

Student Assessment Sub-Committee		DATE	March 27, 2019
		ROOM	OPED Meeting Rm. 5
CHAIR	Dr. Vernon Curran, Chair		
MEMBERS: 2018-2019	<p><i>Voting members:</i></p> <p><i>Dr. Pam Pike, Phase 1 Assessment Lead</i></p> <p><i>Dr. Barton Thiessen, Phase 2 Assessment Lead</i></p> <p><i>Dr. Jasbir Gill, Phase 3 Lead (until Phase 3 Assessment Lead is appointed)</i></p> <p><i>Dr. Norah Duggan, Phase 4 Lead</i></p> <p><i>Ms. Brooke Turner, Phase 1-3 Student</i></p> <p><i>Ms. Mais Nuaaman, Phase 4 Student</i></p> <p><i>Dr. Jeremy Loh, PARNL Resident</i></p> <p><i>Dr. Craig Moore, Member-at-Large</i></p> <p><i>Dr. Maisam Najafizada, Member-at-Large</i></p> <p><i>Ex officio (non-voting) members:</i></p> <p><i>Dr. Tanis Adey, Associate Dean, UGME</i></p> <p><i>Dr. Sean Murphy, Chair, UGMS Committee</i></p> <p><i>Ms. Gerona McGrath, PESC</i></p> <p><i>Ms. Diana Deacon, Educational Specialist, Assessment</i></p> <p><i>Mr. Stephen Pennell, Manager, Health Education Technology and Learning</i></p> <p><i>Ms. Elas Winter, Support Staff, UGME</i></p> <p><i>Ms. Carol Vokey, Support Staff, UGME</i></p>		
PARTICIPANTS	V. Curran, P. Pike, B. Thiessen, J. Gill, N. Duggan, L. MacMillan (for B. Turner), M. Nuaaman, G. McGrath, D. Deacon, S. Pennell		
RECORDING SECRETARY	<i>(Minutes Taped) Transcribed by Carol Vokey</i>		
INVITED GUEST	Mr. Nic Fairbridge, Research Associate, OPED		
REGRETS	J. Loh, C. Moore, M. Najafizada, T. Adey, S. Murphy		
MINUTES			
AGENDA	ITEM	DISCUSSION	ACTION
WELCOME	The Chair convened the meeting at 1605h.	The Chair introduced N. Fairbridge, Research Associate, to hear his presentation with D. Deacon on EPA project findings.	
1.0 REVIEW & APPROVAL OF MINUTES	1.1 Review and approval of agenda.	The agenda was approved.	

	1.2 Review and approval of January 30, 2019 minutes.	<p>The minutes of the January 30, 2019 meeting were reviewed.</p> <p>It was MOVED by P. Pike and SECONDED by M. Nuaaman to approve the January 30, 2019 minutes as presented.</p> <p style="text-align: right;">All were in favour, and the MOTION CARRIED.</p>	ACTION: It was moved by P. Pike and seconded by M. Nuaaman to approve the minutes of the January 30, 2019 meeting as presented. Motion carried.
2.0 PRESENTATION: EPA PROJECT FINDINGS	N. Fairbridge, D. Deacon	<p>N. Fairbridge and D. Deacon updated on EPA project findings, and noted the following points:</p> <ul style="list-style-type: none"> • App itself is user-friendly and working well • Overall data capture in the program is exceptional • Data analysis shows progressive competency development • Data analysis shows consistency across ratings • No correlation to NBME scores as an external measure of predictive validity • Emergency Medicine, Family and Internal Medicine were 3-5 times more likely to score students higher than Core Surgery • Statistical analysis and student/preceptor survey feedback indicate that the intended process of using the clinic cards is not occurring and there is considerable negative feedback about the process • <p>M. Nuaaman suggested an online module for residents who want to be preceptors to complete in an effort to improve the Clinic Card process. V. Curran thanked N. Fairbridge and D. Deacon for their presentation, and asked D. Deacon to confirm with S. Shorlin that residents who are preceptors are taught how to complete clinic cards in the Resident Teaching Skills Workshop. N. Duggan said this is happening. M. Nuaaman suggested a drop down menu on clinic cards from which preceptors can choose comments, and S. Pennell said when app was being developed, T. Laughlin wanted to have feedback fields left open instead of having statements to choose from to ensure the best quality feedback. Since quality feedback is still not being captured, it might be time to re-evaluate this. V. Curran suggested N. Duggan bring this up at the next Phase 4 meeting.</p>	<p>ACTION: D. Deacon to confirm with S. Shorlin that residents who are preceptors are taught how to complete clinic cards in the Resident Teaching Skills Workshop.</p> <p>ACTION: N. Duggan to bring up the idea of using drop down menu for Clinic Cards for comments at the next Phase 4 meeting.</p>
3.0 BUSINESS ARISING	Action items from January meeting	<p>D. Deacon is awaiting direction from UGMS re providing reasoning behind answers to formative questions.</p> <p>PESC is looking at changes to MED 8710 evaluation forms.</p>	<p>ACTION: Ongoing.</p> <p>ACTION: Ongoing. PESC is looking at UG response rates.</p>

