

**CURRICULUM AND PROGRAMS COMMITTEE, FACULTY OF HUMANITIES AND SOCIAL
SCIENCES**
MINUTES OF A MEETING OF TUESDAY, APRIL 16, 2019

A meeting of the Curriculum and Programs Committee, Faculty of Humanities and Social Sciences, was held Tuesday, April 16, 2019 at 2:00 p.m. in SN- 200 of the Science Building. Dr. N. Catto occupied the Chair and the following members were in attendance:

Dr. J. Lokash	Dr. J. Gould
Dr. S. Curtis	Dr. D. Wharram
Dr. A. Craig	Dr. K. Stanbridge
Ms. R. Newhook	Mr. R. Nolan
Ms. R. Shute	

REGRETS

Regrets were received from Dr. S. Hoff, Dr. M. Tate, and Ms. Vicki Hallett.

AGENDA

The agenda was approved as circulated.

MINUTES

It was agreed that the following minutes be approved as circulated:

- Minutes of the Curriculum and Programs Committee meeting held on March 19, 2019

NEW BUSINESS

Department of Archaeology

A memorandum was received from Dr. P. Whitridge, Head, Department of Archaeology, proposing calendar changes on behalf of the department, namely, to offer a new special topics course, Archaeology 3680: Archaeology of Iceland.

Following consideration, it was moved by S. Curtis, seconded by K. Stanbridge, and carried that this proposal be approved.

Department of English

A memorandum was received from Dr. J. Lokash, Head, Department of English, proposing calendar changes on behalf of the department, namely, to offer a new special topics course, English 3821: Canadian Poetry and Popular Music.

Following consideration, it was moved by S. Curtis, seconded by K. Stanbridge, and carried that this proposal be approved.

Department of English

A memorandum was received from Dr. J. Lokash, Head, Department of English, proposing calendar changes on behalf of the department, namely, to offer a new special topics course, English 4923: The Podcasting Course.

Following consideration, it was moved by D. Wharram, seconded by S. Curtis, and carried that this proposal be approved.

Department of History

A memorandum was received from Dr. S. Curtis, Head, Department of History, proposing calendar changes on behalf of the department, namely, to offer a new course, History 3808: The World at War 1939-45.

Following consideration, it was moved by K. Stanbridge, seconded by D. Wharram, and carried that this proposal be approved for submission to faculty council.

Department of Political Science

A memorandum was received from Dr. R. Williams, Head, Department of Political Science, proposing calendar changes on behalf of the department, namely, to offer a new special graduate program, PhD in Political Science.

It was noted that POSC 6030 and 6031 needed to be removed, and clarity on the parameters of the internship (INTE 6000) was required (paid, grading, duration, etc...).

Following consideration, it was moved by S. Curtis, seconded by D. Wharram, and carried that this proposal be approved for submission to faculty council.

DISCUSSION

Regulation 6.5.8 Completing a Course (Consultation request from SCUGS)

N. Catto provided information regarding the draft proposal for Regulation 6.5.8, Completing a Course. It was noted that the difference between the "completion" and the "successful completion" of a course has to be more clearly defined. Discussion ensued. N. Catto indicated he would convey to SCUGS that this committee has no concerns with the proposal.

OTHER BUSINESS

The next scheduled meeting is Tuesday, May 21st at 2:00 p.m. in A5014.

The meeting was adjourned at 2:25 p.m.

CURRICULUM AND PROGRAMS COMMITTEE, FACULTY OF HUMANITIES AND SOCIAL SCIENCES
MINUTES OF A MEETING OF TUESDAY, MAY 21, 2019

A meeting of the Curriculum and Programs Committee, Faculty of Humanities and Social Sciences, was held Tuesday, May 21, 2019 by Email Poll. Dr. N. Catto occupied the Chair and the following members were contacted:

Dr. J. Lokash	Dr. J. Gould
Dr. S. Curtis	Dr. B. Stephenson
Dr. C. Dyck	Mr. R. Barrett (MUNSU)
Dr. S. Hoff	Dr. M. Tate
Dr. A. Brookes	Dr. D. Wharram
Dr. A. Craig	Dr. K. Stanbridge
Ms. R. Newhook	Mr. R. Nolan
Ms. R. Shute	Ms. C. Burke (Secretary)
Dr. V. Hallett	

AGENDA

The agenda was approved as circulated.

