

Minutes / Action Items - Clerkship Committee Meeting			
MEETING	CLERKSHIP COMMITTEE MEETING MINUTES		
CHAIR	DR. JASON MCCARTHY		
DATE	February 21 st , 2013		
MEMBERS: Clerkship Committee Names for UGME for 2012 -2013	<i>Dr. Jason McCarthy (Chair, Selectives Coordinator, Course Chair MED 7280)</i> <i>Dr. John Martin (CDC Pediatrics)</i> <i>Dr. Jamie Farrell (CDC Medicine)</i> <i>Dr. Tina Delaney (CDC Obstetrics/Gynecology)</i> <i>Dr. Craig Stone (CDC Surgery)</i> <i>Dr. Hubert White (CDC Psychiatry)</i> <i>Dr. Katherine Stringer (CDC Rural Family Medicine)</i> <i>Dr. Bryan Curtis (Electives Coordinator)</i> <i>Dr. Todd Lambert, Assistant Dean, New Brunswick – joins by teleconference</i> <i>Dr. Richard Wedge, PEI Representative(joins by teleconference)</i> <i>Dr. Donald McKay, Associate Dean, UGME</i> <i>Ms. Deanne Williams – Wellness Coordinator Student Affairs, representing Dr. Scott Moffatt (Assistant Dean, Student Affairs)</i> <i>Ms. Sally Ackerman</i> <i>Mr. David Watton (student, class of 2013)</i> <i>Mr. William Stokes (student, class of 2014)</i> <i>Ms. Jacqueline Mouris (Student, class of 2014, Special Invitee)</i> <i>Ms. Melody Marshall – UGME Coordinator</i> <i>Ms. Angeles Damil - Administrative Coordinator, New Brunswick</i> (Minutes Taped)		
PARTICIPANTS	Attendees: J. McCarthy, J. Martin, J. Farrell, H. White, S. Ackerman, K. Stringer, W. Stokes, D. Williams (for Dr. Moffatt), UGME: Melody Marshall, Dr. McKay		
REGRETS	T. Delaney, A. Damil, and T. Lambert		
AGENDA	ITEM	DISCUSSION	ACTION
#1 WELCOME / MEETING START TIME	<ul style="list-style-type: none"> Item #1 J. McCarthy opened the meeting at ____	<ul style="list-style-type: none"> Call to Order Quorum in Attendance 	
#2 ADDITIONS TO THE AGENDA	<ul style="list-style-type: none"> Item #2 Agenda	<ul style="list-style-type: none"> 5.6 Mock Accreditation N.B. Agenda Approved with the addition of 5.6 	

#3 APPROVAL OF MINUTES: Feb 7 th , 2013	<ul style="list-style-type: none">Item #3 Minutes	<ul style="list-style-type: none">Details of 5.3 not accurateMinutes approved from February 7th, 2013	ACTION: Minutes Approved. Moved: Seconded:
#4 BUSINESS ARISING	<ul style="list-style-type: none">Item 4.1 ITER Revisions	<ul style="list-style-type: none">Discussed changes to ITER, this year Clinical Clerkship Final Evaluation ReportRegarding the ITER filled out by Preceptors, it was proposed putting all of the expectations there, so that they would give a global view of the Clerk in question	ACTION: Decision to remove the Objectives Box in the ITER that Preceptors fill out. Jason will email Don regarding it.
	<ul style="list-style-type: none">Item 4.2 Update: SuperOSCE	<ul style="list-style-type: none">2014 will not work, 2015 will be the first SuperOSCE. This will require adjusting the 2015 template.Will require a certain number of logistics to be executed<ul style="list-style-type: none">First would be done mid-coreSecond would be done at the end of coreLast would be done in, what is now 4th year, post CARMS	
	<ul style="list-style-type: none">Item 4.3 Update: 21-Month Clerkship Track	<ul style="list-style-type: none">There is a button now on One45 to opt into the track, student have also been notified by several emails.It is hoped that all students will choose to opt into this track<ul style="list-style-type: none">Would allow for more flexibility in their schedule and vacation times	
	<ul style="list-style-type: none">Item 4.4 Update: Schedule Med IV: Class of 2014	<ul style="list-style-type: none">Would be preferred if everyone opted for the 21-month track<ul style="list-style-type: none">If a student is not in the track they have a set mandatory vacation at end of 3rd yearIn the 21-Month track you take your vacation when you want, pre-Christmas, post CARMSProgression to Post-grad offered as a pilot this year and will be offered again next year as a pilotThere are sites available in<ul style="list-style-type: none">Woodstock, NB	

		<ul style="list-style-type: none">○ Grandfalls○ Burin○ Lab East, Goose Bay● There are preceptors available for each site● Hoping to increase sites to include areas such as<ul style="list-style-type: none">○ St. Anthony○ Gander○ Clarenville○ Carbonear	
#7 ADJOURNMENT		Clerkship Committee Meeting Adjourned due to evacuation by Fire Alarm.	
Next Meeting		March 21 st , 2013 @ 4pm (PDCS)	