



## Special Phase 4 Management Team Meeting MINUTES

Wednesday, November 25, 2020

4:00 p.m.

via Webex

Attendees: A. Anthony, J. Bishop, J. Chan, H. Coombs, T. Doyle, N. Duggan, A. Haynes, M. Hewitt, K. Keoughan, B. Kerr, T. Lambert, C. Murray, F. Paulin, C. Peddle, K. Quinlan, S. Reid, L. Russell, E. Smith,

Regrets: T. Adey, C. Murray, C. Patey, J. Patterson, G. Radu, D. Stokes, K. Zipperlen

Meeting Notes	Action Items:
<p>Meeting was called by N. Duggan to discuss the following:</p> <ol style="list-style-type: none"><li>1 Impacts and solutions for learners who had requested vacation time outside the Atlantic bubble.</li><li>2 Impacts and solutions for Elective/Selective learners impacted by the new travel restrictions.</li><li>3 Development of robust and educational virtual clinical experiences for our learners.</li></ol> <p>Some responses from learners came in via email during the meeting and they were brought to everyone's attention.</p> <p>Current restrictions in place will be reviewed in 2 weeks. Discussion was held regarding essential versus non-essential travel (re: COVID task force) and the challenges faced with the new dynamics of what was previously an Atlantic bubble with no travel restrictions within the bubble.</p> <p>The following supporting documentation was forwarded to the Phase 4 Management Team in advance of the meeting and was discussed during the meeting:</p> <ol style="list-style-type: none"><li>1 Spreadsheet of learners travelling over Winter holiday break</li><li>2 Modified Core MED 8710 Template Class of 2022</li><li>3 Stream allowances/capacities for the above template</li></ol> <p>NB and PEI representatives provided further clarify on their respective travel restrictions and will be in touch with updated information as that happens.</p>	<p>Action: N. Duggan to update spreadsheet with resolutions for learner as discussed amongst members during the meeting.</p> <p>Action: N. Duggan to email each learner referenced on the spreadsheet (and cc the NB and PEI teams) and discuss, provide resolution relative to their situation.</p> <p>Action: T. Doyle to reach out and see what can be arranged with the Peds rotation.</p> <p>Action: C. Murray to reach out to T. Stuckless regarding</p>



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Some possible options that were brought forward to consider for learners who may be impacted: <ul style="list-style-type: none"><li>1 Learners complete a research elective</li><li>2 Learners complete a virtual care elective</li><li>3 Learners may choose to do a virtual elective over the holiday break</li><li>4 Learners adjust vacation time scheduled or submit leave requests for time in which they may have to self-isolate</li><li>5 Learners may have option to complete an s/elective at the end of the year post CS4 and CaRMS</li><li>6 Learners (core) may look at slight adjustment to length of some rotations to reduce time missed from any single rotation and still complete 75 % of any one rotation</li></ul>		development of virtual care elective.  Action: A.Anthony to add item (option for learners to complete an s/elective post CaRMS and CS4 to the agenda for the next P4M meeting.
4 Adjournment	6:09 pm	