President’s Advisory Committee on Indigenous Affairs
Terms of Reference

Authority:
The Indigenous Advisory Committee (the Committee) is established under the authority of the Office of the President for the purpose of advising the Special Advisor on Indigenous Affairs on matters relating to academic programming, student support services, public engagement and any other matters as they relate to the mandate of the Office of Indigenous Affairs.

Mandate:
The Committee’s mandate includes the following:
- Support the establishment and development of the strategic plan for the university’s Office of Indigenous Affairs and review for approval;
- Review Universities Canada’s Principles on Indigenous Education to foster institutional commitment and advancement of those principles;
- Advise on the development of communication and awareness strategies related to Indigenous Peoples;
- Continue to build a welcoming and respectful environment within Memorial.

Composition:
The Committee is comprised of:
1. The Special Advisor to the President on Indigenous Affairs (Chair);
2. Eight employees chosen to ensure representation from all campuses and from faculty and staff;
3. The Indigenous Student Resource Centre Manager, or designate, ex-officio;
4. The Student Affairs Officer – Indigenous, Grenfell Campus, ex-officio.

Members, other than the ex-officio members, are appointed by the President to serve a period of three years, which may be renewable.

Operations:
- The Committee shall meet a minimum of 3 times per year.
- Committee members shall participate in discussion on issues and make recommendations.
- Minutes will be signed by the Chair and made available to all Committee members.
- Regular reports will be submitted to the President and to the Provost and Vice-President Academic.