



Curriculum Oversight Subcommittee Minutes

Thursday, December 15th 2021

1:00 p.m.

Webex

Attendees: Alison Haynes, Brian Kerr, David Stokes.

Topic	Details	Action Items and person responsible
Introduction and Welcome		
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	No conflicts No additions to the agenda	
Review and approval of prior minutes and action items	Minutes approved	
Matters Arising from the Minutes	<ol style="list-style-type: none"> 1. Alison reported on discussions referencing concerns regarding the anatomy practical exams. SAS has supported to move forward as scheduled / planned and review it for the next academic year. This will be discussed at the next UGMS 2. Vivian and Dean's office to distribute teaching material 	Alison to send out in the new year.
1. Phase 1 Curriculum	No Curriculum Change Requests to review.	
2. Phase 2 Curriculum	No Curriculum Change Requests to review.	

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3. Phase 3 Curriculum	Discussed Minor Curriculum Change Request.	Alison to update in tracking sheet and report to UGMS. David to update on CBlue.
4. Phase 4 Curriculum	Discussed that a future review is required of the overall curriculum of Phase 4	COS to keep this in view to start after the results of the Accreditation.
5. Mock Accreditation Review	<p>Discussed the Mock Accreditation and some of the curricular information, examples provided, and supplemental documentation.</p> <p>Discussion of the language used to note approvals/support/motions carried forward.</p>	<p>COS to provide further examples and more details as requested.</p> <p>David to review website to ensure COS's name change is reflected throughout.</p> <p>Brian to get the Curriculum Change Policy updated with to reflect the COS name change.</p> <p>David to update the Curriculum Change workflow diagram.</p> <p>Alison to update the appendix documents based on these edits.</p>
6. Career Advising Suggestions	Discussed the ongoing query (LWS) into the addition of curriculum, information sessions,	Brain to report back to COS as this query progresses.

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	and activities for further career advising in Phase 4.	
7. New Business	No new business to discuss.	
8. Next Meeting	Next meeting January 18 th , 3PM	