

Faculty Council of Humanities and Social Sciences Meeting

Wednesday, January 9, 2019

The regular meeting of the Faculty Council, Faculty of Humanities and Social Sciences, was held on Wednesday, January 9, 2019, at 1:00 p.m. in AA1043. A list of those present is appended.

1. Approval of the Agenda

Moved and Seconded that the Agenda be approved (Michelle Rebidoux/Pat Dold) Carried.

2. Approval of Minutes of the Meeting of Faculty Council Held on December 12, 2018

Moved and Seconded to accept the minutes of the December 12, 2018 meeting (Peter Whitridge/Phil Branigan) Carried.

3. Brief Update from Planning and Research Committee Chair – Dr. Jennifer Lokash said that she would like to welcome Dr. Rajiva to the planning and research committee in place of Dr. Cassis.

4. Brief Update from Associate Dean (Curriculum and Programs) – Dr. Craig said she is looking for an ASM for the MPhil in the Humanities and Social Sciences. She then mentioned that she is looking for an inventory for indigenous material within each department for Indigenous Research. There was some discussion about how does \$5000 fit and does it include remissions. She also mentioned the Teaching and Learning Framework that the director of CITL Gavan Watson will hopefully be speaking at the next Faculty Council meeting. She then mentioned that Gavan Watson gave them two questions to think about for the next meeting:

- a) How would you describe the teaching culture in HSS ?
- b) Where do you see opportunities for connection between your department (or, the Faculty) and the Teaching and Learning Framework?

5. Brief Update from Associate Dean (Research) – Dr. Roseman mentioned NSERC Undergraduate Student Research Awards and encouraged everyone to check the link for more information or if they have any questions to direct them to Heather O'Brien, Grants Facilitation Officer. She then reminded everyone about the January 11, 2019 deadline for Notices of Intent to Apply for the Inaugural New Frontiers in Research Fund (Exploration Stream, Early Researchers for more information check the link and if you have any question direct them to Heather O'Brien, Grants Facilitation Officer.

6. Dean's Remarks

- a) Strategic Framework Working Groups. Jennifer anticipates sending out a call for the four working groups in the next few weeks. Ailsa and Sharon will be chairing two of the four working groups the call may be delayed as sitting on these will make them even more busy than they already are.
- b) CRC Search. Self-Determination and Indigenous Connections to Land. The original search committee for this position resigned late in 2018. The Dean thanked the search committee members for their service. She also noted that she anticipates constituting a second committee for this position, and has received support for a second search from Office of the Vice President, Research. The Dean responded to questions and there was some discussion.

Adjournment: The meeting adjourned at 1:55 p.m.

List of Attendees

Jennifer Simpson (Dean's Office), Wade Locke (Economics), Heather Elliott (Anthropology Grad Rep), Adrienne Peters (Sociology/Police Studies), Carissa Brown (Geography), Norm Cattto (Geography), Bev Fleet (Marine Institute Rep), Luke Roman (Classics), Shannon Hoff (Philosophy), Jennifer Lokash (English), Patricia Dold (Religious Studies), Seamus O'Neill (Philosophy), Janet Harron (Dean's Office), Terry Bishop-Stirling (History), Holly Everett (Folklore), Jennifer Dyer (Gender Studies), Elizabeth Simms (Geography), Suma Rajiva (Philosophy), Ailsa Craig (Dean's Office/Sociology), Sharon Roseman (Dean's Office/Anthropology), Renée Shute (Dean's Office), Andrea Keating (Dean's Office), Sarah Penney (Dean's Office), Robin Whitaker (Anthropology), Becky Smith (Library), Heather C O'Brien (Faculty of HSS), Maria Mayr (MLLC), Phil Branigan (Linguistics), Peter Whitridge (Archaeology), Mark Tate (Anthropology), Michelle Rebidoux (Religious Studies), Walter Okshevsky, Marina Schmidt (Classics Graduate Representative), Russell Williams (Political Science), Alan Hall (Sociology)

Faculty Council of Humanities and Social Sciences Meeting

Wednesday, February 6, 2019

The regular meeting of the Faculty Council, Faculty of Humanities and Social Sciences, was held on Wednesday, February 6, 2019, at 1:00 p.m. in AA1043. A list of those present is appended.

