



Faculty of Medicine

Faculty Council Minutes

Tuesday, September 21, 2021

4:30pm (via WebEx and In-Person)

Attendees: Tanis Adey, Sohaib Al-Asaaed, Alison Ambi, Janna Andronowski, Jane Barron, Michael Bautista, Touati Benoukraf, Valerie Booth, Sonny Collis, Stephen Coombs, Chelsea Crossley, Vernon Curran, Russell Dawe, Diana De Carvalho, Dennis Dillon, Ann Dorward, Norah Duggan, Regina Edwards, Alison Farrell, Graham Fraser, Veeresh Gadag, Mina Gerges, Chris Grant, Michael Grant, Connie Hapgood, Taryn Hearn, Kathleen Hodgkinson, Andrew Hunt, Offiong Ikpatt, Deepak Kaushik, Eden Kinzel, Renee Lester, Linda Magnusson, Gerona McGrath, Dolores McKeen, Virginia Middleton, Pamela Morgan, Gerald Mugford, Danielle O’Keefe, Michael Parsons, Amanda Pendergast, Angela Penney, Michelle Ploughman, Rachel Prowse, Daryl Pullman, Greg Radu, Asoka Samarasena, Atanu Sarkar, Shane Seal, Desai Shan, Pamela Snow, Michelle Swab, Tracey Pittman, Douglas Smith, Margaret Steele (Chair), Teri Stuckless, Reza Tabrizchi, Paul Tucker, Laurie Twells, Cathy Vardy, Michael Wahl, Sara Wasef, Brenda Wilson, Guangju Zhai, Anil Zechariah.

Regrets: Simon Kirby, Kara Laing, Susan MacDonald, Kristen Romme, Archana Shah.

Topic	Details	Action Item and Person Responsible
Introduction and Welcome	The Dean thanked everyone for joining the first ‘hybrid’ meeting. She asked if there were new members present to be introduced. Welcomes were extended to Sonny Collis, Stephen Coombs, Chelsea Crossley, Mina Gerges, Connie Hapgood, Offiong Ikpatt, Shane Seal, Doug Smith, and Sara Wasef. Online participants were reminded to use the “chat” function for questions or comments.	
<ul style="list-style-type: none"> Review of Agenda Conflict for Interest 	<ul style="list-style-type: none"> Dr. Brenda Wilson moved approval of the agenda; seconded by Dr. Peter Daley. COI - none noted; agenda approved. 	
Review and approval of prior minutes of August 24, 2021	Approval of the minutes moved by Dr. Brenda Wilson and seconded by Dr. Michael Grant. Minutes approved.	

Our Vision: Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.

Topic	Details	Action Item and Person Responsible
Dean's Updates	<p>The Dean reported on the following items:</p> <ul style="list-style-type: none"> • She introduced the new Vice Dean of Education and Faculty Affairs, Dr. Dolores McKeen, who began her appointment on September 1. Dr. McKeen gave a brief review of her background. • The COVID-19 Task Force would no longer be reporting at Faculty Council, since much of the work has become part of regular operations. The Dean thanked everyone for following the mask mandate and the vaccine mandate. She reminded everyone to complete the <i>Vaccine Declaration Form</i> and upload to their "my.mun.ca" portal. • The Dean thanked everyone for their attendance, including the new student representatives, the part-time clinical faculty representatives, and the representatives from other Faculties and Schools. • The Dean noted the appointment of the new position of Vice-Provost of Equity, Diversity and Inclusion, Dr. Delores Mullings. • The Dean noted the dates for updates on the Destination Excellence Strategic Plan on December 1 and 2 (9:00 to 12:00) via WebEx, and encouraged ideas and participation from students, staff, and faculty. • She added that the Internationalization Project Team is co-chaired by Dr. Sohaib Al-Asaad and Cindy Whitten. • She reminded everyone of the new project team for Equity, Diversity, and Inclusion which is co-chaired by Dr. McKeen and Tracey Pittman. She added that upon Dr. Adey leaving, Dr. Kara Laing would co-chair the Culture of Excellence Project Team with Dr. Heidi Coombs. • The Dean reminded everyone of Dr. Tanis Adey's resignation, and took the opportunity to thank Dr. Adey for her dedicated work as Associate Dean, UGME. She congratulated Dr. Adey on her new appointment as the Registrar for the College of Physicians and Surgeons of Newfoundland and Labrador. • The EDI Inaugural Equity Lecture Series begins in October and all are welcome to attend. She noted that on October 6, the speaker would be Dr. Sheryl Heron who is a Professor of Emergency Medicine 	

Our Vision: Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.