MINUTES

It was agreed that the following minutes be approved as circulated:

- Minutes of the Curriculum and Programs Committee meeting held on April 16, 2019

NEW BUSINESS

Request for LING 2025/2026 to be offered in an accelerated time frame

A memorandum was received from Dr. P. Branigan, Head, Department of Linguistics, requesting on behalf of the department, to offer Linguistics 2025 and 2026 in an accelerated time frame for the Fall 2019 semester.

Following consideration, it was moved by S. Curtis, seconded by J Lokash, and carried that this request be approved.

OTHER BUSINESS

The next scheduled meeting is Tuesday, June 11th at 2:00 p.m. in A5014.

CURRICULUM AND PROGRAMS COMMITTEE, FACULTY OF HUMANITIES AND SOCIAL SCIENCES
MINUTES OF A MEETING OF TUESDAY, JUNE 11, 2019

A meeting of the Curriculum and Programs Committee, Faculty of Humanities and Social Sciences, was held Tuesday, June 11, 2019 at 2:00 p.m. in A5014 of the Arts and Administration Building. Dr. N. Catto occupied the Chair and the following members were in attendance:

Dr. J. Gould
Dr. D. Wharram
Dr. A. Brookes
Dr. A. Craig
Ms. R. Newhook
Ms. M. Miskell
Ms. C. Burke (Secretary)

REGRETS

Regrets were received from Dr. J. Lokash, Dr. V. Hallett, Dr. S. Curtis, Dr. S. Hoff, Dr. B. Stephenson and Ms. R. Shute.

AGENDA

The agenda was approved as circulated.

MINUTES

It was agreed that the following minutes be approved as circulated:

- Minutes of the Curriculum and Programs Committee meeting held on May 21, 2019

NEW BUSINESS

Department of History

A memorandum was received from Dr. S. Curtis, Head, Department of History, requesting on behalf of the department, to regularize History 3749: The Social History of Alcohol.

Following consideration, it was moved by D. Wharram, seconded by A. Brookes, and carried that this request be approved for submission to Faculty Council.

Academic Review of Off-Campus Field School Programs

The following field schools were reviewed and approved:

Anse A Bertrand 2020- Department of Archaeology
Landscape and Community in New Perlican, NL- Department of Folklore
Berlin-Heidelberg Field School- Department of Modern Languages, Literatures and Cultures
Global Studies Field School 2020- Department of Political Science and Department of Sociology
Religious and Culture in France- Department of Religious Studies

DISCUSSION

Syllabus Development Resource Review

Updates to the document include the section of “Classroom Etiquette” to coincide with the MUNFA agreement according to article 3.02 (a) which states “it is the responsibility of the instructor to inform students that personal electronic devices shall not be used in a manner that disrupts teaching”, and to update the section of “University Policies and Support” to include the MUN Safe app and the Navigate app.

Dr. A. Brookes noted that he would send C. Burke a brief statement for adding the additional support services.

OTHER BUSINESS

Grading – University-wide proposal

It was noted that the committee will review the Grading Scheme Policy in the coming academic year.

The meeting was adjourned at 2:35 p.m.

**CURRICULUM AND PROGRAMS COMMITTEE, FACULTY OF HUMANITIES AND SOCIAL
SCIENCES**
MINUTES OF A MEETING OF TUESDAY, SEPTEMBER 17, 2019

A meeting of the Curriculum and Programs Committee, Faculty of Humanities and Social Sciences, was held Tuesday, September 17, 2019 at 2:00 p.m. in A5014 of the Arts and Administration Building. Dr. N. Catto occupied the Chair and the following members were in attendance:

Dr. Ailsa Craig	Ms. Rebecca Newhook
Dr. Pat Dold	Ms. Renee Shute
Dr. Nick Welch	Dr. Sebastien Rossignol
Dr. Jillian Gould	Dr. Shannon Hoff
Dr. Karen Stanbridge	Dr. Veronique Forbes
Ms. Katherine Stanbridge (MUNSU)	Dr. Jane Waples
Ms. Michelle Miskell	Dr. Milo Nikolic
Dr. Jennifer Lokash	Ms. Wendy Mosdell-Wadman
Ms. Charlene Burke (Secretary)	

REGRETS

Regrets were received from Dr. Alec Brookes.

Election of Chair for 2019-2020

Dr. Norm Catto was elected Chair for 2019-2020.

AGENDA

The agenda was approved as circulated.

MINUTES

It was agreed that the following minutes be approved as circulated:

- Minutes of the Curriculum and Programs Committee meeting held on June 11, 2019

NEW BUSINESS

Department of History

A memorandum was received from Dr. S. Curtis, Head, Department of History, requesting on behalf of the department, to delete History courses that are no longer offered.