1. Approval of the Agenda

Moved and Seconded that the Agenda be approved (P. Dold/ H. Everett). Carried.

2. Approval of Minutes of the Meeting of Faculty Council Held on January 9, 2019

Moved and Seconded to accept the minutes of the January 9, 2019 meeting (S. Rajiva/ P. Branigan). Carried.

3. Update from Curriculum and Programs Committee (CPC) Chair – Dr. Norm Catto moved that the following motions be accepted and motions. Seconded as indicated:

- a) Department of History-Regularization of History 4423: Historical Aspects of Terrorism (P. Whitridge). Carried.
 - b) Department of History- Regularization of Special Topics course History 4424: History of Genocide Since 1945 (P. Whitridge). Carried.
 - c) Take-home examination Committee of SCUGS-A sub-committee was formed to explore a range of issues regarding take-home examinations. Dr. Catto is the chair of this committee and they are just beginning their work. Any questions or feedback about take-home examinations may be directed to him. Most exams require someone to invigilate. For some exams, students are given 48 hours to complete them online. There was some preliminary discussion of this topic.
- 4. Update from the Planning and Research Committee Chair-**Dr. Jennifer Lokash noted that the committee had been asked by the dean to work on two paragraphs (300 words) about the academic mission of Humanities and Social Sciences and that she would be circulating a request to all members of Council, asking them to respond to a few specific questions. Lastly, a call for nominations for the George Story and Henrietta Harvey lectureships will be circulated shortly. One change since previous years is that specific timeframes have been set for each of these distinguished lectureships, to raise their profile and to aim to avoid other major events coinciding with these lectures each year. There was some discussion of this topic.
- 5. Update from Associate Dean (Research)-** Dr. Sharon Roseman reminded everyone that Dean's Award nominations are due by February 25, 2019. Further information is on our website: (www.mun.ca/hss/news/awards/deans_awards.php). Nominations can be submitted to hss@mun.ca or dropped off in hard copy at the Dean's Office. A reminder that the weekly HSS Newslines and the HSS Research Funding Tracker (<https://www.hss.mun.ca/funding/>) contain information about internal, as well as external, funding opportunities. There are a number of upcoming deadlines for internal awards. The weekly HSS Newslines will also have information about nominations for the President's Award for Teaching Excellence (tenure-track and tenured instructors/non tenure-track instructors).

- 6. Dean's Remarks- Integration Update.** Religious Studies, Folklore, and Gender Studies have opted to not integrate, in part related to lack of possibilities for contiguous space. Philosophy and Classics are moving forward, following a meeting in February 2018 in which space was

committed from the Provost's Office. There was a notice of motion at the April 2018 Faculty Council meeting regarding the integration of Classics and Philosophy. There may be a motion at the March or April 2019 Faculty Council meeting regarding the integration of these departments.

VRP and Renewal. 10 faculty members in HSS participated in the Voluntary Retirement Program that the university offered. It was clear when this program was implemented that there were no guarantees regarding how many of these positions would be replaced.

Administrative Staff Retirements. Academic and non-academic units across the university are expected to make significant budget cuts. In order to facilitate this in HSS, as nearly 95% of our budget is committed to personnel (academic and administrative staff), one possibility for identifying reductions is when administrative staff retire. When this occurs, I am having conversations with individuals in my office and in the unit from which the administrative staff member retired to discuss possibilities for differently structuring staff resources within the Faculty in order to make reductions.

CRC Search Committee, Self-Determination and Indigenous Connections to Land. Two calls have been sent out for nominations to this committee. The committee is made up of three faculty members through nominations (and an election as necessary) and two appointments from the Dean.

Adjournment: the meeting adjourned at 1:58 (J. Lokash / P. Dold).

