



## Phase 4 Management Team Meeting MINUTES

Thursday, September 19, 2019  
4:00 p.m.  
M2M240

Attendees: Dr. N. Duggan (Chair), D. Deacon, K. Keough (phone), L. Russell (phone), Dr. A. Haynes, C. Peddle, D. Stokes, B. Kerr, K. Zipperlen, Dr. F. Paulin, Dr. C. Murray, Dr. T. Hierlihy, Dr. T. Doyle, Dr. E. Smith (phone/video), A. Anthony (Recording Secretary)

Regrets (in alphabetical order): Dr. T. Adey, Dr. J. Bishop, Dr. J. Chan, Dr. S. Iqbal, Dr. T. Lambert, R. Tracey

Topic	Details	Action Items and person responsible
<b>Deficit of Quorum – noted by Chair.</b>	Per Chair request, allowed time from 4 p.m. to 4:30 p.m. for sufficient number of voting members to attend.	Agenda items from this meeting to be tabled to next scheduled meeting on October 17, 2019.
Introduction and Welcome		
Agenda review - Review for Conflict of Interest - Confirmation of Agenda		
Review and approval of prior minutes - Review of action items from previous meeting		
1. Agenda Item one		
Next Meeting	October 17, 2019, M2M240	

***Our Vision:** Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*