

Student Assessment Sub-Committee		DATE	November 29, 2017
		ROOM	PDCS Room 4
CHAIR	Dr. Vernon Curran, Chair		
MEMBERS: 2017 - 2018	<p><i>Voting members:</i> <i>Dr. Pam Pike, Phase 1 Assessment Lead</i> <i>Dr. Mike Hogan, Phase 2 Assessment Lead</i> <i>Dr. Gokul Vidyasankar, Phase 3 Assessment Lead</i> <i>Dr. Norah Duggan, Phase 4 Lead/ Dr. Tom Laughlin, Phase 4 Assessment Lead (alternate)</i> <i>Ms. Mais Nuaaman, Phase 1-3 Student</i> <i>Mr. Mackenzie Turpin, Phase 4 Student</i> <i>Dr. Samantha Woodrow, PARNL Resident</i> <i>Dr. Craig Moore, Member-at-Large</i> <i>Dr. Maisam Najafizada, Member-at-Large</i></p> <p><i>Ex officio (non-voting) members:</i> <i>Dr. Donald W. McKay, Associate Dean, UGME</i> <i>Dr. Sean Murphy, Chair, UGMS Committee</i> <i>Ms. Gerona McGrath, PESC</i> <i>Ms. Diana Deacon, Educational Specialist, Assessment</i> <i>Mr. Stephen Pennell, Manager, Health Education Technology and Learning</i> <i>Ms. Elas Winter, Support Staff, UGME</i> <i>Ms. Carol Vokey, Support Staff, UGME</i></p>		
PARTICIPANTS	V. Curran, P. Pike, M. Hogan, M. Nuaaman, S. Woodrow, C. Moore, N. Duggan, M. Najafizada, S. Pennell		
RECORDING SECRETARY	<i>(Minutes Taped) Transcribed by Carol Vokey</i>		
INVITED GUEST			
REGRETS	G. Vidyasankar, T. Laughlin, M. Turpin, D. McKay, S. Murphy, , G. McGrath, D. Deacon		
MINUTES			
AGENDA	ITEM	DISCUSSION	ACTION
WELCOME	The Chair convened the meeting at 1610h.		
#1 REVIEW & APPROVAL OF MINUTES	<p>a) Approval of October 25, 2017 minutes.</p> <p>b) Follow-up on ACTION</p>	<p>The minutes of the October 25, 2017 minutes were reviewed.</p> <p>It was MOVED by M. Najafizada and SECONDED by S. Woodrow to approve the October 25, 2017 minutes as presented.</p> <p style="text-align: right;">All were in favour, and the MOTION CARRIED.</p>	ACTION: M. Najafizada moved and S. Woodrow seconded the approval of the October 25, 2017 minutes. Motion carried.

	<p>items from October 25, 2017 meeting.</p>	<ul style="list-style-type: none"> - V. Curran said T. Laughlin will fill in for N. Duggan as Phase 4 representative at meetings as needed. - <u>Assignment rubrics</u>: C. Vokey to follow up with D. McKay regarding sending an email to faculty regarding using rubrics. - <u>Review of Epidemiology assignment and objectives</u>: G. Vidyasankar and J. Gill were to review and report back to SAS. G. McGrath to inform J. Gill of process and add item to PESC agenda if necessary. As G. Vidyasankar and J. Gill are not in attendance, item will be kept on agenda. - M. Nuaaman will follow up with D. Deacon on student concern of how long it takes to receive NBME grades. - M. Nuaaman to relay results of T-Res app discussion to M. Turpin. - D. Deacon will check with Clinical Skills on the number of students who passed the OSCE. 	<p>ACTION: C. Vokey to remind D. McKay to send email to faculty regarding use of rubrics.</p> <p>ACTION: Keep on agenda.</p> <p>ACTION: Keep on agenda.</p> <p>ACTION: Complete</p> <p>ACTION: Keep on agenda.</p>
<p>#2 PHASE 1 – 4 ASSESSMENT UPDATES (Assessment Working Group Leads</p>	<p>a) Phase 2 Class of 2021 Assessment Plans</p>	<p>M. Hogan has reviewed the Phase 2 Class of 2021 Assessment Plans and approves. M. Nuaaman said students say block exams are too close together and are concerned with the fact the Block 5 exam is scheduled for June 8, 2018 and there is an OSCE study day on June 7, 2018. M. Hogan will talk to D. Deacon to see about moving this exam. M. Nuaaman also said the assessment plan for Physician Competencies should refer to “leader”, and S. Pennell said that is because the new CANMEDS outcomes have not been integrated yet. V. Curran and S. Pennell to bring this up at next UGMS Committee meeting.</p> <p>It was MOVED by M. Hogan and SECONDED by C. Moore to approve the Phase 2 Class of 2021 Assessment Plans as presented.</p> <p style="text-align: right;">All in favour and the MOTION CARRIED.</p>	<p>ACTION: M. Hogan will discuss possibility of moving the Block 5 exam scheduled for June 8, 2018 with D. Deacon as it falls on the day after an OSCE study day.</p> <p>ACTION: V. Curran and S. Pennell to bring up reference to “leader” in the Physician Competencies assessment plan at next UGMS Committee meeting.</p>
<p>#3 STUDENT MATTERS</p>		<p>M. Nuaaman commented on the following:</p> <p>Phase 1</p> <ul style="list-style-type: none"> - Healthy Person good that last exam is December 1, but concern regarding Friday morning exams. P. Pike will talk to A. Pendergast for tomorrow’s meeting and report back. S. Pennell said change would have big impact on schedule. 	<p>ACTION: P. Pike will talk to A. Pendergast at tomorrow’s Phase 1 meeting about the scheduling of Healthy Person</p>

