. The Biochemistry UCLs are proposing to add a new session called Proteins and Diagnostic Testing. The second addition they are proposing is to bring back the Introduction to the Endocrine System lecture. This is a one hour session It was previously in the curriculum but was taken out last year. For Carbohydrate Metabolism II and Nucleotide Metabolism, they are asking to increase from 1 hour to 1 ½ hour session. Previously these two lecture were 1 ½ hours but was reduced to 1 hour. It was felt that they really need 1 ½ hours to deliver the content.</p> <p>Removing content: they are proposing to reduce the Introduction to Metabolism from 1 ½ hours to 1 hour. With the addition of the Introduction to the Endocrine System the full 1 ½ hour isn't needed for this lecture.</p> <p>The last changes for Biochemistry would be moving content to a different Phase. It is being proposed that these three lectures: Cholesterol Metabolism, Lipid Serum Profiles, and Amino Acid Biosynthesis is moved from Phase 3 into Phase 1.</p> <p>Alison Haynes moved to have the Biochemistry changes approved. No objections</p> <p>Embryology: they were requesting that there could be a reduction in Early Embryonic Development lecture from 1 ½ hour to 1 hour.</p>	
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	<p>Alison Haynes moved to approve that change. No objections.</p> <p>Histology: removal of content. There was a combination of the Cardiovascular and Lymphatic Histology lectures combined into one lecture that was 1 ½ hours. In the whole curriculum it is about a reduction of 30 minutes. They also want to move the lab that is associated with Respiratory and Lymphatic Histology to Phase 2.</p> <p>Alison Haynes moved to approve those changes. No objections.</p> <p>Immunology: they are proposing to join two lectures together. The Function and Structure of Antibodies combined with Immunogens and Antigens for a 1 hour lecture. That would be a reduction of one hour in the curriculum. There was an Antibody Diversification independent learning module that was offered. It was felt that this material was too extensive for what the medical students need to know. So they are proposing to have that removed. There were two separate tutorials, one for Hypersensitivity Reactions 1 and the other for Type II and Type III. They are suggesting that these two can be combined into one two-hour tutorial. This would be a reduction of 30 minutes in the curriculum. The last change is to remove Primary immunodeficiency tutorial that was previously done. The tutorial had been restructured and is quite redundant with one of</p>	
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	<p>the lectures. The last change is the addition of one session called The Development of the Lymphocytes. That is to cover off some of the remaining objectives that came from the joining of the two lectures.</p> <p>Alison Haynes moved to have the Immunology changes approved. No objections</p> <p>Some of the Pathology, Pediatrics and Pharmacology changes were to make room for moving content into Phase 1 into the Blood Flow and Oxygenation theme. It is being proposed to move the Neoplasia lectures that occur by Pathology into Phase 2. The Primary Imodeficiency lecture done by Pediatrics can be in either Phase 1 or Phase 2. But to make room in Phase 1 it is being proposed to move it into Phase 2 in the Infections and Fever theme. Similarly with the Pharmacology, they have three lectures that were in Phase 1: Adverse Drug Reactions and Therapeutics I and II. This movement is to make room as well as feedback received from faculty and the learners that it is probably best placed later in the curriculum.</p> <p>Alison Haynes moved to have those changes approved. No objections</p> <p>Physiology: the Biochemistry group felt that one of the pieces missing was the Introduction lecture to Physiology. COWG also agreed. So they are proposing to add a two-hour lecture into Phase 1.</p>	
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	<p>This would be in the Foundation theme. They previously had two separate lectures, one for Skeletal Muscle and the other one is for Cardiac and Smooth Muscle. They think those lectures are suited to be done together. They are proposing that it be done in Phase 1.</p> <p>Alison Haynes moved to have those changes approved. No objections.</p> <p>Rheumatology: there were three lectures, Myositis, Lupus and Vasculitis. To make more space as well as feedback that those lectures are best offered later in the curriculum, it is being proposed to move those lectures out of Phase 1 and into Phase 3 for the incoming year.</p> <p>Alison Haynes move to have those changes approved. No objections.</p>	
2. Updates on planning for 2020	A lot of sessions can be delivered online. There is a struggle with the community visit and clinical skills. Early Clinical Experience might not happen.	
3. Program Objectives and Course Goals		
4. Terms of Reference	Dr. Adey won't attend all meetings. There are a few positions missing.	

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5. Other Faculty Issues	There are issues with learning how to deliver remotely. There have been sessions on how to deliver online material.	
6. Other Student Issues	Everything is good for now. Everything will need to be explained to the new first year class without being able to meet in person. The class of 2023 will try to meet with the class of 2024.	
7. New Business	<p>Assessment plans have been done for 5710 presuming returning to lass. There is time to adjust between now and July 31. There will be four exams. Learners must pass three out of four to pass. The consequences of a failed grade are in the MUN calendar. Lifelong learning has moved to Physician Competencies.</p> <p>Course description has changed and there is new language.</p> <p>The weighting of the exams is fairly even. Someone who passes but barely can fail, i.e. has to reassess every exam.</p> <p>5720 clinical skills – is subject to what will happen. May need to change. There are no significant changes re: paragraph regarding consequences of a failed grade.</p> <p>5730 physician competencies No changes. The course description was revised. Leadership modules have been moved into the Physician Competencies block. Weighting is adjusted.</p>	



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	<p>The leadership certificate is option after the MD program. Criteria for completion is to pass each block. The due dates for Biostats are not included. Diana will check before UGMS and handbook for Dec 10 and 17.</p> <p>Natalie – Shree Mulay’s session is on December 16 but it needs to be scheduled earlier. The research proposal is on Phase 2 and the question is in Phase 1. Natalie will email Katrin Zipperlen and Jacqueline Costello re: selecting topics in Phase 1. It is not assessed so it’s not on the assessment plan. Research pillars is in the first week of Phase 1. The number of assignments for lifelong learning has been reduced from two to one.</p> <p>5740 Community Engagement has two assignments, one for Community Health and one for Early Clinical Experience. There are no changes for the criteria for completion.</p> <p>There is a group assignment for community engagement. Students like the assignment but has issues with the groups. It is not mandatory. HELM has group discussions with attendance that they participated.</p> <p>Motion to approve assessment plans: Amanda Pendergast. All in favour.</p>	
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	Diana will bring to SAS on May 27 and to UGMS in June.	
8. Next Meeting	TBD	