Following consideration, it was moved by S. Rossignol, seconded by J. Lokash, and carried that this request be approved for submission to Faculty Council.

Department of Political Science

A memorandum was received from Dr. R. Williams, Head, Department of Political Science, requesting on behalf of the department, to introduce a new course, namely, Political Science 6906: Foreign Policy Analysis (Special Topics).

Following consideration, it was moved by K. Stanbridge, seconded by K. Mclaughin, and carried that this request be approved for submission to Faculty Council.

Marine Institute (MARI 1900)

A proposal was received from the Marine Institute requesting to introduce a new Critical Reading and Writing course, namely, MARI 1900: Critical Reading and Writing: Maritime Studies.

Following consideration, the committee deferred a decision and requested the creator of the proposal (Derek Howse) be offered to present at the next meeting to offer further explanation on the following points:

- Why are students currently having difficulty accessing the existing CRW courses?
- What criteria was involved in creating this course?
- Can MI students register for the CRWs offered by MUN/ Can MUN campus students register for this course?

It was noted that the committee would like to discuss the purpose, goals, and value of the CRW courses offered by HSS to ensure that the proposed course fits the criteria.

DISCUSSION

Syllabus Development Resource Review

The resource was reviewed and the addition of the Land Acknowledgment section was approved. It was also noted to add the link for decolonization.

HSS Strategic Framework

It was noted that this committee and the Planning and Research Committee is tasked with reviewing the four areas of the framework: Equity, Space, Transparency, and Implementation in hopes to provide action areas to advance the framework.

It was suggested to invite the Dean to a meeting to provide direction on the expectations of the committee.

Grading Policy

It was noted that a proposal will need to be established to present to SCUGS, however there is not consensus throughout the facilities with changing the policy. N. Catto agreed to present the policy to SCUGS.

OTHER BUSINESS

The meeting was adjourned at 3:10 p.m.

Next scheduled meeting is Tuesday, October 15th at 2 p.m. in A5014.

CURRICULUM AND PROGRAMS COMMITTEE, FACULTY OF HUMANITIES AND SOCIAL SCIENCES
MINUTES OF A MEETING OF TUESDAY, OCTOBER 15, 2019

A meeting of the Curriculum and Programs Committee, Faculty of Humanities and Social Sciences, was held Tuesday, October 15, 2019 at 2:00 p.m. in A5014 of the Arts and Administration Building. Dr. N. Catto occupied the Chair and the following members were in attendance:

Dr. Ailsa Craig	Ms. Rebecca Newhook
Dr. Pat Dold	Ms. Renee Shute
Dr. Nick Welch	Dr. Sebastien Rossignol
Dr. Veronique Forbes	Ms. Wendy Mosdell-Wadman
Dr. Jane Waples	Dr. Jennifer S. Simpson (by invitation)
Ms. Michelle Miskell	Ms. Charlene Burke (Secretary)
Dr. Jennifer Lokash	

REGRETS

Regrets were received from Dr. Alec Brookes, Dr. Jillian Gould, Dr. Milo Nikolic, and Dr. Shannon Hoff.

AGENDA

The agenda was approved as circulated.

MINUTES

It was agreed that the following minutes be approved as circulated:

- Minutes of the Curriculum and Programs Committee meeting held on September 17, 2019

DISCUSSION

HSS Strategic Framework

Dr. Jennifer Simpson began the conversation by highlighting that it is crucial for there to be substantive engagement from individuals in the Dean's Office and from faculty members in HSS for the Strategic Framework to be successful. This is an opportunity for faculty to work with the Dean's Office which would be beneficial to HSS. It was noted that it is the choice of this Committee to be engaged (or not) with reviewing the Framework. Dr. Simpson posed the question "is there something that would be meaningful for this Committee to review?"

Throughout the discussion, 4 main points were presented:

- Effective communication within and outside Memorial needs to increase (in order for the Framework to be successful, knowledge needs to increase) which can include symposiums, round-table discussions, newspapers, tweets, and updated website.
- What is the perception of HSS outside of the faculty and what can we do to make it different (better) which leads to the communication piece of HSS and looking for HSS to be legible to a wider audience
- What are the short-term and long-term goals of the faculty that can be achieved in 1-2 years that have clear, realistic outcomes?
- A process should be developed as to advertising for departments and the Faculty as a whole

It was noted that a survey was sent to all Head's asking for strengths of their departments, the value and their topical needs over the next four years. Dr. Craig noted that a summary from the Head's survey will be provided to the Committee in December.