Topic	Details	Action Item and Person Responsible
	<p>and Associate Dean overseeing EDI at Emory University in Atlanta, Georgia.</p> <ul style="list-style-type: none"> • The Balance Scorecard Team has been expanded and additional metrics will be sent out, which will be very helpful for accreditation. • The University of Prince Edward Island (UPEI) Proposal: The Dean noted that the proposal was submitted to the VP Council for endorsement to move forward with a Memo of Understanding with UPEI and the PEI Government for the joint collaborative degree. Once the full curriculum is ready, it will be submitted to the Board. • The Dean asked for other news or announcements. • Dr. Vernon Curran noted the upcoming virtual Health Professional Education Scholarship Forum and the abstract deadline of October 8 (to be extended), and it is open to faculty, staff and students from all the health professions (e.g., Social Work, Pharmacy, Nursing, etc.): https://www.med.mun.ca/oped/programs/4410 • Dr. Reza Tabrizchi noted the launch of the Dean’s Excellence Awards, and announced the new award for Community Member Health Champion. Nominations are due on November 18. https://www.med.mun.ca/Medicine/Leadership/DeansExcellenceAwards.aspx • The Dean reminded everyone about the University notice for <i>Truth and Reconciliation Day</i> on September 30, as not a holiday but a day of reflection. • Virginia Middleton added that there would be activities on September 29, such as a walk around campus to Juniper House, and further information would be sent to all. • Dr. Gerald Mugford noted that the longitudinal study on aging received \$52 million in August, with a further CFI Award, and perhaps a matching amount from Newfoundland. Congratulations to Dr. Mugford and his lab. • The Dean noted it was important to recognize accomplishments and to come prepared to the next meeting to share successes. 	

Topic	Details	Action Item and Person Responsible
<p>Dr. Taryn Hearn, Faculty Undergraduate Accreditation Lead</p>	<ul style="list-style-type: none"> • Monthly Accreditation Moment: Medical Technical Standards for Learners, and the Learner Accommodation Procedure, https://www.med.mun.ca/Accreditation/Home.aspx • Dr. Hearn reminded everyone that the Accreditation would be two virtual visits (April 4-6, and a one-day follow-up visit on May 11). • They are continuing to work on the Data Collection Instruments (DCI), and work on the Medical School Self-Study has started. • There will be a mock visit during the second week of December (further details to be announced). • The Dean stressed how important this accreditation is, and asked that everyone be aware of the happenings in the Faculty, to be familiar with our Strategic Plan, and to review the Accreditation website. She appealed to everyone to make it their priority if asked to complete documents, attend planning meetings and attend accreditation. • The Dean would be continuing to meet with the Accreditation Team on a weekly basis until the virtual site visits. 	<p>ACTION: Those involved with accreditation are asked to complete any documents in a timely fashion, attend practice interviews and the mock accreditation that is to take place in the second week of December.</p>
<p>Ms. Tracey Pittman, Manager of Academic Affairs</p>	<p>Ms. Pittman reported:</p> <ul style="list-style-type: none"> • The Interim Director for the Newfoundland and Labrador Centre for Applied Research (NLCAHR) is appointed. Congratulations to Dr. Rick Audas. • The Search Committee for the Chair of Oncology is ready to make their recommendation. • The Search Committee for the Associate Dean, UGME has been formed and will be chaired by the new Vice Dean; the job ad is posted with an application deadline of October 1. • There was a call for members for the Review Committee for the Chair of Emergency Medicine. • There is a call for members for a Review Committee for the Associate Dean, PGME, which closes September 22. 	

Topic	Details	Action Item and Person Responsible
	<ul style="list-style-type: none"> • The next Promotion and Tenure cycle has begun, and a reminder to follow the timelines. • After many discussions, the Provost has agreed to replace faculty retirements/ resignations on a 1:1 basis instead 7:10 on tenure-track appointments. For recent GFTs who were hired on three-year terms, when those terms are over, they will be made an offer to be tenure-track and they can decide to use the completed three years towards promotion and tenure, or re-start the clock. • Interviews for the Assistant Dean of Clinical Research position are currently ongoing. The Dean encouraged feedback on the presentations, to be sent to Dr. Michael Grant who is chairing that Committee. 	
Dr. Margaret Steele, on Faculty Council Bylaws updates	Vote on Motion to update Faculty Council Bylaws (circulated September 7). Minor changes had been added to the bylaws that were previously discussed at the April 27 and May 18 meetings. Moved by Dr. Peter Daley and seconded by Dr. Reza Tabrizchi. Vote - Motion carried.	
Dr. Atanu Sarkar, for the <i>Canadian Association of Physicians for the Environment</i>	The Dean introduced Dr. Atanu Sarkar for his presentation on the important issue of Physicians and the Environment. Dr. Sarkar discussed the global crisis and the need for physicians to become more involved, through the NL Committee. Note the Association is also open to learners. https://cape.ca/ To reach him, please contact: atanu.sarkar@med.mun.ca	ACTION: Regina Edwards to attach the ppt presentation to the minutes.
Any Other Business – Dr. Margaret Steele	The Dean reminded everyone of the next meeting on October 19, which would be attended by the President, Dr. Vianne Timmons, and the Provost, Dr. Florentine Strzelczyk. She added that a survey link would be sent for responses on attending future meetings in person, virtual, or a combination.	ACTION: Regina Edwards will send a survey link and members of faculty council are asked to complete.
Adjournment	Adjournment at 5:29 p.m. The next Meeting is scheduled for Tuesday, October 19, 2021.	