



**Faculty Council  
Meeting Notes**

Tuesday, May 17, 2022

4:30 pm (via WebEx only)

**Attendees:** Janet Bangma, Jane Barron, Michael Bautista, Stephen Coombs, Chelsea Crossley, Vernon Curran, Diana De Carvalho, Ann Dorward, Norah Duggan, Jessica Esseltine, Michael Grant, Tina Hickey, Ed Kendall, Simon Kirby, Eden Kinzel, Renee Lester, Pamela Morgan, Gerald Mugford, Tracy Osmond, Tracey Pittman, Michelle Ploughman, Kristen Romme, Archana Shah, Desai Shan, Douglas Smith, Reza Tabrizchi (Chair), Paul Tucker, Brenda Wilson

**Invited guests:** Brian Kerr, Gerona McGrath

**Regrets:** Danielle O’Keefe, Kara Laing, Dolores McKeen, Virginia Middleton, Michael Paul, Pamela Snow, Margaret Steele

<b>Topic</b>	<b>Details</b>	<b>Action Item and Person Responsible</b>
Welcome and Introduction	Dr. Tabrizchi welcomed everyone to the meeting.  Participants were reminded to use the “chat” function for questions or comments.	
<ul style="list-style-type: none"> <li>• Review of Agenda</li> <li>• Conflict of Interest</li> </ul>	<ul style="list-style-type: none"> <li>• Dr. Ann Dorward moved approval of the agenda; seconded by Dr. Ed Kendall.</li> <li>• COI - none noted; agenda approved.</li> </ul>	
Review and approval of prior minutes of April 19, 2022	<ul style="list-style-type: none"> <li>• Approval of the minutes moved by Dr. Gerald Mugford and seconded by Dr. Ann Dorward. Quorum was not achieved for the meeting, therefore, an e-vote is required to approve the minutes.</li> <li>• Members of Faculty Council abstaining from the approval of the minutes were Ms. Chelsea Crossley, Ms. Janet Bangma, Dr. Michael Bautista, Dr. Brenda Wilson, Dr. Stephen Coombs, Dr. Michelle Ploughman</li> <li>• Action item follow up – none</li> </ul>	Ms. Osmond will circulate an e-vote for approval of the April 19, 2022 minutes.

Topic	Details	Action Item and Person Responsible
Dean's Updates	<p>Dr. Tabrizchi reported:</p> <ul style="list-style-type: none"> <li>- May 2-8, 2022 was Mental Health Week. In recognition of this week, LifeWorks launched a new mental health microsite titled the <i>"Ambiguous Side of Mental Health"</i>.</li> <li>- Convocation Week, St. John's Campus will be held from May 30 to June 3, 2022. Sessions for the Faculty of Medicine are: <ul style="list-style-type: none"> <li>- Graduate, Masters degree on June 1, 2022 at 10:00 a.m.</li> <li>- Doctoral on June 1, 2022 at 7:00 p.m.</li> <li>- Doctor of Medicine on June 2, 2022 at 10:00 a.m.</li> <li>- You must register to attend Convocation. This can be done via the Memorial Self Service. If you require academic dress, you can book when you register.</li> </ul> </li> <li>- <u>National recognition</u>: The Faculty of Medicine was honored by the Society of Rural Physicians of Canada (SRPC) on April 22, 2022. For 2022, Memorial is the recipient of the SRPC's <a href="#">Keith Award</a> for the second year in a row. This award recognizes postgraduate medical programs excelling in producing rural doctors. The Keith Award is presented to the university with the most graduates practicing in rural Canada for the most recent 10 years after graduation. Memorial University has received the Keith Award nine times. The work of Dr. Andrew Hunt, Assistant Dean, Distributed Medical Education and his staff as well as other faculty members and leaders is greatly appreciated.</li> <li>- Congratulations to Dr. Bolu Ogunyemi as a recipient of the Award for Young Leaders (Early Career) for 2022 by the Canadian Medical Association.</li> <li>- There will be a Gairdner lecture on May 30, 2022 at 2:30 p.m., given by Dr. Janet Rossant (developmental biologist), who is Gairdner Laureate (2015), and currently the Scientific Director of <a href="#">Gairdner Foundation</a>, Chief of Research and Senior Scientist, Research Institute, <a href="#">The Hospital for Sick Children</a> in Toronto.</li> <li>- The Office of Vice-President (Research) has indicated they have now combined the offices of Strategic Institutional Research Initiatives (SIRI) and Research</li> </ul>	

