

Policy Development and Review Process

Faculty of Medicine

Pre-Development • Discuss the policy need/requirement with the relevant unit

Development

- The FoM Policy Office will strike a drafting group for the development/revision of the policy. The drafting group will consist of representation from the relevant stakeholders
- In the case of policies specific to UGME, PGME and OPED, the relevant committees will consult with the Policy Office

Consultation

- The drafting group consults with the Well-Being Advisory Committee and the EDI-AR Working Group to ensure a well-being and EDI-AR lens is applied to the policy
- The FoM Policy Office consults with the Policy Oversight Committee (POC) and relevant stakeholders

Approval

• FoM Policy Office to prepare the final document for approval by the relevant approval body

Implementation

- •Upload approved policy/procedure to FoM Policy Repository
- Archive (Save) final word/pdf copy
- Communicate policy