

Clerkship Committee Meeting		DATE	March 19, 2015
		ROOM	PDCS Room 5
CHAIR	Dr. Katherine Stringer		
MINUTE TAKER	Ms. Sandy Williamson		
MEMBERS:  2014 - 2015	<i>Dr. Katherine Stringer, Clerkship Coordinator</i> <i>Dr. Jamie Farrell, CDC Medicine</i> <i>Dr. Tina Delaney, CDC Obstetrics/Gynecology</i> <i>Dr. Craig Stone, CDC Surgery</i> <i>Dr. Jasbir Gill, CDC Psychiatry</i> <i>Dr. Lyn Power, CDC Rural Family Medicine</i> <i>Dr. Tyna Doyle, CDC Pediatrics (outgoing)</i> <i>Dr. MaryJane Smith, CDC Pediatrics (incoming)</i> <i>Dr. David Jones, Selectives Coordinator</i> <i>Dr. Keegan Au, Electives Coordinator</i> <i>Dr. Jennifer Leonard, Course Chair MED 7280</i> <i>Dr. Angela McGibbon, Regional Med Ed Coordinator (New Brunswick) - joins by teleconference</i> <i>Dr. Todd Lambert, Assistant Dean, New Brunswick - joins by teleconference</i> <i>Ms. Carrie Barlow, Clerkship Coordinator PEI - joins by teleconference (incoming)</i> <i>Ms. Kathy MacLean, Clerkship Coordinator PEI - joins by teleconference</i> <i>Dr. Donald McKay, Associate Dean, UGME</i> <i>Dr. Scott Moffatt, Assistant Dean, Student Affairs</i> <i>Ms. Sally Ackerman, Accreditation Manager</i> <i>Mr. David Jerome, student rep, class of 2016</i> <i>Mr. Andrew Dalton, student rep, class of 2015</i> <i>Ms. Melody Marshall, UGME Coordinator</i> <i>Ms. Angeles Damil, Administrative Coordinator, New Brunswick - joins by teleconference</i> <i>Ms. Dawn Keenan, Program Manager, New Brunswick - joins by teleconference</i>		
PARTICIPANTS	Dr. Kath Stringer, Mr. Dave Jerome, Ms. Sally Ackerman, Dr. Craig Stone, Dr. Jennifer Leonard, Dr. Keegan Au, Dr. Don McKay, Dr. David Jones, Dr. MaryJane Smith, Ms. Angeles Damil		
GUESTS	Mr. Steve Pennell, Mr. Dave Stokes		
REGRETS	Dr. Jasbir Gill, Dr. Tina Delaney, Dr. Jamie Farrell, Mr. Andrew Dalton, Ms. Kathy MacLean, Ms. Melody Marshall		
MINUTES			
AGENDA	ITEM	DISCUSSION	ACTION
#2 ADDITIONS TO THE AGENDA	<ul style="list-style-type: none"><li>Item #1 and #2 Agenda</li></ul>	<ul style="list-style-type: none"><li>Call to order.</li><li>No additions to agenda.</li><li>No quorum until 4:15.</li></ul>	

#3 APPROVAL OF MINUTES: March 19, 2015	<ul style="list-style-type: none"> <li>Item #3 Minutes</li> </ul>	<ul style="list-style-type: none"> <li>Minutes from February 19, 2015, approved.</li> <li>Dr. Stringer contacted MCC about EPAs, nothing to report yet.</li> <li>Dr. McKay reported on item 6.3: The Class of 2016 does not have to count pre-core electives toward overall electives, but going forward UGME only counting 12 weeks of electives, pre-core will count.</li> </ul>	<b>Minutes Approved</b>  Moved: Dr. Jones Seconded: Dr. Stone
#4 PRESENTATIONS	<ul style="list-style-type: none"> <li>Item 4.1 and 4.2 MUN-NB/PEI Update</li> </ul>	<ul style="list-style-type: none"> <li>NB: Angeles Damil not on line until later in meeting. Her e-mail stated that with the upcoming visit, anyone who wants to come, to let Dr. McKay know.</li> <li>Assistant Dean interviews on April 2.</li> <li>Going to NB are Dr.'s Samarasena, McKay and Moffatt, (Dr.'s McGibbon and Boulay will be there), probably just going to Moncton.</li> <li>Dr.'s McKay and Power going to NB April 14. (Not to PEI on either trip).</li> <li>Annual Clerkship Meeting could be in May, to check with Committee. (Plus a P2P visit) Aggressively plan for fall.</li> <li>PEI: Ms. MacLean sent regrets.</li> </ul>	<b>Note:</b> Dr. Stringer to send out suggestions re Annual Clerkship Meeting dates, May or early fall.
#5 BUSINESS ARISING	<ul style="list-style-type: none"> <li>Item 5.1 Accreditation Report ED-30, 31, 27, 8 and MS-32</li> </ul>	<ul style="list-style-type: none"> <li>Draft report back from the Accreditors – no negative language, congratulations to Committee.</li> <li>ED-27, need to use this Committee to ensure it is being compliant.</li> </ul>	
	<ul style="list-style-type: none"> <li>Item 5.2 Phase 4 Meeting Update</li> </ul>	<ul style="list-style-type: none"> <li>There was a motion at last month's Phase 4 Planning Meeting to adopt EPAs (Entrustable Professional Activities). Diana Deacon and Dr. Stringer working on adapting the 13 EPAs to Can Med Competencies. Proposal for adoption of EPAs was presented at UGMS and will be linked to program objectives (Can Meds). EPA Assessment Rubric: Dr. Stringer has written descriptors for entrustable students (indirect supervision) and pre-entrustable. Certain EPAs are best addressed to certain disciplines. Dr. Stringer will come back to the Disciplines and confirm they are adequately represented.</li> <li>Steve Pennell from HSIMS said that they will need to know which EPA relates to which topic, it will now say EPA, but the Can Meds links will stay. Part of the list of objectives will include clinical experiences. CDCs to review objectives and attach EPAs to them and make sure CanMed</li> </ul>	<b>Action items:</b> CDCs to review objectives from their own discipline and attach EPAs to them and make sure CanMed links remain; submit to Steve Pennell by May CCM.  Dr. Stringer to liaise with Steve Pennell re: clinical experiences.