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	<p>Grants and Contract Services (RGCS) into one unit called Research Initiative Services (RIS).</p> <ul style="list-style-type: none"> <li>- Memorial University’s Teaching and Learning Conference was held on May 4-5, 2022. The Conference explored how we can equip our students to shape their futures and the world in which we live with the theme, “Teaching for Change”. A number of faculty and staff members from Medicine presented at this conference.</li> <li>- Professionalism Moment: Memorial University recognizes its ethical and legal responsibility to provide a work, learning, and living environment that is free of all forms of sexual harassment, including sexual assault. All members of the University community have roles outlined by Policy and a responsibility to consult with the Sexual Harassment Office immediately and directly regarding reports of sexual harassment and sexual assault. The Sexual Harassment Office provides services and resources to all members of the University community. It works to prevent sexual harassment and sexual assault through preventative programming and education; to mitigate the effect of sexual harassment and sexual assault; and, to identify methods for timely resolutions of complaints of sexual harassment and sexual assault which may arise at the University. Memorial University supports and promotes a reporting climate that involves ensuring complainant confidentiality, complainant consent to refer or share information, and complainant control of the process. If you, or someone you know, has experienced sexual harassment or sexual assault, the <a href="#">Sexual Harassment Office</a> can help. Always ask. Ask yourself. Ask others. Ask us. Open the conversation about sexual harassment and sexual assault at our university.</li> </ul>	
Update on Accreditation Site Visit	<p>Mr. Brian Kerr provided an update on the Accreditation Follow up Site Visit, which happened on May 11, 2022. He noted it went well. The team met with Program Evaluation Sub-Committee (PESC) and members of the UGMS/Phase Management Committees and learners.</p> <p>Ms. Gerona McGrath presented on <i>Destination Excellence 2018-2023</i>, Dr. Andrew Hunt presented on Distributed Medical Education and shared a virtual tour</p>	

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	<p>video showcasing the building and the Province. The Accreditation team is now required to send a letter to the FOM by May 18, 2022 outlining their findings. In six (6) weeks, we will receive report and then we have ten (10) days to respond. Following this, CACMS will make their final decision. There is a meeting on September 12, 2022. So will know in either September or January pending approval by CACMS.</p> <p>Mr. Kerr thanked everyone who contributed and participated to the Accreditation preparation and the site visits.</p> <p>Dr. Tabrizchi thanked, on behalf of the dean, all faculty, staff and learners for their participation and contribution.</p>	
Update on Destination Excellence	Ms. Gerona McGrath provided a presentation on <i>Destination Excellence 2018-2023</i> . The presentation included an overview of the plan including the four pillars and its implementation, an update on the original project teams and which teams have now sunset, an update on the activities by the active project teams, feedback received/analysis on the 2021 planning days, and the unit strategic plans. The presentation was well received.	Ms. Osmond will circulate the presentation.
Notice of Motion: Human Neuroscience Research Centre Updated Proposal	<p>Dr. Michelle Ploughman moved approval of the Notice of Motion to support the formation of a Human Neuroscience Research Centre. The faculties/schools/institute supporting the proposal include the Marine Institute; Faculty of Science, Faculty of Medicine; School of Human Kinetics and Recreation; School of Music; Faculty of Engineering and Applied Science. Dr. Ploughman noted that there is also the potential for faculty collaboration on projects and grants; seconded Dr. Edward Kendall.</p> <p>Quorum was not achieved for the Faculty Council meeting, therefore, an e-vote will be required for approval of the Human Neuroscience Research Centre Proposal.</p>	Ms. Osmond will circulate an e-vote for approval of Human Neuroscience Research Centre Proposal.
Senate Update	A report was submitted by Dr. Edward Kendall and circulated with the Faculty Council meeting materials with an update on news from Senate.	