		<p>The Examination Invigilation Procedure was approved. J. Reddigan to bring the procedure to UGMS, and if approved there, it will be added to the website. E. Winter will notify students when it gets posted on the website.</p> <p>V. Curran had a meeting with D. Deacon, N. Fairbridge, N. Duggan, T. Adey, C. Peddle, S. Williamson, and M. Nuaaman to discuss how to address Phase 4 assessment issues and reviewed preliminary findings on the EPA Clinic Card project. N. Duggan has attended 2 Discipline Chair meetings re faculty development and she will be holding sessions in NB as well.</p> <p>T. Adey to speak to the Dean about unfilled positions again. Phase 3 Assessment Lead position is still vacant. One person responded but nothing since.</p> <p>D. Deacon to add the wording around “fail” from the calendar item 10.5.2 into assessment plans going forward.</p>	<p>ACTION: Examination Invigilation Procedure is not on website yet. D. Deacon will follow up.</p> <p>ACTION: Ongoing</p> <p>ACTION: Ongoing</p> <p>ACTION: Ongoing. D. Deacon to look into language from the Calendar and changes will be incorporated into new assessment plans.</p>
4.0 STANDING ITEMS	4.1 Phase 1-4 assessment updates (Phase Assessment Leads)	<p><u>Phase 1</u> – P. Pike said A. Pendergast asked her to bring up the fact that faculty members do not want to change the evaluation method for the Community Engagement Exam as well as Epidemiology/Biostats. This issue will be discussed further in next Phase 1 meeting.</p> <p><u>Phase 2</u> – B. Thiessen said Block 4 exam has been set, and the first 3 exams had reasonable Hofstee pass scores. They are dealing with some new lectures with incorrectly mapped objectives, and students are aware of the issues. L. MacMillan said the Hofstee being used more relates to concerns about how lectures were scheduled, and G. McGrath said this came up on faculty evaluations as well.</p> <p><u>Phase 3</u> – J. Gill said there is nothing major to discuss and they are still looking for an assessment lead. D. Deacon and her will get together and work on</p>	

		<p>assessment maps for review at May meeting. For one exam they had a large number of faculty who didn't submit or release questions, and they are looking at ways around this. V. Curran mentioned the timelines for getting assessment plans to UGMS.</p> <p><u>Phase 4</u> – N. Duggan said the Phase 4 Committee voted to continue with using progress testing, and the next one is on April 12, and July 19 is 4th and final one. They have seen progress between the two previous exams and results in the new cohort will be reviewed here by the SAS Committee. The assessment plan needs to be submitted to SAS by the end of May, and N. Duggan will bring a slide showing results. MCC exams are being developed now in a format to use as progress testing, but it will be July 2020 before they are ready. Still no Phase 4 Assessment Lead or APC Chair. D. Deacon to check with T. Adey to see if ads went out for these positions.</p>	<p>ACTION: J. Gill and D. Deacon to work on assessment maps for review at May SAS meeting.</p> <p>ACTION: D. Deacon will check with T. Adey to see if ads were circulated for vacant positions of Phase 4 Assessment Lead and APC Chair.</p>
	4.2 Learner Matters	<p>L. MacMillan had no issues to discuss from Phases 1 to 3.</p> <p>M. Nuaaman said D. Deacon is aware of student issues including meeting/not meeting entrustability language. The CFMS student rep who also sits on the MCC has been asked to bring up issue of learners wanting Canadian MCC questions for clerkship. The last progress test was good and next one should be ok as well - no complaints so far. N. Duggan and S. Pennell asked her to clarify issue of designation on app for entrustability, and she suggested taking out medical graduate part and changing wording to "meets expectations" from "does not meet expectations". N. Duggan said she can see her point but said it really comes down to faculty development. She will keep working with faculty to address this concern.</p>	
	4.3 Formative/ summative assessment monitoring/evaluation	<p><u>4.3.1 Phase 1 and 3 examination blueprints</u> D. Deacon reviewed Phase 1 and 3 examination blueprints. No issues.</p> <p><u>4.3.2 Phase 1 course assessment reports</u> Course assessment reports were sent to A. Pendergast for tomorrow's Phase 1 meeting. Overall picture is good, but response rate for student evaluations was down from previous year, ILS component was a little below benchmark, and some comments said the rubric for the lifelong learning assignment could be better.</p>	

4.4 CURRICULUM REVIEW	G. McGrath	<p>G. McGrath presented a brief report on curriculum review. She said the report was presented to UGMS December 2018, but UGMS hasn't said to go ahead with recommendations or not. PESC created the report and UGMS now has to parcel the work out. For assessment-specific recommendations, there were only three:</p> <ol style="list-style-type: none"> 1. It is recommended that formative assessment questions have the answers added in Phase 1, 2 & 3 to help students know why their answer was wrong. 2. Another recommendation is that some clinical decision making questions be added on Phase 1 - 3 formative exams to help expose them to this type of question. 3. Finally, the biggest recommendation was to implement a periodic review system for everyone so that learners are supported from Phase 1 through to 4. <p>S. Pennell said there is a new mentor system across campus called the Student Success Collaborative being rolled out. He has been working with Student Affairs to look at using this system to track student learning. G. McGrath to follow up with S. Pennell on this.</p> <p>SAS will await further direction from UGMS, and G. McGrath will update further at next meeting.</p>	<p>ACTION: G. McGrath to follow up with S. Pennell on how the Student Success Collaborative can be used to fulfill Recommendation #3 and will update the Committee at next meeting.</p>
5.0 NEW BUSINESS		<p>V. Curran was congratulated on winning the 2019 Dr. Dave Davis Research in Continuing Medical Education Award presented by the Society for Academic Continuing Medical Education.</p>	
NEXT MEETING	April 24, 2019 at 4:00 pm	Meeting adjourned at 5:34 pm.	