		<p>links remain. Topic objectives enable EPAs. C-Blue will have linked course objectives, and linked program competencies, related to EPAs. Prescribed experiences need to be represented on the new curriculum map. Will need to be done by beginning of May. Any confusion, CDCs to call Dave Stokes or Steve Pennell.</p> <ul style="list-style-type: none"><li>• Annually look at required procedures. Dr. Stringer will send out an e-mail.</li><li>• Urgent Emergent Care – incorporating emergency into core (one of the 13 EPAs); there has been a change in MCC exams with more focus on urgent and emergent care.</li><li>• There will be 4 shifts of Emerg in IM instead of night calls. Dr. Stringer took to meeting with MELT, who told us to have Emerg once a month in every rotation. Emerg interacting with APAs, logistically difficult. Peds already has Peds Emerg, but may include Adult Emerg once a month. Dr. Stringer says this being left up to Emerg.</li><li>• Pilot project with Anesthesia and Surgery still under development, contact is Dr. Jeremy Pridham.</li><li>• Advanced Procedural Competencies (previously Back to Basics), much will dissolve, mostly already covered, lectures won't continue. This will focus on teaching and assessing competency of Mandatory Procedures. Most will be covered in SimLab (only 2 cannot be covered there), students would go through stations. Mandatory to be competent or "entrustable", students will be remediated until they can do it; there is an EPA for this. Mandatory Procedures checked half way through Clerkship.</li><li>• Practice Continuum: additional to discipline-specific Academic Half Days, as asynchronous sessions to be completed during a time of the student's choice, once a month. Cannot put 80 people on Blackboard Collaborate at once. Considering video for topics not previously covered.</li></ul>	<ul style="list-style-type: none"><li>• Dr. Leonard to send out e-mail to CDCs, thoughts on what should be included in Mandatory procedures.</li><li>• Sandy to send Mandatory Procedures pdf to Dr. Leonard.</li><li>• CDCs to let Juanita Barrett and her successor know what is</li></ul>
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#6 NEW BUSINESS	<ul style="list-style-type: none"> <li>Item 6.1 Lottery</li> </ul>	<ul style="list-style-type: none"> <li>Results were out on March 27.</li> </ul>	
	<ul style="list-style-type: none"> <li>Item 6.2 Clinical Experiences and Mandatory Procedures Monitoring</li> </ul>	<ul style="list-style-type: none"> <li>Clinical Experiences and Mandatory Procedures Monitoring deferred.</li> </ul>	
	<ul style="list-style-type: none"> <li>Item 6.3 Prep for NBME</li> </ul>	<ul style="list-style-type: none"> <li>How do we prepare students for NBMEs? General Study Guides, Q-Bank, same categories as NBMEs.</li> </ul>	
	<ul style="list-style-type: none"> <li>Item 6.4 Clerkship Assessment implementation monitoring form</li> </ul>	<ul style="list-style-type: none"> <li>Monitoring form ensures equivalency of experiences at sites.</li> </ul>	<b>Action Item:</b> CDCs to complete annual monitoring form asap and send to Diana Deacon.
	<ul style="list-style-type: none"> <li>Item 6.5 Electives/Selectives Visiting Students</li> </ul>	<ul style="list-style-type: none"> <li>Previously, we were taking 100 CACMS and LCME schools and residents of NL (residency, not nationality), 100 with no connection to Canada, and 100 Canadians studying in other countries. The present volume of electives applications are posing administrative challenges and overwhelming our ability to place visiting students. Options of how to fairly restrict the volume of applicants without violating student rights are being explored. The criteria will be further discussed.</li> <li>There are too many learners during a rotation based on student feedback.</li> <li>Only <b>Medical Students</b> are eligible for shadowing experiences.</li> </ul>	
#7 STANDING ITEMS	<ul style="list-style-type: none"> <li>Item 7.1 Medical Student Reports</li> </ul>	<ul style="list-style-type: none"> <li>Mr. Jerome asked how NBME results are determined. It is based on the number of questions that are right.</li> </ul>	
ADJOURNMENT		<ul style="list-style-type: none"> <li>Next Meeting: May 21, 2015 (April meeting cancelled)</li> </ul>	
Next Meeting		May 21, 2015	