As discussion ensued, it was determined that the way forward for the Committee to review the Strategic Framework would be for Dr. Simpson to draft a document to articulate:

- Timelines
- outcomes expected
- process for reviewing and communicating the goals
- what is the HSS message and to what audience we want to deliver this message

OTHER BUSINESS

Next scheduled meeting is Tuesday, November 19th at 2 p.m. in A5014.

Tentative meeting scheduled for Tuesday, November 26th at 2 p.m. in A5014.

The meeting was adjourned at 3:00 p.m.

CURRICULUM AND PROGRAMS COMMITTEE, FACULTY OF HUMANITIES AND SOCIAL SCIENCES
MINUTES OF A MEETING OF TUESDAY, November 19, 2019

A meeting of the Curriculum and Programs Committee, Faculty of Humanities and Social Sciences, was held Tuesday, November 19, 2019 at 2:00 p.m. in A5014 of the Arts and Administration Building. Dr. N. Catto occupied the Chair and the following members were in attendance:

Dr. Ailsa Craig	Ms. Rebecca Newhook
Dr. Pat Dold	Ms. Renee Shute
Dr. Nick Welch	Dr. Sebastien Rossignol
Dr. Veronique Forbes	Ms. Wendy Mosdell-Wadman
Dr. Jane Waples	Dr. Milorad Nikolic
Ms. Michelle Miskell	Dr. Jillian Gould
Dr. Jennifer Lokash	Elizabeth Clouter (by Invitation)
Derek Howse (by invitation)	

REGRETS

Regrets were received from Dr. Shannon Hoff.

AGENDA

The agenda was approved as circulated with the exception of moving the Faculty of Humanities and Social Sciences calendar change proposals to the beginning.

MINUTES

It was agreed that the following minutes be approved as circulated:

- Minutes of the Curriculum and Programs Committee meeting held on October 15, 2019

DISCUSSION

Marine Institute: MARI 1900: Critical Reading and Writing: Maritime Studies

It was noted in the last Committee meeting that members were uncertain if the proposed course (MARI 1900) met the HSS standards for a critical reading and writing course. Derek Howse and Elizabeth Clouter provided feedback on the concerns raised by the Committee.

The concerns raised and the clarity given included:

- Why are students currently having difficulty accessing the existing Critical Reading and Writing courses?

Students are not experiencing difficulties in accessing existing CRW courses. This coming semester BMS students may choose from four different online offerings of CRW courses: ARCH 1005 (HIST 1005) CRW in Aboriginal Studies, ENGL 1090 CRW: Telling Stories, ENGL 1110 CRW in Rhetoric, and ENGL 1193 CRW: Ways of Reading.

- What criteria were used to develop this course?

As part of its regular program review process, MI solicits feedback from industry, alumni, graduating students. A common theme emerging from this feedback, for several years now, concerns the applicability of CRW topics to the student's workplace.

The typical MI student profile is that of a working professional. Someone who has already invested 4 to 5 years completing their diploma in nautical science or marine engineering, have been at sea for a number of years, and have now made the decision to continue with their academic studies by enrolling in the BMS program. They very much fit into the category of the adult learner; wanting to see relevance in every aspect of their programming. This course is a response to the desire for topical relevance.

In envisioning and designing this course, MI were very careful to follow the CRW guidelines as provided on the Faculty of Humanities and Social Sciences website. MI see this course as being analogous to different departments within HSS having their own, topically relevant CRW courses: Archaeology, English, Folklore, Gender Studies, German, History, Philosophy, Political Science, Religious Studies and University courses.

Pedagogical resources have been identified and incorporated into the design. There are three instructors who have all previously taught CRW English courses at MUN: Chris LeDrew, Aaron Peach and Chris McCulloch. Each is familiar with and has employed the pedagogical requirements of an online CRW course. Chris LeDrew, in particular, was instrumental in designing the structure and proposed delivery of this course.

MI fully anticipates, and would welcome, a periodic review of the course. It is not their intent to subvert the overall goals, aims of a CRW course.

- Can MI students register for the CRWs offered by MUN? Can MUN campus students register for this course?

- Yes to both. This course will become one of the CRW online options available to our BMS students. There may very well be a BMS student who would prefer to take one of the other CRW online options. We have no intention of forcing students to take this particular CRW option over any other option.

