



Student Assessment Sub-Committee Minutes

Wednesday, May 26, 2021 4:00 pm
via WebEx

Attendees: T. Adey, H. Coombs, V. Curran, S. Drodge, E. Maxwell, S. Pennell, P. Pike, C. Pye, S. Reid, C. Skanes, B. Thiessen, M. Wahl, K. Zipperlen

Regrets (in alphabetical order): S. Dalley, M. Najafizada, E. Winter

Topic	Details	Action items and person responsible
Introduction and Welcome	V. Curran welcomed the group.	Call to order at 4:02 pm
Agenda review -Review for COI -Confirmation of Agenda	No COI declared. Agenda confirmed.	
Review and approval of April 28, 2021 minutes	It was MOVED by M. Wahl and SECONDED by S. Reid to approve the minutes of the April 28, 2021 minutes. MOTION CARRIED.	
1. Business arising		
1.2 Action items from April 28, 2021 meeting:		
	ACTION: S. Pennell and K. Zipperlen to look at next steps regarding possibility of using Navigate to monitor academic progress in Phase 1 to 3. K. Zipperlen and S. Pennell met and Navigate was presented to the Phase Leads and received positive feedback. S. Pennell had requested a demo from T. Wall, but hasn't received it yet. He will follow up and keep the Committee updated.	ACTION: Ongoing
	ACTION: T. Adey, LWS, Phase Leads and Policy Analyst to meet to discuss Exam Deferral Policy. K. Zipperlen hasn't gotten any further updates at this point. T. Adey said it's moving along. The policy analyst has reviewed the policy, and it will be distributed for feedback soon.	ACTION: Ongoing
	ACTION: EPA Assessment Working Group to discuss current e-clinic card process and provide update. S. Reid to update in Phase report.	ACTION: Ongoing
	ACTION: S. Dalley will ask about use of clinic card app and any resident concerns at next PARNL meeting. S. Daley not present today, K. Zipperlen provided update at April meeting.	ACTION: Complete
	ACTION: K. Zipperlen will ask S. Pennell and his group about the use of more clinical decision-making questions on exams in Phases 1-3 and bring back to next meeting. Keep on agenda for future review.	ACTION: Defer to future meeting.
	ACTION: K. Zipperlen to look at onboarding for new SAS members to ensure compliance with accreditation standards. K. Zipperlen has been working on accreditation documentation.	ACTION: Ongoing
	ACTION: K. Zipperlen to develop template for formative question explanation. Share with Phase leads and BMS to encourage and promote providing explanation for formative exam questions.	ACTION: Ongoing



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<p>K. Zipperlen has a sample question from NBME to show how to provide answers. M. Wahl said template was coming, and reminded that students can always email professors directly. V. Curran asked T. Adey about in-person exams for the fall, and T. Adey said there has been no update.</p>	
<p>ACTION: Exam blueprints for Phases 2 and 3 tabled at next meeting.</p>	<p>ACTION: Addressed in 2.3.5.</p>
<p>2. Standing Items</p>	
<p><u>2.1 PHASE 1-4 ASSESSMENT UPDATES</u></p>	
<p><u>Phase 1:</u> P. Pike had no update today as there hasn't been a meeting recently.</p>	
<p><u>Phase 2:</u> B. Thiessen said exam review group is back after a break. Multiple people passed by the Hofstee for the last exam. The wrong exam was initially sent out for the reassessment exam. They are working out how to avoid this in future. Compiling questions for future exams. All being cooperative, next exam is set for June 4.</p>	
<p><u>Phase 3:</u> S. Drodge said exam review group met last week after last exam, retest in June, students did well and Phase 3 will meet again at the end of August. No concerns.</p>	
<p><u>Phase 4:</u> S. Reid updated she presented changed wording of Option #3 on clinic card at the last Phase 4 meeting and has received enough votes to approve the change. S. Pennell asked for the new version to update with Resilience in the next couple of weeks, and once updated the change will be retroactive. There is the same requirement for EPA 14 when finalized, as he needs to forward changes to Resilience before end of June for August launch. S. Reid is still trying to get people to take part in surveys for the EPA Assessment Working Group. Next progress meeting in June will include a comprehensive review.</p>	
<p>NBME has changed their content for the comprehensive clinical science subject exam and this will effect upcoming summative exam July 29. The number of questions assessing systems-based practice and social sciences has been changed and students have concerns. S. Reid will meet with N. Duggan and K. Zipperlen tomorrow to discuss a solution. K. Zipperlen said it is a significant cost to purchase a practice exam with the new content weighting, and building our own exams would require more resources. They are looking for a solution with the least effect on students that is fair for everyone. S. Reid and K. Zipperlen will keep the Committee updated. C. Skanes said students are very concerned with this change. S. Reid will keep the Phase 4 class representative updated.</p>	
<p><u>2.2 STUDENT MATTERS</u></p>	
<p><u>Phase 1-3:</u> E. Maxwell had nothing to report today.</p>	
<p><u>Phase 4:</u> C. Skanes had nothing further to discuss.</p>	
<p><u>2.3 ASSESSMENT MONITORING AND EVALUATION</u></p>	
<p><u>2.3.1 Response to Phase 1 course assessment reports</u></p>	
<p>K. Zipperlen said she had received the following responses from A. Pendergast:</p>	<p>ACTION: K. Zipperlen to notify UGMS that all concerns noted in Phase 1 course</p>



