

Student Assessment Sub-Committee		DATE	June 26, 2019
		ROOM	OPED Meeting Rm. 5
CHAIR	Dr. Vernon Curran, Chair		
MEMBERS: 2018-2019	<p><i>Voting members:</i></p> <p><i>Dr. Pam Pike, Phase 1 Assessment Lead</i></p> <p><i>Dr. Barton Thiessen, Phase 2 Assessment Lead</i></p> <p><i>Dr. Jasbir Gill, Phase 3 Lead (until Phase 3 Assessment Lead is appointed)</i></p> <p><i>Dr. Suzanne Drodge, Phase 3 Assessment Lead</i></p> <p><i>Dr. Norah Duggan, Phase 4 Lead</i></p> <p><i>Ms. Brooke Turner, Phase 1-3 Student</i></p> <p><i>Ms. Mais Nuaaman, Phase 4 Student</i></p> <p><i>Dr. Jeremy Loh, PARNL Resident</i></p> <p><i>Dr. Craig Moore, Member-at-Large</i></p> <p><i>Dr. Maisam Najafizada, Member-at-Large</i></p> <p><i>Ex officio (non-voting) members:</i></p> <p><i>Dr. Tanis Adey, Associate Dean, UGME</i></p> <p><i>Dr. Sean Murphy, Chair, UGMS Committee</i></p> <p><i>Ms. Gerona McGrath, PESC</i></p> <p><i>Ms. Diana Deacon, Educational Specialist, Assessment</i></p> <p><i>Mr. Stephen Pennell, Manager, Health Education Technology and Learning</i></p> <p><i>Ms. Elas Winter, Support Staff, UGME</i></p> <p><i>Ms. Carol Vokey, Support Staff, UGME</i></p>		
PARTICIPANTS	V. Curran, S. Drodge, N. Duggan, L. MacMillan for B. Turner, M. Nuaaman, C. Moore, T. Adey, G. McGrath, D. Deacon		
RECORDING SECRETARY	<i>(Minutes Taped) Transcribed by Carol Vokey</i>		
INVITED GUEST			
REGRETS	P. Pike, B. Thiessen, J. Loh, M. Najafizada, S. Murphy, S. Pennell		
MINUTES			
AGENDA	ITEM	DISCUSSION	ACTION
WELCOME	The Chair convened the meeting at 1605h.		
1.0 REVIEW & APPROVAL OF AGMINUTES	1.1 Review and approval of agenda.	The agenda was approved.	

	1.2 Review and approval of May 29, 2019 minutes.	<p>The minutes of the May 29, 2019 meeting were reviewed.</p> <p>It was MOVED by S. Drodge and SECONDED by M. Nuaaman to approve the May 29, 2019 minutes as presented.</p> <p style="text-align: right;">All were in favour, and the MOTION CARRIED.</p>	ACTION: It was moved by S. Drodge and seconded by M. Nuaaman to approve the minutes of the May 29, 2019 meeting as presented. Motion carried.
2.0 BUSINESS ARISING	Action items from May 29, 2019 meeting	<p>PESC is looking at changes to MED 8710 evaluation forms. G. McGrath and L. MacMillan are working with O. Heath on this.</p> <p>D. Deacon confirmed with T. Adey to see if ads were circulated for vacant positions of Phase 4 Assessment Lead and APC Chair. T. Adey said the ad will go out this week for Phase 4 Assessment Lead, and there is a possible lead for APC Chair.</p> <p>D. Deacon to follow up with S. Pennell re Student Success Collaborative.</p> <p>N. Duggan to send out suggestions to learners to prepare for the mid-July summative progress test. D. Deacon to follow up with N. Duggan.</p> <p>N. Duggan asked L. MacMillan and M. Nuaaman to poll students informally regarding their preference of block exams vs. progress testing. Second year class was just polled and no responses received yet. M. Nuaaman has gotten approximately 30 responses so far. Results to come back to SAS for next meeting. V. Curran said it won't be necessary to do a SAS survey and will share information with UGMS.</p> <p>Electronic challenge cards were used as a pilot with the last Phase 3 exam and will also be used for the last two Phase 2 exams. Will be further discussed in Business Arising. Phase 2 results are the same as Phase 3. More challenges were received, but it is easier for D. Deacon to review and compare. Working well.</p> <p>D. Deacon will monitor results of the curriculum proposal. Approved at UGMS last week, and she is working to get it into the Phase 1 assessment plans.</p>	<p>ACTION: Ongoing</p> <p>ACTION: Ongoing</p> <p>ACTION: Ongoing</p> <p>ACTION: D. Deacon to follow up with N. Duggan.</p> <p>ACTION: Students will bring responses back to next SAS meeting for review. V. Curran to share information with UGMS.</p> <p>ACTION: Ongoing</p> <p>ACTION: Ongoing</p>