MI would also allow other MUN students to register for this new course. The caveat being that they would want to hold in reserve 20 of the 24 seats for their own students – opening up the other four seats for other MUN students. A background in the maritime industry might be beneficial in terms of the resources being used, but it would not be a requirement for the course.

The discussion ended with the Committee deciding to add it to the agenda for the next meeting.

NEW BUSINESS

Calendar Change Proposals

Faculty of Humanities and Social Sciences

A memorandum was received from Dr. Ailsa Craig, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences, requesting on behalf of the faculty, to update the calendar regulation 12.2 Requirement for Courses delivered at MUN. The change will ensure consistency and clarity between general regulations and HSS regulations regarding minimum residency requirements for major courses. This change also includes limitation on the number of IS courses that a student pursuing the iBA can transfer in from another institution. The reason for this is that courses transferred in are not used in calculating averages, and students in the iBA are required to have a 70% average in IS courses.

Following consideration, it was moved by J. Waples, seconded by M. Nikolic, and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Dr. Ailsa Craig, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences, requesting on behalf of the faculty, to add Communication Studies to regulation 6.1.4.1.3.

Following consideration, it was moved by J. Lokash, seconded by V. Forbes, and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Dr. Ailsa Craig, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences, requesting on behalf of the faculty, to update the Certificate in Food Studies to include History 3749: The Social History of Alcohol.

Following consideration, it was moved by S. Rossignol, seconded by J. Lokash, and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Dr. Ailsa Craig, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences, requesting on behalf of the faculty, to update regulation 14.13.2.2 French Major Program to clarify the wording to ensure the correct regulation is referenced.

Following consideration, it was moved by S. Rossignol, seconded by J. Lokash, and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Dr. Ailsa Craig, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences, requesting on behalf of the faculty, to update Police Studies 3306 credit restrictions and prerequisites.

Following consideration, it was moved by M. Nikolic, seconded by V. Forbes, and carried that this request be approved for submission to Faculty Council.

Department of Archaeology

A memorandum was received from Dr. Peter Whitridge, Head, Department of Archaeology, requesting on behalf of the department, to regularization Archaeology 3680: Archaeology of Iceland.

Following consideration, it was moved by S. Rossignol, seconded by J. Waples, and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Dr. Peter Whitridge, Head, Department of Archaeology, requesting on behalf of the department, to regularization Archaeology 6682: Advances in Environmental Archaeology.

Following consideration, it was moved by J. Waples, seconded by P. Dold, and carried that this request be approved for submission to Faculty Council.

Department of Economics

A memorandum was received from Mr. Scott Lynch, Head, Department of Economics, requesting on behalf of the department, to update the prerequisites and to attend to minor edits for the major in the BA and BSc.

Following consideration, it was moved by J. Waples, seconded by J. Lokash, and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Mr. Scott Lynch, Head, Department of Economics, requesting on behalf of the department, to offer a new special topics course, namely Economics 6050: Econometrics beyond Ordinary Least Squares.

Following consideration, it was moved by J. Waples, seconded by N. Welch, and carried that this request be approved for submission to Faculty Council.

Department of English

A memorandum was received from Dr. J. Lokash, Head, Department of English, requesting on behalf of the department, to introduce a new course, namely, English 4844: Graphic Medicine.

Following consideration, it was moved by J. Lokash, seconded by V. Forbes, and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Dr. J. Lokash, Head, Department of English, requesting on behalf of the department, to reorganize existing material to provide greater clarity and consistency to the Undergraduate English program.

Following consideration, it was moved by J. Lokash, seconded by M. Nikolic, and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Dr. J. Lokash, Head, Department of English, requesting on behalf of the department, to introduce a new course, namely, Communication Studies 4844: Graphic Medicine.

Following consideration, it was moved by J. Lokash, seconded by J. Gould, and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Dr. J. Lokash, Head, Department of English, requesting on behalf of the department, to introduce a new course, namely, Communication Studies 4844: Graphic Medicine.

Following consideration, it was moved by J. Lokash, seconded by J. Gould, and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Dr. J. Lokash, Head, Department of English, requesting on behalf of the department, to reorganize existing material to provide greater clarity and consistency to the Undergraduate Communications Studies program.

Following consideration, it was moved by J. Lokash, seconded by V. Forbes, and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Dr. J. Lokash, Head, Department of English, requesting on behalf of the department, to introduce a new course, namely, Communication Studies 2100: Introduction to Game Studies.

Following consideration, it was moved by J. Lokash, seconded by M. Nikolic, and carried that this request be approved for submission to Faculty Council.

