

Faculty of Humanities and Social Sciences Planning and Research Committee

Minutes of Meeting

Thursday, March 17, 2022 at 9:30 a.m., via Webex.

A meeting of the Planning and Research Committee, Faculty of Humanities and Social Sciences, was held Thursday, March 17, 2022 at 9:30 a.m. via WebEx. Dr. Cory Thorne occupied the Chair and the following members were in attendance:

Dr. Cory Thorne, Chair
Dr. Tana Allen

Dr. Véronique Forbes
Dr. Jennifer Lokash

Dr. Matt Milner
Dr. Nick Welch

Absent: Eva Redmond

1. Introductions

Committee Chair opened with recognition and thanks again to the committee for all its work on the Equity Survey and getting to readiness for final report

2. Approval of the Agenda

-The agenda was approved with the following changes: 4) HH and GS Lectureship; 5) HSS Equity Survey Report.

3. Approval of Previous Meeting Minutes

Minutes of February 17, 2022 meeting were approved as presented.

4. Henrietta Harvey and George Story Lectureship competition

There was one nomination received for the Henrietta Harvey Distinguished Lectureship. M. Milner recused himself from discussion, as he submitted the nomination. The nomination is submitted on behalf of Dept of History but it is also supported by English and Philosophy. Remaining committee members agreed that this is a worthy nomination and approved for recommendation to the Dean with recommendation for increase in the budget to allow for 2 additional nights for accommodation and per diem, due to length of travel (from Edmonton) for the nominee. Chair will write the recommendation letter and submit to the Dean on behalf of the committee.

There are no nominations received to date for the George Story Lectureship. Chair to reach out to Dept Heads and have them encourage faculty members to submit nominations. It was noted that there is no deadline for actual lectureship for this year.

5. HSS Equity Survey

Draft Equity Survey Report is ready and will be put on Brightspace. All members are encouraged to provide comments and feedback by March 24. Feedback will be incorporated and report to be sent back to committee by March 28. Final Report to be ready by April 1, and it will sent to the Dean's office to be included on the Agenda for Faculty Council meeting April 6. Chair to present report at Faculty Council.

6. Brightspace as a Committee/Communications Platform

Concerns have been raised about using Brightspace as a communications tool and file sharing platform for committee work. More appropriate, administrative tools are needed. Dr. Allen reported that she is aware that there are conversations ongoing around trying to get better, more appropriate, administrative tools. It was indicated that OneDrive is being rolled out and has a suite of tools. It was stated that it is important for this committee to keep pushing for improvements for better and proper administrative tools.

7. Other Business

-At Heads meeting recently, A. Craig, Acting Dean, indicated that she is working a high level strategic plan as required from Provost. At some point this will come to this committee, and others as well, for review and feedback.

Meeting adjourned at 10:44 a.m.

Next scheduled meeting is **Thursday, April 21, 2022, 9:30 a.m.**