		<p>Progress Test Pilot to continue to the end of the academic school year, and results will be reviewed at that time. M. Nuaaman to send a summary of polled responses to V. Curran. D. Deacon will update assessment plan when progress test dates are confirmed with UGME. Will be reviewed later in meeting.</p> <p>D. Deacon will work with N. Duggan on the rewording of the information added to the clinic card section.</p>	<p>ACTION: Ongoing. Test dates have been added to Assessment Plans.</p> <p>ACTION: Has been reworded and approved by V. Curran. New wording has been added to the Phase 4 Assessment Plans.</p>
3.0 STANDING ITEMS	3.1 Phase 1-4 assessment updates (Phase Assessment Leads)	<p><u>Phase 1</u> – P. Pike was not present to report.</p> <p><u>Phase 2</u> – B. Thiessen was not present to report.</p> <p><u>Phase 3</u> – S. Drodge said a case study was dropped from a grade, and D. Deacon said it did get back in. T. Adey said faculty development is being considered around this.</p> <p><u>Phase 4</u> – N. Duggan said no assessment update. D. Deacon said assessment plans were approved by UGMS and she will send them to appropriate people to ensure they include the correct information to pass along. Class of 2021 initial formative progress test mean was 50.1 which is up a few points from mean for the Class of 2020. Five learners were borderline. Info sent to Elas who will send out to the class when she returns next week.</p>	
	3.2 Learner Matters	<p><u>Phase 1-3:</u> L. MacMillan brought feedback from his students regarding progress testing survey saying most didn't feel they had enough information as they hadn't written a progress test to form an opinion. Most felt progress testing would be beneficial for a number of reasons, but there is still that anxiety that they might encounter the same challenges the Clerks are now having with it. L. MacMillan will forward a copy of the survey results to V. Curran.</p> <p><u>Phase 4:</u> D. Deacon said majority of results are either positive or neutral regarding progress testing. D. Deacon hasn't completed a summary, but M. Nuaaman has provided one and said students are neutral because progress testing better</p>	<p>ACTION: L. MacMillan will forward a copy of the survey results to D. Deacon.</p>

		<p>for mental health as there is less studying but it is impeding their ability to study due to the lack of prioritizing study time for exams. Positive responses are due to it being a good opportunity to practice writing long exams, having the opportunity to reassess and continually study and have familiarity with exam. Students still don't like American questions as well as the lack of promised coaching, some people did receive coaching emails but not all. Learning plans as promised are needed for students who are not achieving. Accessible study guides. Students feel progress testing was implemented too quickly without having important aspects determined and in place.</p> <p>Feedback from some clerks who completed rotations in both NB and NL said they felt alienated and perceived differences in assessment around EPA's despite Dr. Duggan providing faculty development about it twice when she was there. The students feel their assessment experience was better in Newfoundland & Labrador. V. Curran suggested discussing this with the new assistant dean for NB. T. Adey there has to be more faculty development around clinic cards. N. Duggan said she has just heard about NB concerns last week and will be addressing them.</p> <p>Incorrect ITAR grammar – N. Duggan said email has just gone out to students advising them to review the ITARS and let us know if there are any errors or issues, and the Phase 4 team is trying to encourage regular review. M. Nuaaman asked what happens with the feedback she leaves on One45, and N. Duggan said students will never be looked at negatively for questioning an ITAR. Making mistakes known early will make things a lot easier.</p>	
	<p>3.3 Formative/ summative assessment monitoring/evaluation</p>	<p><u>3.3.1 Phase 2 examination blueprints</u> D. Deacon reviewed Phase 2 examination blueprints and said there were no concerns noted. L. MacMillan said sessions on Work Related Health Issues and Lifestyle Modification are always finished early and that might be the reason why it's harder to get the questions required. G. McGrath said this type of information is also sent to the UGME office for scheduling purposes.</p> <p><u>3.3.2 Phase 1 Class of 2023 assessment plans</u> D. Deacon reviewed updated assessment plans and noted the following: MED 5710:</p>	

		<p>Major changes include:</p> <ul style="list-style-type: none"> • 3 exams with reassessment for all • Using theme naming instead of block • Weighting done by hours for exams • Peer assessment and Lifelong Learning assignments, in discussion with Curriculum Oversight Group, taken out of the Healthy Person course and put into Physician Competencies • Emerging Infectious Diseases content moved from Phase 2 to Phase 1 • C. Moore expressed concern that the course name and description does not align with the curricular changes and may cause confusion for instructors and learners. D. Deacon said it is difficult to change a course name and that won't happen until next fall. G. McGrath said it should be a priority for the fall to get these changed as soon as possible. D. Deacon to talk to A. Pendergast about changing the introductory paragraph to make the course description clearer to students. <p>MED 5720: No change from last year, assessments stays the same, dates to be worked out. Added professionalism and fail language.</p> <p>MED 5730: Moved Peer Assessment and Lifelong Learning into Physician Competencies and added paragraph to explain the formative nature of the peer assessment process, and she will get the date from K. Zipperlen. With A. Pendergast's input, weightings for Physician Competencies were adjusted upwards slightly and research down slightly to accommodate extra components. The associated faculty are looking at splitting biostats and epidemiology assessment and D. Deacon is waiting to hear back. There are still dates to be confirmed in the assessment plan. Language will be changed regarding biostats and epidemiology when they are available. Added professionalism and fail language.</p> <p>MED 5740: With themed curriculum some sessions have been switched to Phase 2 and some Phase 2 session have been moved to Phase 1. Students expressed concern around weightings as December 6 will be a busy time for the students.</p>	<p>ACTION: D. Deacon talk to A. Pendergast about changing the introductory paragraph to make the course description clearer to students.</p>
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4. New Business		D. Deacon asked if 4:00 pm was a good time for meetings for next year, and M. Nuaaman expressed concern about having to take personal leave to attend meetings. N. Duggan said this shouldn't be the case, and she would be happy to provide information if required.	
NEXT MEETING	September 25, 2019	Meeting adjourned at 5:16 pm. C. Moore was thanked for his contribution to the Committee as this was his last meeting. Replacements for people finished on committee to be discussed at next meeting.	ACTION: Replacements for people finished on committee to be discussed at next meeting.