



Faculty Council
Minutes
Tuesday, October 15, 2024
4:30 pm

Attendees: Zaina Albalawi, Lindsay Alcock, Stacey Alexander, Janna Andronowski, Kris Aubrey-Bassler, Zoe Breen, Patricia Cousins, Peter Daley, Ann Dorward, Jessica Esseltine, Alison Farrell, Kelly Foss, Joshua Gillis, Wendy Graham, Jamie Green, Tina Hickey, Kathleen Hodgkinson, Zhanne Hopkinson, Khalid Jat, Simon Kirby, William Midodzi, Danielle O’Keefe, Bolu Ogunyemi, Jordan Pike, Dolores McKeen, Virginia Middleton, Maisam Najafizada, Tracy Osmond, Amy Pieroway, Ed Randell, Kristen Romme, Eric Sala, Tev Stachniak, Teri Stuckless, Laurie Twells, Amanda Tzenov, Jacqueline Vanderluit, Brenda Wilson, Michael Woods

Guests: Sarah Arnott, Craig Squires

Regrets: Jane Barron, Susan MacDonald, Gerry Mugford, Peter Rogers

Topic	Details	Action Item and Person Responsible
Welcome and Introduction	- Dr. McKeen welcomed everyone to the meeting both in person and virtually.	
<ul style="list-style-type: none">Review of AgendaConflict of Interest	<ul style="list-style-type: none">- Dr. McKeen asked if there were any additions or deletions to the October 15, 2024 agenda.- Dr. Ann Dorward moved approval of the agenda; seconded by Dr. Peter Daley.- COI-none noted. Agenda approved.	
Review and approval of prior minutes of September 17, 2024	- Dr. Ann Dorward moved approval of the minutes; seconded by Dr. Danielle O’Keefe. Minutes approved.	
Presentation of Promotion and Tenure Certificates from the 2023-2024 academic year	- Dr. McKeen presented Promotion and Tenure certificates for the 2023-2024 academic year. Congratulated all recipients (list attached) on receiving their certificates and on their career achievements through the Promotion and Tenure process.	

***Our Vision:** An inclusive, vibrant and cutting edge hub of discovery and learning that is tangibly contributing to the health and wellbeing of people locally and globally.*

Topic	Details	Action Item and Person Responsible
	<ul style="list-style-type: none"> - Presented Ms. Alison Farrell with P&T certificate for Promotion to Librarian IV. 	
Presentation: Data Storage	<ul style="list-style-type: none"> - Presentation on Data Storage by Ms. Alison Farrell, Mr. Craig Squires on the services offered through Ace-net and Ms. Sarah Arnott on the services offered through OCIO. Alison provided information on behalf of Paul Price on services offered through CARE. <p>Areas highlighted included:</p> <ul style="list-style-type: none"> - Research Data Management - https://www.mun.ca/cio/ - Microsoft OneDrive, which works for personal use. - How to request increase in storage limits. - Microsoft Teams, works for collaboration use on sharing files. - Microsoft is unable to confirm that data is not saved in the US. Memorial can confirm that it meets all contractual requirements and is secure. - Resources offered through ACENET. - Resources offered through CARE. - IT Research Request Form. - https://guides.library.mun.ca/datamanagement. - Recommended speaking with Alison Farrell anytime about what your research plans and needs are. <p>Questions/discussion included:</p> <ul style="list-style-type: none"> - Working with clinical data that is highly identifiable. It was confirmed that NLCHI is the best option when working with patient data. - Microsoft Teams and what is the accessibility label in Teams, and how many Teams are you able to have in Teams. Can create as many teams as you need and there are restrictions on the configuration of teams and the 3rd party services to ensure security of the data to Microsoft 365 services. 	
Notice of Motion: Proposed Calendar Changes for Admissions	<ul style="list-style-type: none"> - Dr. Amanda Tzenov presented the proposed calendar changes for Admissions. - Proposing changes to the calendar so that applicants will need to have at least 60 credit hours prior to applying to medical school. The reason for this proposed change is to improve evaluation of 	