List of Attendees

Dr. Jennifer Simpson (Dean's Office), Dr. Wade Locke (Economics), Dr. Karin Thomeier (Digital Learning Centre), Andrea Keating (Dean's Office), Sarah Penney (Dean's Office), Dr. Sean McGrath (Philosophy), Dr. Peter Whitridge (Archaeology), Becky Smith (Library), Dr. Mark Tate (Anthropology), Dr. Phil Branigan (Linguistics), Dr. Jennifer Dyer (Gender Studies), Dr. Seamus O'Neill (Philosophy), Dr. Milo Nikolic (Classics), Dr. Russell Williams (Political Science), Janet Harron (Dean's Office), Dr. Suma Rajiva (Philosophy), Bev Fleet (Marine Institute Rep), Dr. Philippe Basabose (MLLC), Dr. Jennifer Lokash (English), Dr. Patricia Dold (Religious Studies), Dr. Holly Everett (Folklore), Dr. Kathryn Simonsen (Classics), Dr. Tana Allen (Classics), Dr. Luke Roman (Classics), Rebecca Newhook (Co-op), Dr. Sharon Roseman (Dean's Office/Anthropology), Heather C. O'Brien (Faculty of HSS)

Faculty Council of Humanities and Social Sciences Meeting

Wednesday, March 6, 2019

The regular meeting of the Faculty Council, Faculty of Humanities and Social Sciences, was held on Wednesday, March 6, 2019, at 1:00 p.m. in AA1043. A list of those present is appended.

1. Approval of the Agenda

Moved and Seconded that the Agenda be approved (M. Rebidoux/N. Catto). Carried.

2. Approval of Minutes of the Meeting of Faculty Council Held on February 6, 2019

Moved and Seconded to accept the minutes of the February 6, 2019 meeting (P. Whitridge/P. Basabose). Carried.

3. Presentation from Dr. Gavan Watson and Dr. Kim Myrick

To introduce the renewed Teaching and Learning Framework (TLF) and discussion of questions from CITL.

a) What is the Teaching and Learning Culture of the Faculty of Humanities and Social Sciences?

There was some discussion on previously distributed information.

b) How can the Faculty of Humanities and Social Sciences work to implement the three spheres of the TLF (i.e., Student accessibility, Student engagement, and Student Success)? There was some discussion on previously distributed information.

4. An update from Chair of the Planning and Research Committee – Dr. Jennifer Lokash said thank you to everyone the feedback on what the Faculty of HSS sees as our academic mission.

5. An update from Associate Dean, Curriculum and Programs – Dr. Ailsa Craig said a formal call will go out in Early April for Volunteers for the Undergraduate and Waivers and Appeals Committee. Student Supports is now on the MUN Safe App please encourage your students to download this app. She also introduced Charlene the new Secretary to the Associate Dean's in the Dean's Office. Any new calendar changes please get them into the Dean's Office now so they can work on them.

6. An update from Associate Dean, Research- Dr. Sharon Roseman mentioned that the faculty of HSS has a new Grants Facilitation Officer Matthew Milner. Internal support for a publication. Ocean Frontiers Institute – phase II Expressions of Interest deadline is April 11.

7. Dean's Remarks – CRC Search Committee Update. The faculty has nominated three members for the committee. The next step will be for the Dean to identify two appointees.

Faculty Renewal in HSS-Two faculty positions for HSS (with an anticipated start date of July 1, 2020) have been approved, and will be discussed further at the next Head's meeting. The Provost has communicated that going forward, the likelihood of longer term renewal (i.e., future positions) is strong.

Administrative Staffing in HSS- As part of the effort to address the need for budget reductions, when there are retirements or resignations on the part of administrative staff in HSS, this

presents an opportunity to consider how to make the best use of resources across the Faculty. The Dean's Office is committed to ensuring that all units have the support they need to meet the teaching and research needs in their units.

8. **Announcements, any other business** – Dr. Luke Roman announced some upcoming events that are ongoing within the department of Classics.