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<p><u>MED 5710</u> - only concern is low response rate to program evaluation survey</p> <p><u>MED 5720</u> – well received, response rate was low</p> <p><u>MED 5730</u> – overall assessment rated positively, students didn’t like the high number of assignments at the end of the course, so K. Zipperlen moved due dates for the new academic year. Biostatistics has been an ongoing issue and they are working with Division Chair to address concerns.</p> <p><u>MED 5740</u> – highest assessment mean, feedback indicated learners felt reflection assignment didn’t match virtual experience, and A. Pendergast will look at this. Low response rate was also noted.</p> <p>K. Zipperlen will notify UGMS that all concerns are being addressed.</p> <p>2.3.2 Phase 1 assessment plans (Class of 2025)</p> <p>K. Zipperlen presented and reviewed the Phase 1 assessment plans as follows:</p> <p><u>MED 5710</u> – no change in assessment methodology, waiting to see if exam administration will be in-person or online. Promotions Committee felt despite best efforts, learners feel they are not aware of consequences of fail grades, and they have asked to move course success criteria closer to the beginning of the assessment plans. Other suggested additions were previously circulated to committee and have been added to each of the assessment plans listed. The Curriculum Oversight Sub-committee is looking at mandatory sessions, current plan to add section to assessment plan listing mandatory sessions for each course and be reflected in course success criteria; however, this has not yet been confirmed. V. Curran explained they are asking the committee for agreement in principle today prior to finalizing assessment plans. V. Curran shared the University regulation on Attendance, and K. Zipperlen to bring back to A. Haynes to ensure mandatory sessions information is in line with University regulations before including in assessment plan.</p> <p><u>MED 5720</u> – not affected by mandatory attendance piece, moving course success criteria closer to beginning.</p> <p><u>MED 5730</u> – nothing changes in assessment methods, due dates were moved around to have less assignments due during the last week before Christmas.</p> <p><u>MED 5740</u> – no change in assessment methods, assignment description has been shortened and extra information to be added to Brightspace. Some mandatory attendance sessions.</p> <p><i>It was MOVED by P. Pike and SECONDED by B. Thiessen to approve Phase 1 assessment plans in principle. MOTION CARRIED.</i></p> <p>2.3.3 Phase 3 assessment plans Class of 2024) (Course success criteria moved to beginning of documents as requested by Student Promotions Committee)</p> <p><u>MED 7710</u> – Palliative care assessment removed from theme exam and changed assessment to written group assignment which changed the weighting</p> <p><u>MED 7720</u> – no changes, unsure how many sessions they can deliver due to COVID</p> <p><u>MED 7730</u> – due dates to be confirmed with instructors</p>	<p>assessment report are being addressed.</p> <p>ACTION: K. Zipperlen to bring back to A. Haynes to ensure mandatory sessions information is in line with University regulations before including in assessment plan.</p>
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<p><u>MED 7740</u> – more difficult to finalize as it occurs so far away in June 2022, pre COVID assessment methods used. Other sessions to be finalized.</p> <p><u>MED 7750</u> –the instructors of Administrative and Health Systems sessions have requested to remove their content from Community Health MCQ exam and assess their content by a group assignment. This will change weighting of assessments.</p> <p style="text-align: center;"><i>It was MOVED by E. Maxwell and SECONDED by S. Reid to approve the Phase 3 Assessment Plans as presented. MOTION CARRIED.</i></p> <p>2.3.4 MCCQE Part I report for 2020 K. Zipperlen presented and reviewed the confidential report and explained the MCC in 2018 changed the assessment blueprint. She noted that our graduates remain stable and Canadian reference group improved scores and that Canadian Medical Graduates participant numbers are down which may affect statistics. She suggests keeping an eye on results and keep in mind that students wrote the exam under COVID impacts, and MCC offering has changed in that exams can be written multiple times during the year. V. Curran asked if the Class of 2020 was the first class to write who have done progress testing, and K. Zipperlen confirmed that is the case. He suggested comparing these numbers to previous classes to see if introduction of progress test has any relevance. V. Curran asked H. Coombs if PESC looked at these results, and H. Coombs said A. Goodridge presented them to UGMS last week. PESC saw a similar comparison regarding national numbers, and they will look into further.</p> <p>2.3.5 Exam blueprints Phases 2 and 3 (tabled from last meeting) K. Zipperlen reviewed blueprints and noted: <ul style="list-style-type: none"> - Phase 2 Theme 3 - difficult exam, received appropriate number of questions - Phase 3 Theme 7 March 16 exam - fairly difficult exam, missing 3 sessions (no questions), they are looking at feeding back missing questions to faculty evaluations, H. Coombs said PESC is keeping track of missing questions and will discuss further at June PESC meeting. Information will be provided to discipline chairs. - Phase 3 Theme 8 April 1 exam - all sessions represented on exam, appropriate number of questions received. - Phase 3 Theme 9 April 26 exam - learners did fairly well, one section without submitted questions. </p>	
3. New Business	
<u>3.1 Changes to blueprint for final progress test</u>	
S. Reid discussed in 2.1.	
Next Meeting	June 23, 2021
5:16 pm adjourned	