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	<p>Dr. Kendall highlighted:</p> <ul style="list-style-type: none"> <li>- A regular agenda item for a new Marine Studies (Aquaculture) Graduate Diploma and how the proposal directly addressed Equity Diversity and Inclusion - Anti-Racism (EDI-AR) initiatives.</li> </ul> <p>There was general discussion surrounding the consistent reference to EDI-AR within the University. Dr. Ann Dorward noted the Executive Council for School of Graduate Studies' Academic Council will be developing a template for incorporation for EDI-AR into graduate program proposals. It will likely take some time but they will have something going forward.</p> <ul style="list-style-type: none"> <li>- Dr. Kendall also noted there is an initiative for Senate reform. The idea is to make it as effective as possible and a committee has been struck and begun a review. Dr. Kendall will be chairing the committee. The review is expected to take six (6) months. There will be broad consultation and opportunity for Faculty Council members to contribute to the dialogue.</li> </ul> <p>Dr. Tabrizchi thanked Dr. Kendall for his report and chairing the review committee.</p>	
Academic Search Updates	<p>Ms. Tracey Pittman reported:</p> <ul style="list-style-type: none"> <li>- Search Committee for the Chair of Radiology held their first meeting and should have an update from the committee shortly.</li> <li>- Review Committee for the Chair of Anesthesia has been formed and is being chaired by Dr. Reza Tabrizchi.</li> <li>- Review Committee for Associate Dean, Graduate Studies has been formed and is being chaired by Dr. Brendan Barrett.</li> <li>- Review Committee for Chair of Pediatrics has been formed.</li> <li>- There are ten (10) MUNFA positions in various stages of the search process – three (3) competitions have closed in BioMedical Sciences (BMS), two (2) positions have been posted in Community Health and Humanities and five (5) more positions in BMS have been approved to be filled by the Provost.</li> </ul>	

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	<ul style="list-style-type: none"> <li>- Awaiting the recommendation letters from the Non-bargaining P&amp;T committee. Hoping to receive them soon so can get the Dean’s recommendations to the Provost.</li> <li>- Three information sessions have been scheduled for Clinical Faculty.</li> <li>- Expect a motion to pass for Electronic Submission of P&amp;T files for non-bargaining faculty members.</li> </ul>	
Student Promotions Committee Report - Convocation	<p>Dr. Norah Duggan reported, on behalf of the Student Promotions Committee, the list of learners who have been recommended for graduation was provide to the Faculty Council for information. She was pleased to report all 82 learners were promoted.</p> <p>Dr. Duggan acknowledged that it is quite an achievement for the learners given the pandemic and challenges they encountered. They were engaged and took an active role in their learning.</p>	
Any Other Business	<p>Dr. Dorward reported that the self study for the BMS and its graduate programs, and the accompanying reports (40-page report) as well as appendices is now complete as part of the requirement for Academic Unit Planning (AUP). The self-study report has been submitted to the Dean for review. When the final report is ready, it will then be submitted to the Centre for Institutional Analysis and Planning (CIAP) for the external panel review.</p> <p>Dr. Dorward also noted they are moving ahead with the AUP self study for the CHH programs and estimate completion for the fall.</p> <p>Dr. Tabrizchi reminded everyone the next Faculty Council meeting will be July 5, 2022 at 4:30 pm.</p>	
Adjournment	<p>Dr. Tabrizchi thanked everyone for attending the meeting. Dr. Tabrizchi moved adjournment of meeting; seconded by Dr. Dorward. Adjournment at 5:25 pm.</p> <p>The next meeting is scheduled for <b>Tuesday, July 5, 2022, 4:30 pm.</b></p>	