Department of Geography

A memorandum was received from Dr. N. Catto, Head, Department of Geography, requesting on behalf of the department, to add Geography 6505 to the graduate seminar course offerings.

Following consideration, it was moved by N. Welch, seconded by J. Lokash, and carried that this request be approved for submission to Faculty Council.

Department of History

A memorandum was received from Dr. S. Curtis, Head, Department of History, requesting on behalf of the department, to update the Diploma in Environmental Humanities with the addition of Geography 4600.

Following consideration, it was moved by S. Rossignol, seconded by V. Forbes, and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Dr. S. Curtis, Head, Department of History, requesting on behalf of the department, to update the Diploma in Environmental Humanities with the addition of Sociology 4091.

Following consideration, it was moved by S. Rossignol, seconded by M. Nikolic, and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Dr. S. Curtis, Head, Department of History, requesting on behalf of the department, to change the name of History 3807: World War One in Historical Perspective to The World at War, 1914-18.

Following consideration, it was moved by S. Rossignol, seconded by M. Nikolic, and carried that this request be approved for submission to Faculty Council.

Department of Modern Languages, Literatures and Cultures

A memorandum was received from Dr. P. Basabose, Head, Department of Modern Languages, Literatures and Cultures, requesting on behalf of the department, to update regulation 13.2.6, Dean's List. This update will ensure students who have transferred courses from a Memorial Abroad or Field school program will be eligible for the Dean's List.

The following concerns were raised:

- the process concerning transferred courses and how a numerical grade will be added to such a course
- It is understood that MLLC adjusts transfer grades, so if a student obtains a grade of less than 50%, it would have been deemed a fail and not transferred to MUN, therefore not meeting the

requirements of the Dean's List, but when MLLC adjusts the grade, the result could be a grade of above 50% which would then mean the course would be included in the total required to be eligible for the Dean's List. Basically, the question is what percentage process do you use to calculate the grade and how was it determined to add such a percentage to the grade?

- It was also noted that it would be difficult for the Dean's Office to ensure that students with TR grades (such as the Nice students) would be included in the Dean's List report, as transfer grades are not in the system when the Dean's list report is run by the Office of the Registrar.

Following consideration, it was moved by P. Dold, seconded by J. Lokash, and carried that this request be tabled until further clarity is received from the department.

A memorandum was received from Dr. P. Basabose, Head, Department of Modern Languages, Literatures and Cultures, requesting on behalf of the department, to add a note about not being able to challenge first year courses for credit for German, Russian and Spanish to have consistency across the programs and to change Russian Language and Literature to Russian

Following consideration, it was moved by N. Welch, seconded by J. Lokash, and carried that this request be approved for submission to Faculty Council.

Department of Religious Studies

A memorandum was received from Dr. P. Dold, Head, Department of Religious Studies, requesting on behalf of the department, to introduce a new course, namely, Religious Studies 3805: What is Islamophobia?

Following consideration, it was moved by P. Dold, seconded by J. Gould, and carried that this request be approved for submission to Faculty Council.

OTHER BUSINESS

Next scheduled meeting if Tuesday, November 26th at 2 p.m. in A5014.

The meeting was adjourned at 3:00 p.m.

CURRICULUM AND PROGRAMS COMMITTEE, FACULTY OF HUMANITIES AND SOCIAL SCIENCES
MINUTES OF A MEETING OF TUESDAY, November 26, 2019

A meeting of the Curriculum and Programs Committee, Faculty of Humanities and Social Sciences, was held Tuesday, November 26, 2019 at 2:00 p.m. in A5014 of the Arts and Administration Building. Dr. N. Catto occupied the Chair and the following members were in attendance:

Dr. Ailsa Craig
Dr. Pat Dold
Dr. Nick Welch
Dr. Jillian Gould
Dr. Jane Waples
Ms. Michelle Miskell

Ms. Rebecca Newhook
Ms. Renee Shute
Dr. Sebastien Rossignol
Ms. Wendy Mosdell-Wadman
Dr. Milorad Nikolic
Dr. Shannon Hoff

REGRETS

Regrets were received from Dr. Jennifer Lokash and Dr. Veronique Forbes.

AGENDA

The agenda was approved as circulated.

BUSINESS ARISING

Marine Institute: MARI 1900: Critical Reading and Writing: Maritime Studies

A memorandum was received from the Marine Institute asking for the Committee to review the above-noted proposal. It was agreed that it does meet the HSS CRW requirements as outline in the regulations.

