

UGMS Meeting Agenda

Date: November 10, 2010

Location: PDCS Boardroom

Start time: 4:00pm

End time: 5:30pm

No.	Item Description	Owner	Type* (IS/IP/FU)	Desired Outcome	Action What/When/Who
1	Agenda Approval	Chair	IP	Approval	Approved
2	Approval of Previous Minutes**	Chair	IP	Approval	Approved. Business arising: regarding changes to the Summative Assessment Policy: recommended adding Clinical Skills pass/fail criteria to policy. SSA representative to bring document back to UGMS with recommended changes for approval.
3	Vote on Canmeds	Chair	IP	Approve Canmeds as overarching objectives for current curriculum	The current curriculum follows MSOP/MCC; if Canmeds is adopted,

					entire curriculum needs to be remapped accordingly. Concern expressed that if not properly mapped prior to approval to adopt, may be problems with accreditation. Issue will be tabled until UGMS meets with MELT for further discussion.
4	UGMS Function/Form meeting	Chair	IS		Plans are underway for a UGMS retreat during which the form and function of the UGMS Committee will be discussed. Further information will be provided in the new year. Question raised as to whether or not retreat would include other key committees and individuals aside from UGMS. Frustration

					expressed that revitalization of Preclerkship should take priority (DM). Noted by committee members that we need to identify what answers UGMS requires from MELT and that MELT needs accountability to UGMS.
5	UGMS Chair/Vice Chair	Chair	IS/IP	Notification of change in Chair; election of vice-chair	No volunteers or nominations for Chair or Vice-Chair.
6	Clinical Skills Scheduling	T. Adey	IP	Approve Y2 CS slots	Approved
7	Protected Time Policy	L.Gillespie	IP	Clarification of policy to reflect volunteer tutorials	Not necessary to change wording of policy, but important to educate UGME office on the policy; volunteer/non-essential tutorials and exam reviews are allowable under policy as long as students are not required to attend during

					protected time.
8	Objectives Database	S.Pennell	IS		Presentation made to UGMS on new objectives database designed for new curriculum.
9	Any other business				None.

*Information Sharing; Information Process; Follow-Up

**Documents to review prior to meeting:

1. Minutes September 15, 2010
2. Canmeds Competencies