

Students registering for the clinic are advised of the following to help you be prepared:

- Review the MCP application so that you know what information you must provide.
 - o Full mailing address is required. Your MCP card will be mailed to you so a complete address is important.
 - o If living on-campus, please include your residence room number and postal code.
 - o If living off-campus in private residence or apartment building, please ensure you include the apartment number in addition to the street address and postal code.
- Ensure that you have clear copies of the required supporting documentation for your application. MCP will not accept the original documents. If you are applying also for dependents (spouse and/or children), please ensure you also have clear copies of their supporting documents.
 - **Required supporting documents for the student applicant:**
 - o You must include a copy of each of the following – Study Permit, Passport, and Enrollment Verification Document.
 - o From your date of arrival in Newfoundland and Labrador, the **Study Permit must be valid for a minimum of 1 full year**. The **study program also must be for a minimum of 1 full year**.
 - o The Enrollment Verification Document must clearly state that you are a full-time student, registered in the current semester for on-campus classes.
 - o The **Enrollment Verification document *must be dated after your arrival date and cannot be older than 30 days from date of submission to MCP***. You can request this document through your MUN self-service portal. Only this verification will be accepted by the MCP Office.
 - **For students applying with family, the student must also provide the following:**
 - o MCP application (where they will list their dependents) NOTE: the IRCC documents for the student and their dependents must be valid for a minimum of 1 full year from date of arrival in NL to be eligible for MCP coverage
 - o Student's Enrollment Verification Document - the document must be dated after your arrival date in Newfoundland and cannot be dated more than 30 days prior to submission of MCP application

- Student's Study Permit – the Study Permit *must be valid for a minimum of 1 full year from date of arrival in NL* (Not just issued for 1 full year. The student's IRCC document must show that from their date of arrival in NL, the Study permit is valid for at least 1 full year).
- Student's Passport – provide the ID page with personal information and photo
- Spouse's Passport – provide the ID page with personal information and photo
- Spouse's Work Permit or Study Permit – the dependent's IRCC documents *must be valid for a minimum of 1 full year from date of arrival in NL* to be eligible for MCP coverage
- Marriage Certificate - *if* the spouse is not included on the student's study permit or the student is not included on the spouse's work/study permit
- Children's Passports – provide the ID page with personal information and photo
- Children's Visitor Records – the dependent's IRCC documents *must be valid for a minimum of 1 full year from date of arrival in NL* to be eligible for MCP coverage
- Children's Birth Certificates - required if the children are not noted on the student's study permit or the student is not noted in the Children Visitor Record/study permit.