



Faculty of Medicine

Faculty of Medicine  
Memorial University of Newfoundland  
Undergraduate Medical Education

**NAME:**

**POSITION:**

Phase 4 Assessment Lead

**DISCIPLINE/DIVISION:**

Undergraduate Medical Education (UGME), Faculty of  
Medicine

**Term:**

Three years, renewable

**REPORT TO:**

Phase 4 Lead, UGME, Faculty of Medicine

**MISSION:**

Faculty of Medicine - Mission statement

“Working in the spirit of partnership and respect, the Faculty of Medicine is committed to delivering integrated excellence in education, research and evidence informed care; meeting the unique health needs of our rural, remote and urban communities; and advocating for health, equity, Indigenous health and healthy populations.” (2018)

**Overview:**

Assessment within the Doctor of Medicine (M.D.) program is designed to ensure that medical learners have the knowledge base and clinical skills required to transition into clinical practice at the end of the program. All medical learners must meet the requirements detailed in the assessment plans which are set in consultation with the Student Assessment Subcommittee and the appropriate Phase Management Team.

**Responsibilities and Duties**

- Attend Phase 4 Management Team meetings
- Serve as the Phase 4 faculty representative on the Student Assessment subcommittee (SAS), which involves:
  - attending monthly SAS meetings (September to June)
  - reporting to SAS on matters of Phase 4 assessment
- Review Phase 4 assessment plans
- Work with Phase Management to set comprehensive clinical science exam schedule

November 2018

*Vision: Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*

## **Operations**

- The Assessment Lead is selected subsequent to an Expression of Interest to the Associate Dean, UGME.
- Administrative support is provided by the Office of UGME.

## **Qualifications**

- MD and/or PhD with a faculty appointment in the Faculty of Medicine
- Completion of Continuing Medical Education/Continuing Professional Development in medical education, assessment, or related areas

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