

Clerkship Committee Meeting		DATE	May 21, 2015
		ROOM	PDCS Room 5
CHAIR	Dr. Katherine Stringer		
MINUTE TAKER	Ms. Sandy Williamson		
MEMBERS: 2014 - 2015	<i>Dr. Katherine Stringer, Clerkship Coordinator</i> <i>Dr. Jamie Farrell, CDC Medicine</i> <i>Dr. Tina Delaney, CDC Obstetrics/Gynecology</i> <i>Dr. Craig Stone, CDC Surgery</i> <i>Dr. Jasbir Gill, CDC Psychiatry</i> <i>Dr. Lyn Power, CDC Rural Family Medicine</i> <i>Dr. MaryJane Smith, CDC, Pediatrics</i> <i>Dr. David Jones, Selectives Coordinator</i> <i>Dr. Keegan Au, Electives Coordinator</i> <i>Dr. Jennifer Leonard, Course Chair MED 7280</i> <i>Dr. Angela McGibbon, Regional Med Ed Coordinator (New Brunswick) - joins by teleconference</i> <i>Dr. Todd Lambert, Assistant Dean, New Brunswick - joins by teleconference</i> <i>Ms. Carrie Barlow, Clerkship Coordinator PEI - joins by teleconference (incoming)</i> <i>Ms. Kathy MacLean, Clerkship Coordinator PEI - joins by teleconference</i> <i>Dr. Donald McKay, Associate Dean, UGME</i> <i>Dr. Scott Moffatt, Assistant Dean, Student Affairs</i> <i>Ms. Sally Ackerman, Accreditation Manager</i> <i>Mr. David Jerome, student, class of 2016</i> <i>Ms. Chelsea Ash, student, class of 2017</i> <i>Dr. Rose Mengual, Discipline of Emergency Medicine</i> <i>Dr. Sahar Iqbal, Practice Continuum Course Chair MED 8750</i> <i>Ms. Melody Marshall, UGME Coordinator</i> <i>Ms. Angeles Damil, Administrative Coordinator, New Brunswick - joins by teleconference</i> <i>Ms. Dawn Keenan, Program Manager, New Brunswick - joins by teleconference</i>		
PARTICIPANTS	Dr. Kath Stringer, Dr. Jamie Farrell, Dr. Jasbir Gill, Dr. MaryJane Smith, Ms. Chelsea Ash, Ms. Sally Ackerman, Dr. Don McKay, Dr. Scott Moffatt, Ms. Dawn Keenan (present), Ms. Angeles Damil (present), Ms. Melody Marshall, Dr. Sahar Iqbal, Dr. Rose Mengual, Mr. Dave Jerome (by phone)		
GUESTS	Ms. Katrin Zipperlen, Dr. Jeremy Pridham		
REGRETS	Dr. Lyn Power, Dr. Jennifer Leonard, Dr. David Jones, Ms. MacLean		
MINUTES			
AGENDA	ITEM	DISCUSSION	ACTION
#2 ADDITIONS TO THE AGENDA	<ul style="list-style-type: none">Item #1 and #2 Agenda	<ul style="list-style-type: none">Call to order.Addition: December Cohort for core rotations and travel 5.3. Bus. ArisingDiana still waiting for annual monitoring forms.	

