



Phase 1 Management Team Minutes

Tuesday, October 15, 2019

4:00 p.m.

H2767

Attendees: Amanda Pendergast (chair), David Stokes, Alison Haynes, Heidi Coombs, Katrin Zipperlen, Jon Church, Diana Deacon, Michael Hand, Yaswanta Gummadi, Vina Broderick via teleconference, Vivian Whelan

Regrets (in alphabetical order): Natalie Beausoleil, Debra Bergstrom, Norah Duggan, Steve Shorlin

Topic	Details	Action Items and person responsible
Introduction and Welcome	Heidi Coombs has joined the team on behalf of PESC	
Agenda review - Review for Conflict of Interest - Confirmation of Agenda		
Review and approval of prior minutes - Review of action items from previous meeting	<p>#1 Change Phase to course #2 Heather Flynn to inform facilitators of the peer assessment piece. #3 Amanda to bring forward to UGMS concerns regarding graduate learners recycling their research for their research curriculum. #5 Had the first QI</p> <p>Immunology lab changed from four hours to two hours. It was updated to be more relevant with what they are learning during their clinical immunology. There is one new objective. The session was replaced last year and there were no concerns. Instructors</p>	

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	<p>could have been more informed. Will bring it to UGMS.</p> <p>Microbiology has a new UCL. Some of the sessions were changed into less clinical. Objectives were deleted or changed. Time remains the same. The changes were positive. Will bring it to UGMS.</p> <p>Biochemistry along with Laura Gillespie did a lot of work to integrate Biochemistry into the new themes. Hours were reduced/combined. All objectives are still covered. Will bring it to UGMS.</p> <p>Some Pathology sessions do not suit the current theme. Three hours were moved to Phases 2 and 3. One session remains in Phase 1.</p>	
1. The Patient I - MED 5710	No issues	
2. Clinical Skills – MED 5720	Clinical skills is going well. There are seven sessions left. Formative assessments will be going out shortly.	
3. Physician Competencies – MED 5730	Research is going well. The learners can contact Katrin if there are any issues. At the last meeting learners recycling their research was discussed. This will be brought to UGMS.	



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4. Community Engagement – MED 5740	No issues	
5. Quality Improvement	<p>ILS was an introduction to ILS. The next ILS is on November 1. Vina Broderick will be a facilitator. There was a QI session last week but it wasn't well attended. The learners are enjoying the themes, clinical skills, early clinical experience. There were concerns about the number of exams. The content of the Therapeutic session will be changed. Anatomy would be a benefit. Anatomy was moved to Phase 2. The learners are receiving information about CaRMS but nothing about clerkship. The number of exams was reduced from 4 to 3. Last year there were 144 hours in the Healthy Person but this year this are 114 hours.</p>	<p>Dr. Pendergast will talk to Dr. Duggan about giving the class some information about clerkship.</p>
6. Course Goals		
7. Student Issues	<p>Some learners don't know how to study for MCQ exams. Formative questions are helpful. They would like the value of the exam dispersed a little bit more. There are links to resources on how to study/prepare for MCQ, such as Student Affairs. The Medical Council of Canada also has a section for learners who are going to take an exam. There are also practice exam they can take. The guidelines for exams are taken from the guidelines of the Medical Council of Canada.</p>	

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	<p>There is a minor change with the assessment plan. The second Project Management was changed to December. The first assignment is due next week. Diana will check on it.</p> <p>Issues with Community Health assignment. The student rep will be meeting with Natalie Beausoleil. This is the first time for the assignment in Phase 1.</p>	
8. Faculty Issues	No issues	
9. New Business		
10. Next Meeting	Thursday, November 28, 2019, 2M240	