



Faculty of Medicine

Faculty Council Minutes

Tuesday, August 18, 2020

4:30pm

Zoom Teleconference during COVID-19 Pandemic Crisis

Attendees: Michael Bautista, Tracey Bridger, Diana De Carvalho, Daph Crane, Ann Dorward, Norrah Duggan, Alison Farrell, Laura Gillespie, Diana Gustafson, Kathy Hodgkinson, Sahar Iqbal, Renee Lester, Kimberley Maich, Virginia Middleton, Jeff Patterson, Gaylene Russell-McEvoy, Melissa Smith, Margaret Steele (Chair), Kim St. John, Michelle Swab, Reza Tabrizchi, Paul Tucker, Cathy Vardy, Brenda Wilson, Guangju Zhai

Regrets: Timothy Hierlihy, Simon Kirby, Kristen Romme, Pam Snow, Michael Paul

Topic	Details	Action Items and person responsible
Introduction and Welcome	Dr. Margaret Steele welcomed and thanked everyone for joining the meeting on Zoom. Participants were advised to use the "chat" functions for any questions or comments.	
Agenda Review <ul style="list-style-type: none">Review or Conflict of InterestReview of Agenda	<ul style="list-style-type: none">No Conflict of Interest was notedDr. Cathy Vardy moved approval of the agenda; seconded by Reza Tabrizchi. <p>Carried</p>	
Review and approval of prior minutes of June 30 th , 2020	Approval of the minutes was moved by Dr. Cathy Vardy, seconded by Dr. Ann Dorward. Carried	

Our Vision: *Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*

<p>Dean's Updates</p>	<p>Dr. Steele's notes included the following:</p> <ul style="list-style-type: none"> • Congratulations to Dr. Kim St. John, Associate Professor and Chair of the Discipline of Psychiatry for winning the Royal College of Physicians and Surgeons of Canada James H. Graham Award of Merit which is given annually to a person whose outstanding achievements reflect the aims and objectives of the organization • Congratulations to Gaylene Russell-McEvoy for receiving the graduate student Chancellor's Award and the Fry Family Fellowship from Spring Convocation, Gaylene is currently in her PhD program under the supervision of Dr. Graham Fraser • Congratulations to Dr. Travis Pickett for receiving the undergraduate Chancellor Fry Family Foundation Leadership Award for outstanding leadership. • Congratulations to Dr. Andrew Furey who will be sworn in as the 14th Premier of Newfoundland and Labrador on August 19, 2020. He will be the first physician and faculty member to become this province's Premier. • We are getting ready to welcome our new undergraduate and graduate learners in the coming weeks. Their orientation will be virtual this year. Dean Steele encouraged everyone to reach out to incoming learners to make them feel welcome despite living in our new CoVID virtual learning and work experience. • As of September 1st, 2020, the Discipline of Genetics will dissolve. Faculty members will be moving to the Division of BioMedical Sciences. Dean Steele thanked Dr. Gunagju Zhai for stepping in as Acting Chair of the Discipline of Genetics. 	
	<p>Reports from the COVID-19 Task Force Committee</p>	
<p>Mr. Paul Tucker – Chief Operating Officer</p>	<p>Mr. Tucker advised that unfortunately he had not been in attendance at the last Covid-19 Tash Force Committee meeting however he did have other updates:</p> <ul style="list-style-type: none"> • Budget meetings are now complete in the Faculty of Medicine. • There is currently no information on a return to work date for staff to return to the building. • CEP are now ticketing lot 30 however, they are focusing on vehicles who do not display a valid Memorial University permit. • There was a flood in the Health Sciences Library this past week that was caused from maintenance 	

	<p>being done in the Health Sciences Cafeteria. Damage is currently being assessed.</p>	
<p>Dr. Cathy Vardy – Vice Dean/Chair, Covid-19 Task Force</p>	<ul style="list-style-type: none"> • The Assistant Dean for Distributed Medical Education search is currently ongoing with three applicant interviews taking place at the end of August. • The Assistant Dean of Social Accountability search is ongoing and interviews are anticipated to take place early September. • The P & T cycle for MUNFA faculty is quickly approaching. If you have any questions please contact Ms. Tracey Pittman, Manager of Academic Affairs or your Administrative Head. • The P & T cycle for clinical faculty is also approaching. If you have any questions, please contact Dr. Cathy Vardy, Ms. Tracey Pittman or your Discipline Chair. <p>Dean Steele encouraged everyone to attend the presentations of the candidates for the Assistant Dean positions.</p>	
<p>Virginia Middleton – Communication Officer</p>	<ul style="list-style-type: none"> • The Communications Office is currently preparing communication for if/when the second wave of Covid-19 arrives in Newfoundland and Labrador. • The University is holding a virtual Town Hall on Thursday, August 27th through Brightspace. All staff are encouraged to attend. • As CARMS is going to be all virtual, Communications is working with PGME to develop a marketing strategy and collateral that disciplines will be able to use. 	
<p>Dr. Reza Tabrizchi – Associate Dean, Research & Graduate Studies</p>	<ul style="list-style-type: none"> • Research Week is taking place virtually from November 23rd to November 27th. If you would like to make an addition, please contact the Research and Graduate Studies Office. • Exemptions are currently being received for faculty members to return to their laboratories. Currently, there are 30 exemptions in place. If you would like to apply for an exemption, please do so in writing to your Academic Head. 	

<p>Dr. Ann Dorward – Assistant Dean – Graduate Studies</p>	<ul style="list-style-type: none"> • RGS continues to be quite busy with thesis examinations. • RGS is currently awaiting a plan from the Internalization Office regarding international student arrivals. • There will be a virtual orientation taking place through RGS for the fall semester. • RGS is looking for clinical faculty to serve on the examination board. Feedback from GFT faculty would be very useful for clinical projects. 	
<p>Dr. Norah Duggan –, UGME</p>	<ul style="list-style-type: none"> • There will be no visiting electives for the class of 2021. • The class of 2021 learners in New Brunswick must follow a different process to arrange electives. • Clinical shadowing is currently not permitted during the current public health guidelines. • Phase 1 will be delivered remotely for the class of 2021. Phase 3 will be delivered remotely with the exception of some clinical skills sessions. • Phase 4 learners must self screen for Covid-19 symptoms and call 811 if symptoms exist. • Match day is currently scheduled to take place in April 2021 and the second match day will take place in May 2021. • Plans for a potential second wave of Covid-19 are ongoing. 	
<p>Dr. Brenda Wilson – Associate Dean, Community Health & Humanities</p>	<ul style="list-style-type: none"> • Dr. Wilson noted that many requests are coming in from graduate students who are looking to access the building due to a disruptive home environment. Talks are ongoing with the Space Committee to allocate spaces for students who may need them. • Early trends are showing that enrollment numbers are much higher than anticipated. Currently, teaching plans are being put in place to hit the ground running in September. 	
<p>Vote for Approval</p>	<p>RGS requested approval for MED6226: Post-Colonial Theory: Considering the “Other” in Science, Medicine & Bioethics.</p> <p>Moved by Dr. Diana Gustafson Seconded by Dr. Jeff Patterson</p>	

	<i>Carried</i>	
Vote to Adjourn Meeting	Moved by Dr. Ann Dorward Seconded by Dr. Norah Duggan <i>Carried</i> Meeting adjourned at 5:08pm	