

**FACULTY OF MEDICINE  
MEMORIAL UNIVERSITY OF NEWFOUNDLAND  
MINUTES OF FACULTY COUNCIL MEETING  
March 19<sup>th</sup>, 2019 - 4:30 p.m. in Richard Fagan Lecture Theatre 1M101**

**Present:** Jane Barron, Ford Bursey, Vernon Curran, Peter Daley, Dennis Dillon, Jules Doré, Norah Duggan, Daph Crane, Polycarp Erivwo, Curtis French, Laura Gillespie, Christopher Grant, Michael Grant, Kara Laing, Renee Lester, Kimberley Maich, Sean Martin, Virginia Middleton, Angela Penney, Tracey Pittman, Melissa Smith (Recorder), Thomas Southall, Margaret Steele (Chair), Kim St. John, Katherine Stringer, Michelle Swab, Reza Tabrizchi, Paul Tucker, Brenda Wilson

**Regrets:** Tanis Adey, Linda Magnusson, Kristen Romme, Pamela Snow, Kathryn Sparrow

**1. Welcome and Opening Remarks: (Dean Steele)**

Dean Steele welcomed members to the meeting and asked if anyone would like to declare a Conflict of Interest with any of the agenda items. No Conflict of Interest was declared.

**2. Issues and Opportunities with Cannabis Research (Mr. Marc Kielley)**

Mr. Marc Kielley, Special Advisor – Partnerships and Commercialisation with the Office of Public Engagement and MUN Botanical Garden provided an informative presentation on Cannabis Research including current projects, funding options and challenges.

An interactive discussion occurred. If anyone has any questions or comments they can reach Mr. Kielley at [mkielley@mun.ca](mailto:mkielley@mun.ca).

Dean Steele thanked Mr. Kielley for his presentation.

**3. Approval of Minutes of February 19<sup>th</sup>, 2019 meeting: (Dean Steele)**

Dean Steele requested approval of the minutes of the **February 19<sup>th</sup>, 2019** meeting as circulated.

**MOVED** by Kara Laing/**SECONDED** by Norah Duggan to approve the minutes of the February 19<sup>th</sup>, 2019 meeting.

***CARRIED (One Abstention)***

**4. Dean's Update:**

Dean Steele announced that the Faculty of Medicine has won the Society of Rural Physicians of Canada (SRPC) Undergraduate Medical Education award.

His Honorable Seamus O'Regan, Federal Minister of Indigenous Affairs and Mr. Nick Whelan, Federal Member of Parliament visited the Faculty of Medicine on March 12<sup>th</sup>, 2019 to announce the recipients of the project grants from the Canadian Institute of Health Research (CIHR). The awardees were Dr. Kris Aubrey-Bassler, Dr. Graham Fraser, Dr. Sheila Garland, Dr. Matthew Parsons, Dr. Bruno Stuyvers and Dr. Qi Yuan.

March 8<sup>th</sup>, 2019 was International Women's Day. The International Women's Forum (IWF) held a breakfast with three panelists from the Faculty of Medicine: Dr. Sarah Power, Dr. Kimberley Babb and Dr. Kathleen Hodgkinson. That same evening, the YMCA Women of Distinction Awards were held. Nabila Quershi, a graduate student in the Division of Community Health and Humanities received a Woman of Distinction Award for Community and Social Development.

There will be a Faculty Orientation Session taking place on Thursday, March 21, 2019 from 12:30pm to 5:00pm in room MED 5M101. This orientation is intended to support Faculty of Medicine faculty members hired within the last three years.

A De-Identification Solution Demo with Dr. Khaled El Emam will be taking place on Friday, March 22<sup>nd</sup>, 2019 from 10:30am to 1:30pm.

## 5. Updates:

- **Strategic Plan (Dean Steele)**

The most recent Destination Excellence Implementation Steering Team (DEIST) meeting took place on March 13<sup>th</sup>, 2019.

The wellness team is working on a wellness survey that will be circulated soon.

The social accountability team is working on a definition for social accountability as well as a governance structure.

The research team chaired by Dr. Reza Tabrizchi and Dr. Proton Rahman is looking at barriers to research and ways to overcome them.

Dr. Alan Goodridge presented the recommendations from the undergraduate curriculum review group.

Dean Steele thanked everyone who participated in the organizational review with our consultant, Ms. Anne Becker. When the results of the review are available they will be communicated to the Faculty of Medicine.

- **Unit Assessment ( Dean Steele)**

The report on the Unit Assessment was delivered to the President on March 15<sup>th</sup>, 2019. A communications plan will be put in place when we have received feedback from the President's Office.

Dean Steele encouraged everyone to complete the survey on professionalism that was circulated. The survey will be completed on a regular basis to see how the Faculty of Medicine is doing with respect to creating a culture that is respectful and free of bullying, intimidation, harassment and sexual harassment.

The policy group is working to ensure that the Faculty of Medicine's policies are aligned with the University's policies.

The student affairs restructuring group co-chaired by Dr. Cathy Vardy and Dr. Greg Radu is continuing to work on the restructuring of the Student Affairs Office.

A Professionalism website has now been established at <https://www.med.mun.ca/Professionalism/Home.aspx>.

## 6. Mentorship – Faculty Mentor Database (Ms. Jacinta Reddigan)

Ms. Jacinta Reddigan, Policy Analyst with the Faculty of Medicine and Co-Chair of the Mentorship project team with Destination Excellence announced that the mentorship project group is working on creating a mentorship database primarily for faculty and learners. She has been meeting with various units across the Faculty of Medicine to inform them of the database and encouraging people to sign up.

## **7. Implementation of Unit Assessment Short Term Policy Recommendations (Ms. Jacinta Reddigan)**

Ms. Jacinta Reddigan, Policy Analyst with the Faculty of Medicine noted that short term policy recommendations have been made to the Respectful Learning Environment in Medical Education Policy and Procedure and the Privacy Policy – Office of Student Affairs. These short term policy recommendations are being put in place while we look at our long term recommendations. If anyone has any questions or comments they can contact Jacinta at [Jacinta.Reddigan@med.mun.ca](mailto:Jacinta.Reddigan@med.mun.ca).

## **8. Other Business (Dean Steele)**

Dean Steele stressed the importance of serving on Review and Search committees and encouraged everyone to become involved.

Dean Steele also encouraged everyone to attend the presentations for candidates of administrative searches.

**Meeting Adjourned at 5:20pm**