#3 APPROVAL OF MINUTES: May 21, 2015	<ul style="list-style-type: none"> Item #3 Minutes 	<ul style="list-style-type: none"> Minutes from March 19, 2015, approved. (April Meeting had been cancelled) 	Minutes Approved Moved: Dr. Smith Seconded: Dr. Gill
#4 PRESENTATIONS	<ul style="list-style-type: none"> Item 4.1, 4.2, MUN-NB/PEI Update 	<ul style="list-style-type: none"> NB: Ms. Damil and Ms. Keenan were here in person and have visited with most of the Disciplines in St. John's. Damil says they know where NB core placements are going to be. There may be some openings for selectives in surgery. There was a query about ongoing monitoring of faculty appointments. The Fall meeting October 15th week for 2 days in Saint John and Fredericton with Students Affairs as well. Expecting announcement of Assistant Dean soon. PEI: Ms. MacLean sent regrets. 	Action item: Ms. Damil to send out a "save the date" for the fall meeting once she touches base with Dr. McGibbon.
	<ul style="list-style-type: none"> Item 4.3 Faculty Handbook 	<ul style="list-style-type: none"> Ms. Zipperlen presented faculty handbook as a work in progress, seeking feedback. Interested in getting information for preceptorship. 	Action item: Sandy to send out Ms. Zipperlen's e-mail with link.
#5 BUSINESS ARISING	<ul style="list-style-type: none"> Item 5.1 Accreditation Report 	<ul style="list-style-type: none"> Keep up the good work. 100% in two categories, 98% in the rest: students are the beneficiaries, getting the information they need to progress and succeed. 	
	<ul style="list-style-type: none"> Item 5.2 Phase 4 Meeting Update 	<ul style="list-style-type: none"> EPAs (Entrustable Professional Activities) steaming ahead to start with the new core year. Students will need to be entrustable in 13 EPAS to get a pass. There is a need for milestones and feedback and targets. Every Discipline to send in their EPAs, everybody will want 1,2,3. In concept, the group supported the idea of using EPAs for ITARS (ITARS). Need to look at how faculty development will work. 	Action items: Disciplines to send in choice of EPAs.

	<ul style="list-style-type: none"> Item 5.3 December Cohort 	<ul style="list-style-type: none"> Question of students who have to pay own trip when out of town rotation split by holiday break. Has been reviewed in the past, will not change, however in future will be considered on a case by case basis. 	
#6 NEW BUSINESS	<ul style="list-style-type: none"> Item 6.1 ER 	<ul style="list-style-type: none"> Will now be integrated into Core. Based on EPA 10: recognize a patient requiring urgent and emergent care. Assessment tools will include clinic cards ITAR and NBME. 	<p>Motion: Dr. Mengual moved that ER be incorporated as an integrated core rotation.</p> <p>Seconded by Dr. Farrell.</p>
	<ul style="list-style-type: none"> Item 6.2 Anesthesia 	<ul style="list-style-type: none"> Anesthesia will now be integrated into Core with Surgery. Mandatory 5 experiences, up to 8, over 8 weeks, online modules, technical skills that feed into the EPAs. Assessment tools will include an ITAR and clinical encounters. The process of moving what has been traditionally offered during selectives indicates that selectives may eventually be reduced, with more weeks for electives. 	<p>Motion: Dr. Stringer moved that anesthesia be an integrated core rotation in surgery, pending Dr. Stone's agreement.</p> <p>Seconded by Dr. Iqbal.</p>
	<ul style="list-style-type: none"> Item 6.3 Advanced Procedural Competencies 	<ul style="list-style-type: none"> Dr. Leonard not present. 	
	<ul style="list-style-type: none"> Item 6.4 Practice Continuum 	<ul style="list-style-type: none"> Course 8750, 40 hours over 20 months, will include an independent project with presentation on Research Day. Assessment will include short answers which will be formative in November (4th year), summative in April. Introduces students to Clinical decision-making questions. 	
#7 STANDING ITEMS	<ul style="list-style-type: none"> Item 7.1 Medical Student Reports 	<ul style="list-style-type: none"> Ms. Ash asked about the cap on elective time, some students would like to do more. Dr. McKay responded that due to capacity concerns Class of 2017 will only be able to do 12 weeks of electives. Mr. Jerome said that the room in which NBMEs are written has small desks. 	<p>Action item: Elas to be informed about small desks for NBMEs.</p>
ADJOURNMENT		<ul style="list-style-type: none"> Next Meeting: June 18, 2015 	