Following discussion, it was moved by P. Dold, seconded by A. Craig, and carried that this proposal be approved with two opposed and three abstentions.

Department of Modern Languages, Literatures and Cultures

A memorandum was received from Dr. P. Basabose, Head, Department of Modern Languages, Literatures and Cultures, requesting on behalf of the department, to update regulation 13.2.6, Dean's List. This update will ensure students who have transferred courses from a Memorial Abroad or Field school program will be eligible for the Dean's List.

This proposal was tabled at the previous meeting due to concerns of the grade adjustments. However, following consideration, it was moved by A. Craig, seconded by S. Hoff, and carried that this request be approved for submission to Faculty Council.

NEW BUSINESS

Calendar Change Proposals

Memorial University Libraries – 2100 Making and Understanding Digital Histories

A memorandum was received by Dr. Susan Cleyle, University Librarian, to review the above-noted proposal.

It was noted that clarity was needed in terms of the course being practical or professional, as HSS students would not be eligible to apply it as an elective if that is the case.

Following discussion, it was advised to send any other comments or concerns to the Chair or Dr. Cleyle.

Department of Classics

A memorandum was received from Dr. Luke Roman, Head, Department of Classics, requesting on behalf of the department, to amend the title of Classics 2156 from Gladiators and the Arena: Spectacles of Death in Ancient Rome to Gladiators and the Arena: Violent Spectacle in Ancient Rome.

Following consideration, it was moved by M. Nikolic, seconded by S. Hoff, and carried that this request be approved for submission to Faculty Council.

Department of English

A memorandum was received from Dr. Jennifer Lokash, Head, Department of English, requesting on behalf of the department, to introduce a new course, namely, Communication Studies 4700: Internship.

Following discussion, the Committee requested that the prerequisites be changed from 21 credit hours to 24 credit hours and to update the course description to remove “are unpaid and”. It was moved by A. Craig, seconded by N. Welch and carried that this request be approved for submission to Faculty Council.

Department of History

A memorandum was received from Dr. Stephan Curtis, Head, Department of History, requesting on behalf of the department, to amend the title of History 2200: Making Canada to Making Canada: Canadian History to 1867 and History 2210: Modern Canada to Modern Canada: Canadian History since 1867.

Following discussion, it was moved by S. Rossignol, seconded by S. Hoff and carried that this request be approved for submission to Faculty Council.

Faculty of Humanities and Social Sciences

A memorandum was received from Dr. Ailsa Craig, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences, requesting on behalf of the faculty, to update the calendar regulations 6.1.3.1., Major Program and 6.1.4.1., Minor program.

Following consideration, it was moved by J. Waples, seconded by M. Nikolic, with one abstention, and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Dr. Ailsa Craig, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences, requesting on behalf of the faculty, to update 24.2 Regulations Governing the Degree of Master of Philosophy, Program of Study.

Following consideration, it was moved by N. Welch, seconded by S. Rossignol, and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Dr. Ailsa Craig, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences, requesting on behalf of the faculty, to update the Certificate in Criminology. Specifically regulations 8.6.4.3 to include police studies to ensure it aligns with the courses offered in Table 1 (Elective Courses).

Following consideration, it was moved by A. Craig, seconded by P. Dold, and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Dr. Ailsa Craig, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences, requesting on behalf of the faculty, to update the Master of Employment Relations program.

Following consideration, it was moved by J. Waples, seconded by A. Craig, and carried that this request be approved for submission to Faculty Council.

Department of Linguistics

A memorandum was received from Dr. Carrie Dyck, Head, Department of Linguistics, requesting on behalf of the department, to update the Linguistics Graduate program to remove all calendar references of the department's graduate handbook, and replace it with the references to the graduate program webpage or the graduate courses descriptions web page.

It was moved by P. Dold, seconded by M. Nikolic, and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Dr. Carrie Dyck, Head, Department of Linguistics, requesting on behalf of the department, to renumber Linguistics 3155 and 4150 to Linguistics 2120 and 4120.

It was moved and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Dr. Carrie Dyck, Head, Department of Linguistics, requesting on behalf of the department, to update the Linguistics Honours degree to include Psychology 2910..

It was moved and carried that this request be approved for submission to Faculty Council.

Department of Philosophy

A memorandum was received from Dr. Suma Rajiva, Head, Department of Philosophy, requesting on behalf of the department, to add directions for a Joint Major in Medieval Studies.

It was moved and carried that this request be approved for submission to Faculty Council.