Adjournment: the meeting adjourned at 1:59 (P. Dold/ E. Warkentin)

List of Attendees

Dr. Jennifer Simpson (Dean's Office), Charlene Burke (Registrars Office), Dr. Michael Kirkpatrick (History), Dr. Kurt Korneski (History), Dr. Maria Mayr (MLLC), Dr. Joel Deshayé (English), Dr. Michelle Rebidoux (Religious Studies), Dr. Seamus O'Neill (Philosophy), Dr. Joël Madore (Philosophy), Dr. Shannon Hoff (Philosophy), Dr. Norm Catto (Geography), Dr. Russell Williams (Political Science), Dr. Jennifer Dyer (Gender Studies), Dr. Arthur Sullivan (Philosophy), Heather C. O'Brien (Dean's Office), Dr. Suma Rajiva (Philosophy), Dr. Adrienne Peters (Sociology), Sarah Penney (Dean's Office), Dr. Karin Thomeier (DLC), Janet Harron (Dean's Office), Andrea Keating (Dean's Office), Renée Shute (Dean's Office), Dr. Kelley Totten (Folklore), Jason Geary (CITL), Dr. Wade Locke (Economics), Rebecca Newhook (Co-operative Education), Theresa Mackenzie (Co-operative Education), Dr. Amanda Bittner (Political Science), Dr. Erwin Warkentin (Sociology), Bev Fleet (Marine Institute), Dr. Ailsa Craig (Dean's Office/Sociology), Dr. Gavan Watson (CITL), Dr. Sharon Roseman (Dean's Office/Anthropology), Dr. Luke Roman (Classics), Dr. Philippe Basabose (MLLC), Dr. Jennifer Lokash (English), Dr. Walter Okshevky (Education), Dr. Pat Dold (Religious Studies), Dr. Kathryn Simonsen (Classics), Dr. Valerie Burton (History), Dr. Peter Whitridge (Archaeology), Dr. Phil Branigan (Linguistics).

Faculty Council of Humanities and Social Sciences Meeting

Wednesday, April 3, 2019

The regular meeting of the Faculty Council, Faculty of Humanities and Social Sciences, was held on Wednesday, April 3, 2019, at 1:00 p.m. in AA1043. A list of those present is appended.

1. Approval of the Agenda

Moved and Seconded that the Agenda be approved with the following changes: strike item #8 (Motion: Departments of Philosophy and Classics be combined into a single administrative unit). Strike Item #3 (The presentation from Lisa Russell on SOAR) as Ms. Lisa Russell did not attend. Add new item #3: Process of departmental integration (P. Dold/T. Allen). Carried. (1 opposed).

2. Approval of Minutes of the Meeting of Faculty Council Held on March 6, 2019

Moved and Seconded to accept the minutes of the March 6, 2019 meeting (J. Lokash/H. Evert). Carried. (1 abstention).

3. Process of Departmental Integration

—A question was raised regarding item eight on the agenda (integration, Departments of Classics and Philosophy). There was broad discussion about integration of these two departments. Comments at the meeting addressed both concerns with the initial framework for discussing integration in HSS, and possible next steps in regard to considering the integration of the Departments of Classics and Philosophy. A motion was made that the Dean's Office approach members of the Departments of Classics and Philosophy to see if there is an interest in members of both departments meeting to discuss the possibility of integration. This was moved by Seamus O'Neill and seconded by Pat Dold. The motion was carried.

Adjournment: The meeting adjourned at 1:55 (P. Dold/W. Locke)

