

Undergraduate Medical Education Unexpected Campus Closure and Technical Disruptions Impacting Curriculum Delivery in Phases 1-3 Guideline

Overview

The purpose of this guideline is to provide direction for unexpected campus closures and technical disruptions impacting curriculum delivery in Phases 1-3 of Memorial's Doctor of Medicine (MD) program. The process for unexpected campus closures and technical disruptions impacting curriculum delivery during Phase 4 is outlined in the Attendance Guidelines section of the Student Handbook.

For the purposes of this guideline, streamed sessions include all learning activities delivered using bidirectional technology between the NL and PEI campuses. In-person sessions are learning activities that must be delivered locally, at each campus. Examples of in-person sessions include, but are not limited to: laboratories, tutorials, small group discussions, clinical skills, and assessments.

Process

Campus closures will be communicated to all learners, faculty and staff as follows:

NL campus MUN safety app; and

PEI campus UPEI safety app.

Technical disruptions impacting curriculum delivery will be communicated to all learners, faculty and staff by the Phases 1,2,3 Academic Program Administrator.

A.0. MD program delivery if the NL and PEI campuses are both closed or both experience technical disruptions

A.1. All learning activities at both campuses will be cancelled and rescheduled. Learners and presenters/facilitators at both campuses will not be expected to attend scheduled streamed sessions or in-person sessions on campus.

B.0. MD program delivery if the NL campus is closed or experiences technical disruptions and the PEI campus is open

B.1. All learning activities streamed from the NL campus to the PEI campus will be cancelled and rescheduled. Presenters/facilitators from the NL campus will not be expected to deliver scheduled streamed session(s).

B.2. All learning activities streamed from the PEI campus to the NL campus will be delivered in-person for the PEI campus learners.

B.3. All learning activities streamed from the PEI campus to the NL campus will be delivered by an alternative method for the NL campus. Lecturers may choose to lecture capture, record the lecture, or deliver the session a second time for the NL campus learners.

B.4. All in-person learning activities scheduled at the NL campus will be cancelled and rescheduled if the campus is closed. Learners and presenters/facilitators at the NL campus will not be expected to attend scheduled in-person sessions on the NL campus if the campus is closed. In-person learning activities at the NL campus will proceed if they are not impacted by the technical disruption and the campus is open.

B.5. All in-person learning activities scheduled at the PEI campus will occur as scheduled. Learners and presenters/facilitators from the PEI campus are expected to attend in-person sessions on the PEI campus.

C.0. MD program delivery if the PEI campus is closed or experiences technical disruptions and the NL campus is open

C.1. All learning activities streamed from the PEI campus to the NL campus will be cancelled and rescheduled. Presenters/facilitators from the PEI campus will not be expected to deliver scheduled streamed session(s).

C.2. All learning activities streamed from the NL campus to the PEI campus will be delivered in-person for the NL campus learners.

C.3. All learning activities streamed from the NL campus to the PEI campus will be delivered by an alternative method for the PEI campus. Lecturers may choose to lecture capture, record the lecture, or deliver the session a second time for the PEI campus learners.

C.4. All in-person learning activities scheduled at the PEI campus will be cancelled and rescheduled if the campus is closed. Learners and presenters/facilitators at the PEI campus will not be expected to attend scheduled in-person sessions on the PEI campus if the campus is closed. In-person learning activities at the PEI campus will proceed if they are not impacted by the technical disruption and the campus is open.

C.5. All in-person learning activities scheduled at the NL campus will occur as scheduled. Learners and presenters from the NL campus are expected to attend in-person session on the NL campus.

D.0. Scheduled in-person assessments if one or both campuses are closed or experience technical disruptions

E.1. If one or both campuses are closed or experience technical disruptions at the time of a theme multiple-choice question examination, the assessment will be cancelled and rescheduled for both campuses.

E.2. If one campus is closed during a scheduled anatomy assessment (e.g., group presentation, practical exam), the assessment will proceed as planned at the open campus and will be rescheduled for the campus that is closed.

E.3. If one campus is closed during a scheduled clinical skills assessment (e.g., witnessed interviews and physical examination, OSCE), the assessment will proceed as planned at the open campus and will be rescheduled for the campus that is closed.

E.4. If one campus is closed during a scheduled group assessment (e.g., group presentations, health ethics and law in medicine small group assignments, interprofessional education presentation, critical appraisal presentation), the assessment will proceed as planned at the open campus and will be rescheduled for the campus that is closed.

E.5. If one campus is closed during a scheduled individual assessment (e.g., research day presentation), the assessment will proceed as planned at the open campus and will be rescheduled for the campus that is closed.



