

Initial Study Permit Application
Template cover letter for proof of funding

Date:

Dear Immigration Officer,

My name is _____ (Date of Birth) and I have been accepted at the Memorial University of Newfoundland to study _____ program. Please find my 1st year financial plan below. I am also attaching the proof of finances with this letter.

Funds Required	\$\$	Available Funding**	\$\$
Tuition fees for 1 st year			
Living Cost	\$10,000		
Living cost for the first dependent (if any)	\$4000		
Living cost for any additional dependent (if any)	\$3000 (Each)		
Total			

**Proof of Available Funding (please only list the documents that you are using. If you have any additional documents as proof of funding then please list them here).

- proof of a Canadian bank account in your name, if you have transferred money to Canada;
- Guaranteed Investment Certificate (GIC) from a participating Canadian financial institution;
- proof of a student/education loan from a bank;
- your or your sponsor's bank statements for the past four months;
- a bank draft that can be converted to Canadian dollars;
- proof you paid tuition and housing fees (if you have paid this amount then please contact the cashiers office at cashiers@mun.ca);
- a letter from your sponsor (must provide a notarized sponsorship letter from the person who is giving you the money to study in Canada);
- proof of funding paid from within Canada if you are going to receive funding from the Memorial University.

Sincerely,

NAME