Department of Political Science

A memorandum was received from Dr. Russell Williams, Head, Department of Political Science, requesting on behalf of the department, to update the Master of Arts in Political Science.

It was moved and carried that this request be approved for submission to Faculty Council.

Department of Religious Studies

A memorandum was received from Dr. Patricia Dold, Head, Department of Religious Studies, requesting on behalf of the department, to revise and renumber Religious Studies 2415 to Religious Studies 3414.

It was moved and carried that this request be approved for submission to Faculty Council.

A memorandum was received from Dr. Patricia Dold, Head, Department of Religious Studies, requesting on behalf of the department, to edit 4 course descriptions and to delete eight courses.

It was moved and carried that this request be approved for submission to Faculty Council.

OTHER BUSINESS

Next scheduled meeting if Tuesday, December 17th at 2 p.m. in A5014.

The meeting was adjourned at 3:00 p.m.

CURRICULUM AND PROGRAMS COMMITTEE, FACULTY OF HUMANITIES AND SOCIAL SCIENCES
MINUTES OF A MEETING OF TUESDAY, DECEMBER 17, 2019

A meeting of the Curriculum and Programs Committee, Faculty of Humanities and Social Sciences, was held Tuesday, December 17, 2019 at 2:00 p.m. in A5014 of the Arts and Administration Building. Dr. N. Catto occupied the Chair and the following members were in attendance:

Dr. Ailsa Craig
Dr. Veronique Forbes
Ms. Michelle Miskell
Dr. Jillian Gould
Dr. Jennifer Lokash

Ms. Rebecca Newhook
Ms. Renee Shute
Dr. Jane Waples
Dr. Milorad Nikolic

REGRETS

Regrets were received from Dr. Sebastien. Rossignol, Ms. Wendy Mosdell-Wadman, Dr. Patricia. Dold, and Dr. Shannon Hoff.

AGENDA

The agenda was approved as circulated with the addition of Scholarship Standing added as a discussion item.

MINUTES

It was agreed that the following minutes be approved as circulated:

- Minutes of the Curriculum and Programs Committee meeting held on November 19, 2019

NEW BUSINESS

Calendar Change Proposals

Department of Economics

A memorandum was received from Scott Lynch, Head, Department of Economics, requesting on behalf of the department, to amend the Major in Economics to update the language, clarify program requirements for students and to ensure the entry is consistent with other co-op programs.

Following consideration, it was moved by J. Waples, seconded by J. Lokash and carried that this request be approved for submission to Faculty Council.

Faculty of Humanities and Social Sciences

A memorandum was received from Dr. Ailsa Craig, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences, requesting on behalf of the faculty, to update the Certificate in Aboriginal-Indigenous Studies to include changing the name to the Certificate in Indigenous Studies, adding six courses to the program and to change the calendar language for clarification.

Following consideration, it was moved by V. Forbes, seconded by J. Lokash, and carried that this

request be approved for submission to Faculty Council.

Department of Modern Languages, Literatures and Cultures

A memorandum was received from Dr. Philippe Basabose, Head, Department of Modern Languages, Literatures and Cultures, requesting on behalf of the department, to revive German 1002 and 1003.

Following consideration, it was moved by M. Nikolic, seconded by J. Waples and carried that this request be approved for submission to Faculty Council.

Department of Philosophy

A memorandum was received from Dr. Suma Rajiva, Head, Department of Philosophy, requesting on behalf of the department, to update regulations 36.30.1.6 to state that comprehensive exam deadlines in Philosophy is the eight semester rather than the seventh.

Following consideration, it was moved by A. Craig, seconded by M. Nikolic and carried that this request be approved for submission to Faculty Council.

Department of Sociology

A memorandum was received from Dr. Erwin Warkentin, Head, Department of Sociology, requesting on behalf of the department, to update Sociology 3306 so that it requires Sociology 1000 and 2000 and one other course at the 2000 level as prerequisites.

Following consideration, it was moved by A. Craig, seconded by V. Forbes and carried that this request be approved for submission to Faculty Council.

DISCUSSION

A. Craig noted that the Dean's Office is currently working on a proposal to change the guidelines of Scholarship standing. This proposal is suggesting to reduce the requirements for scholarship standing to an 80% course load rather than the current 100% course load. This change would be in line with other universities. A. Craig noted that this proposal will be reviewed by associate deans in other faculties before it is sent for broader consultations.

OTHER BUSINESS

Next scheduled meeting if Tuesday, January 21st at 2 p.m. in A5014.

The meeting was adjourned at 2:15 p.m.