Student Assessment Sub-Committee Minutes

Wednesday, May 27 2020 4:00 pm
via WebEx

Attendees: T. Adey, V. Curran, D. Deacon, S. Drodge, N. Duggan, S. Pennell, C. Pye (Vokey), C. Skanes, , B. Turner, E. Winter

Regrets (in alphabetical order): H. Coombs, S. Murphy, M. Najafizada, P. Pike, N. Rockwood, B. Thiessen

Topic	Details	Action items and person responsible
Introduction and Welcome	V. Curran welcomed the group.	CTO 4:04 pm
Agenda review - Review for COI - Confirmation of Agenda	No COI declared. There were no additions to the Agenda.	
Review and approval of April 22 2020 minutes	It was **MOVED** by B. Turner and **SECONDED** by C. Skanes to approve the minutes of the April 22, 2020 meeting as presented. All were in favour, and the **MOTION CARRIED.**	**ACTION: It was MOVED by B. Turner and SECONDED by C. Skanes to approve the minutes of the April 22, 2020 meeting as presented. MOTION CARRIED**
1. Business arising: Action items from April 22, 2020 meeting	**ACTION: D. Deacon will follow up with C. Skanes regarding exam questions that were not in lectures. S. Drodge will look at this as well.** S. Drodge has reviewed with her team and this is complete. More discussion in Phase report to follow.	**Completed**
2. Standing Items	**2.1 Phase 1-4 assessment updates**: Phase 1: P. Pike was not present. Phase 2: B. Thiessen was not present. Phase 3: S. Drodge updated: - student concern regarding open book exams, several challenges that exams contain questions not covered in lectures, students think they are only tested on slide material. V. Curran said getting a lot more challenges to exam items since using the method of open book exams. If material is not specifically covered on a slide, students question it, but the exams are testing objectives. After discussion, it was decided E. Winter would send out an email reminding students about the objectives before each block exam. S. Drodge to draft and send to D. Deacon and V. Curran for review. Phase 4: N. Duggan updated: - assessment point of view they are revising schedule for Class of 2021, assessment plans should not have to	**ACTION:** After discussion, it was decided E. Winter would send out a reminder email to students about reviewing objectives before each block exam. **ACTION:** S. Drodge to draft a reminder email to students regarding objectives and send to D. Deacon and V. Curran for review.

change, same assessment but in different order. Tentatively scheduled to return to clerkship on July 6th and will focus solely on clinical aspects as they will only have 13 weeks to make up for 19 weeks of lost time.
- Class of 2022 building in some flex time to allow for the possibility of illness, will start at the same time, but only with academic pieces
- No answer yet if the NBMEs are still going ahead, checking on doing them virtually. S. Pennell has done some reading on NBME website, recommending monitoring via WebEx, it is a 5-hour exam, and we may not be able to do this.

2.2 Student Matters:
Phase 1 – 3: C. Skanes no real updates, last assessment was May 15, and everyone thought it was ok. Some students are not super fond of community engagement assignment, but no major complaints. Everyone is happy with online open book format, some exam questions are still not in their notes.

Phase 4: B. Turner raised the issues of how the research timeline assessment is going to change and clinic card completion concerns. N. Duggan said they are looking at options for the research assessment, and they are anticipating virtual conferences, but they may have to reinterpret the conference piece. The number of clinic cards required will be reduced with number to be determined by CDCs. As we use a competency-based program, students need to show competency in EPAs.

B. Turner raised concern around the 3rd option on Clinic Card associated with being fully competent and the perceived underlying grading system. It was discussed, and it was decided there may be some value in reiterating to students with a refresher on the clinic card system.
2.3 Assessment monitoring and evaluation:
D. Deacon had circulated exam blueprints for 2 Phase 3 exams and there were no major concerns with either of them.

3. New Business	**3.1 Phase 3 Class of 2022 MED 7720 and 7740 Assessment Plans:** D. Deacon reviewed changes made to the above assessment plans.
	
	MED 7720 (Clinical Skills):
	- passing criteria added
	- removal of OSCE references
	
	MED 7740 (Phase 4 Prep):
	- language adjusted to reflect that all components will be either e-learning modules or live hosted in Brightspace. **S. Pennell to check to see if completion of modules can be monitored.**
	
	It was **MOVED** by B. Turner and **SECONDED** by C. Skanes to approve the revisions to the Phase 3 Assessment Plans as presented.
	            All were in favour, and the **MOTION CARRIED**.
	
	D. Deacon to send to S. Murphy and copy V. Curran.
	
	3.2 Phase 2 Class of 2023 MED 6760 Assessment Plans
	
	MED 6760 Clinical Skills:
	- passing criteria
	- removal of OSCE references
	- completion tracked by the CLSC
	
	It was **MOVED** by B. Turner and **SECONDED** by N. Duggan to approve the revisions to the Phase 2 Assessment Plans as presented.
	            All were in favour, and the **MOTION CARRIED**.
	
	D. Deacon to send to S. Murphy and copy V. Curran.
	
	3.3 Phase 1 Class of 2024 Assessment Plans
	Patient Course:
	- contingent on fall situation and subject to change
	- language reflects theme-based curriculum
	- some sections have been moved out of Phase 1 into Phase 2
	- 4 exams instead of 3 due to change in themes
	- outlined in table
		ACTION: S. Pennell to check to see if completion of modules in Brightspace can be monitored.
		
		ACTION: It was MOVED by B. Turner and SECONDED by C. Skanes to approve the revisions to the Phase 3 Assessment Plans as presented. Motion carried.
		
		ACTION: D. Deacon to send to S. Murphy and copy V. Curran.
		
		ACTION: It was moved by B. Turner and seconded by N. Duggan to approve the revisions to the Phase 2 Assessment Plans as presented. Motion carried.
		
		ACTION: D. Deacon to send to S. Murphy and copy V. Curran.

	- updated criteria for completion - removed reference to infectious diseases presentation - removed reference to assignments - new language around consequences of fail grade MED Clinical Skills: - only change was course description - new language around consequences of fail grade MED 5730 Physician Competencies: - course description reworded to reflect new theme-based curriculum - leadership modules removed, and block weighting has been adjusted - some dates may still need to be confirmed - assessment criteria for completion - added consequences of fail grade MED 5740 Community Engagement: - course description - assessment criteria for completion - added consequences of fail grade It was **MOVED** by B. Turner and **SECONDED** by N. Duggan to approve the revisions to the Phase 1 Assessment Plans as presented. All were in favour, and the motion carried. **D. Deacon to send to S. Murphy and copy V. Curran.**	**ACTION: It was moved by B. Turner and seconded by N. Duggan to approve the revisions to the Phase 1 Assessment Plans as presented. Motion carried.** **ACTION: D. Deacon to send to S. Murphy and copy V. Curran.**
Next Meeting	The Phase 3 assessment plans are not ready to be presented for approval and will be reviewed at the Phase 3 meeting next week. D. Deacon suggested and it was agreed to meet on **June 10th** to approve the assessment plans before for the June 17th UGMS Committee meeting. The regularly scheduled meeting on June 24th may not be required.	5:25 pm adjourned