Topic	Details	Action Item and Person Responsible
	<p>applications to get a confident assessment of their academic ability for medical school.</p> <ul style="list-style-type: none"> - Will be brought forward to the November 19, 2024 Faculty Council for discussion and voting. 	
Approval of the Updated Technical Standards and Core Competencies	<ul style="list-style-type: none"> - Dr. Taryn Hearn presented the updated Technical Standards and Core Competencies. - Provided the background on the reason for the updated standards and core competencies - Moved the adoption of the Updated Technical Standards and Core Competencies by Dr. Taryn Hearn; seconded by Dr. Danielle O'Keefe. Motion Carried. 	
Dean's Updates	<p>Dr. McKeen reported:</p> <p><u>AFMC</u></p> <ul style="list-style-type: none"> - CaRMS tender match process – AFMC has decided to temporarily pause the tender for the match services. There are issues with being a sole provider of the residency matching services. - Conducting a questionnaire from residents. Learning on what specifically are issues. <p><u>AAMC</u></p> <ul style="list-style-type: none"> - Will be attending the AAMC Annual Meeting in Atlanta, GA from November 8-12, 2024. One of the topics of interest to be discussed will be around Regional Campuses. <p><u>University-wide</u></p> <ul style="list-style-type: none"> - President search is ongoing. Using an external search committee. - Provost and VP (Academic) – have currently held five (5) leadership townhalls. - Decanal searches – Dr. April Pike has been appointed as the Dean of Nursing. Currently, six (6) active searches including the Dean of Medicine. It was announced that an external search agency would support the search committee. - Alumni Tribute Awards will be held on October 9, 2024 at the Emera Innovation Exchange. <ul style="list-style-type: none"> - The 2024 recipients are: <ul style="list-style-type: none"> - Alumna of the Year - Dr. Janice Fitzgerald, B.Sc.'90, B.Med.Sci.'94, MD'94, MPH'16 	

Topic	Details	Action Item and Person Responsible
	<ul style="list-style-type: none"> - J.D. Eaton Award - Dr. Lee Errett, B.Med.Sci.'75, MD'77 - Outstanding Community Service Award - Dr. Arthur Rideout, B.Med.Sci.'86, MD'88 - Horizon Award - Mark Browne, BA(Hons.)'15 <p><u>Health Authority</u></p> <ul style="list-style-type: none"> - Will be attending an in-person NLHS board meeting in Happy Valley-Goose Bay on October 26, 2024, and in conjunction with this travel will also be coordinating with DME, site visits to St. Anthony, Happy Valley-Goose Bay and Labrador City from October 20-24, 2024. - Affiliation agreement has been signed. Thank you to Mr. Paul Tucker, Ms. Tracey Pittman and Ms. Raelene Lee. <p><u>Faculty of Medicine</u></p> <ul style="list-style-type: none"> - A Preceptors' Symposium was held on October 17-18, 2024. Symposium went well with lots of good feedback. - The 47th Monte Carlo Charity Gala will be held on November 25, 2024 at the Delta Hotel. - MUNMed Reunion will be held on October 25-26, 2024. - Leadership Development Program – attended by Mr. Paul Tucker, Ms. Tracey Pittman, Ms. Sharmila Ratnam and Ms. Jill Purcell. Leadership training will be implemented to help support faculty, staff and learners. - The AUP site visit for PHAHS was held on October 4 and 5, 2024. Received good for feedback. - Senate and Academic Affairs Updates were circulated for information with the October 15, 2024 meeting materials. <p><u>Government</u></p> <ul style="list-style-type: none"> - Updated on the FoM Expansion Symposium held in May 17, 2024. 	
PEI Regional Campus Update	<p>Dr. McKeen reported:</p> <ul style="list-style-type: none"> - In negotiation with the preferred candidate for the Associate Dean, UPEI position. 	

Topic	Details	Action Item and Person Responsible
	<ul style="list-style-type: none"> - Planning a Memorial-UPEI retreat for November 14-16, 2024 in PEI. There will be 13 MUN reps and 12 UPEI reps. Dr. David Snadden will facilitate the retreat. - Dr. Snadden is considered an expert in Regional Campus development in Canada. There will also be sessions during the retreat on team building and governance review. - The Admissions portal is now closed. - Dr. Taryn Hearn now travels to PEI regularly for monthly planning visits. - There have been some early discussions regarding a postgraduate program. - Currently, working on a variety of contracts including a contract for service, MOA, and facilities agreement. 	
Any Other Business	<ul style="list-style-type: none"> - Dr. Ann Dorward shared there will be a convocation event on Thursday. There are 46 learners graduating to date. There will be a luncheon during mid-day. 	
Adjournment	<ul style="list-style-type: none"> - The next meeting is scheduled for Tuesday, November 19, 2024, 4:30 pm. 	