		<p>- Phase 1 would like to reduce number of block exams from 4 to 3. Consider for future. P. Pike said it was changed to 3 based on feedback received from students in the past, she said they can look at it. Changing this may also alleviate the large jump in content from Block 1 to Block 2.</p> <p>- Community Engagement: felt formatives not in line with lecture, scenarios multiple potential answers, summative questions were subjective. P. Pike said whole exam was reviewed and brought back 4 questions. Also felt pressed for time at 1.5 minutes/question, E. Winter said should be changed in Epi and Bio as the questions have a longer stem. P. Pike said we should consider and she will bring it up at tomorrow's Phase meeting, and D. Deacon to check with MCC. Is an MCQ exam best suited to this material?</p> <p>- Physician Competencies: not enough time epi/bio and exam should be closer to when material is taught in September. Some rubrics on d2l are outdated and show different dates and word limits than assessment plan. S. Pennell said Student Handbook is default. V. Curran will check with D. Deacon on process to ensure consistency.</p> <p>Phase 3</p> <p>- Chronic Disease course: mixed feelings about 2 weeks between block 3 and Block 2 exams as material was a little too dense consider in future increase times. This was due to Monte Carlo. Some exam questions do not match objectives in Chronic Patient course. Questions were challenged but not credited. P. Pike explained the decision is up to the professor.</p> <p>- Physician Competencies: No rubric for the professionalism assignment and why are there 3 separate passes?</p> <p>Phase 4</p> <p>- NBME's not well received.</p> <p>- Concern over lack of high quality of feedback via T-Res and this has been brought up at Clerkship. Students are concerned about how this will impact their Dean's letters. V. Curran said there will be a formal evaluation of the app with surveys and focus groups. V. Curran asked C. Vokey to summarize points and email to him to forward to N. Duggan and D. Deacon. M. Hogan said post grad is</p>	<p>exams on Friday mornings and report back to Committee.</p> <p>ACTION: P. Pike will bring up issue of considering more than 1.5 minutes/question on Epi/Biostats exam at tomorrow's Phase 1 meeting and will ask D. Deacon to check with MCC on this.</p> <p>ACTION: V. Curran to discuss process to ensure consistency of rubrics in D2L with D. Deacon.</p> <p>ACTION: V. Curran to ask D. Deacon to review 3 passes for Physician Competencies with assessment team.</p> <p>ACTION: V. Curran to discuss "tip sheet" for Phase 4 students with D. Deacon.</p>
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<p>#4 Formative/ Summative Assessment Monitoring/ Evaluation (D. Deacon)</p>	<p>a) Phase 1 and 3 Exam Blueprints</p> <p>b) Class of 2018 accreditation report</p> <p>c) Graduate Questionnaire 2017</p> <p>d) Historical summary of grade statistics 2013-2017</p> <p>e) NBME mean scores class of 2014-2018</p> <p>f) Student satisfaction class of 2017-2020</p>	<p>a) V. Curran reviewed and explained Phase 1 and 3 exam blueprints. S. Pennell brought up issue with an upcoming Phase 3 exam. In a recent one hour lecture on pancreatitis, there was a 10 minute presentation on ultrasound. There is the question now if the person who presented should provide questions for the segment. J. Kirby has emailed G. Vidyasankar for direction. It was decided the email would be forwarded to D. McKay with a cc to UGME secretary for direction.</p> <p>b) V. Curran explained a report that measures tracking and monitoring for accreditation which is reviewed annually to ensure compliance.</p> <p>c) V. Curran reviewed the Graduate Questionnaire 2017 distributed by the AFMC to graduates of MD program every year. D. Deacon has pulled out information specific to assessment and has started to track results with previous years as well as nationally.</p> <p>d) V. Curran presented historical summary of grade statistics 2013 – 2017 which is monitored longitudinally to flag assessment issues. M. Nuaaman questioned the pass mark as most schools have it at 60 and will ask about it at next meeting.</p> <p>e) V. Curran presented a summary of the average NBME scores by class.</p> <p>f) V. Curran presented a report on student course evaluations for review. D. Deacon has pulled out the assessment aspect and is tracking it longitudinally. Low scores in Table 7 Med 8720 were surprising, and N. Duggan to follow up with J. Leonard.</p> <p>Low scores in Table 10 are to do with online modules in Phase 4, and is already being worked on. N. Duggan will address at next week’s orientation and reminders will be sent out.</p>	<p>ACTION: V. Curran to follow up with N. Duggan re clinic cards for Pediatrics and report back at next meeting.</p> <p>ACTION: V. Curran to ask D. Deacon to clarify 61% rating on timely summative assessment in Anesthesia and report back at next meeting.</p> <p>ACTION: M. Nuaaman to question pass mark at next meeting.</p> <p>ACTION: N. Duggan to follow up with J. Leonard on low scores in Table 7 for clarification.</p> <p>ACTION: N. Duggan will address low scores in Table 10 at next week’s orientation and reminders to complete online modules will be sent out.</p>

#5 Progress testing (T. Laughlin)		T. Laughlin not present to report. Keep on agenda.	ACTION: Keep on agenda.
#6 Periodic review (T. Laughlin)		T. Laughlin not present to report. Keep on agenda.	ACTION: Keep on agenda.
#7 Assessment Continuum for Canada White Paper (T. Laughlin)		T. Laughlin not present to report. Keep on agenda.	ACTION: Keep on agenda.
#8 Update on EPA Project		Deferred – ongoing.	ACTION: Keep on agenda.
#9 Business Arising		No business arising.	

The meeting adjourned at 1730h, and the next meeting is scheduled to take place on January 24, 2018.