List of Attendees

Dr. Jennifer Simpson (Dean's Office), Dr. Ailsa Craig (Dean's Office/Sociology), Dr. Sharon Roseman (Dean's Office/Anthropology), Dr. Luke Roman (Classics), Dr. Joel Deshayé (English), Dr. Rob Ormsby (English), Dr. Dominique Brégent-Heald (History), Dr. Philippe Basabose (MLLC), Dr. Seamus O'Neill (Philosophy), Dr. Peter Trnka (Philosophy), Dr. D.R Gamble (MLLC), Dr. Suma Rajiva (Philosophy), Dr. Shannon Hoff (Philosophy), Dr. Justin Fantauzzo (History), Dr. Michael Kirkpatrick (History), Dr. Kurt Korneski (History), Dr. Tana Allen (Classics), Dr. Melanie Racette-Campbell (Classics), Dr. Joel Madoré (Philosophy), Ms. Renee Shute (Dean's Office), Ms. Andrea Keating (Dean's Office), Ms. Janet Harron (Dean's Office), Dr. Wade Locke (Economics), Dr. Lee Rainey (Religious Studies), Ms. Theresa Mackenzie (Co-op), Dr. Erwin Warkentin (Sociology), Dr. Norm Catto (Geography), Dr. Karine Abadie (MLLC), Dr. Liam Swiss (Sociology), Dr. Adrienne Peters (Sociology), Dr. Mark Tate (Anthropology), Dr. Michelle Rebidoux (Religious Studies), Dr. Barry Stephenson (Religious Studies), Dr. Patricia Dold (Religious Studies), Dr. Jennifer Selby (Religious Studies), Dr. Oscar Moro Abadia (Archaeology), Dr. Robin Whitaker (Anthropology), Dr. Milo Nikolic (Classics), Mr. Jason Geary (CITL), Dr. Phil Branigan (Linguistics), Dr. Peter Whitridge (Archaeology), Dr. Jeff Webb (History), Dr. Mat Milner (Dean's Office/History), Dr. Russell Williams (Political Science), Dr. Scott Matthews (Political Science), Dr. Amanda Bittner (Political Science), Dr. Isabelle Côté (Political Science), Dr. Yolande Pottie-Sherman (Geography)

Faculty Council of Humanities and Social Sciences Meeting

Wednesday, May 1, 2019

The regular meeting of the Faculty Council, Faculty of Humanities and Social Sciences, was held on Wednesday, May 1, 2019, at 1:00 p.m. in AA2071. A list of those present is appended.

1. Approval of the Agenda

Moved and Seconded that the Agenda be approved. (T. Allen/J. Lokash). Carried.

2. Approval of Minutes of the Meeting of Faculty Council Held on April 3, 2019

Moved and Seconded to accept the minutes of the April 3, 2019 meeting (P. Branigan/P. Basabose). Carried.

3. Update from Chair of the Curriculum and Programs Committee– Dr. Norm Catto moved that the following motions be accepted and seconded as indicated:

- Department of History (New course): History 3808: The World at War: 1939-45 (S. Curtis; carried).
- Department of Philosophy: Changes to the Philosophy Joint Major and Joint Honours (H. Everett; carried).

4. Update from Chair of the Planning and Research Committee– Dr. Jennifer Lokash

- The NSERC USRA 2019 Competition was vetted at the April PRC meeting which was awarded to student Jennifer Wilkins.
- The George Story and Henrietta Harvey Distinguished lecturers' competition will be reviewed at the May committee meeting.

5. Update from Associate Dean, Curriculum and Programs (A. Craig)

- HSS Soar Update
 - o The HSS Soar Committee has distributed, for feedback, a list of outcomes and activities that are attainable for the HSS one-hour session. It was noted that all comments and concerns should be sent to charlenes@mun.ca.
- Call for volunteers for academic year 2019-2020
 - o It was noted that volunteers are still required for the upcoming academic year for the Academic Council (School of Graduate Studies), Graduate Student Scholarships and Awards Dean's Adjudication Committee, the Planning and Research Committee, and the Undergraduate Waivers and Appeals Committee.

6. Update from Associate Dean, Research (provided by A. Craig)

- A. Craig reminded Council of the new deadline process for research funding applications sent by Neil Bose, Vice-President (Research). The Dean's office will accommodate applications past the HSS deadline, if possible.

7. HSS Strategic Framework – Motion to approved updated framework

Moved and Seconded (P. Whitridge/S. Curtis). Carried.

8. Dean's Remarks

- CRC update
 - o A new committee was established in 2019 with the first meeting held on April 10th, 2019. Search committee member will select a chair at the next meeting.
- Administrative Staffing
 - o Only changes to administrative staffing will occur in the event of retirement or resignation.
 - o The Dean's Office is currently in conversation with heads in HSS regarding optimal administrative staffing arrangements in HSS.
- Faculty Renewal
 - o It was noted that several factors are considered by the VP's office for faculty renewal which includes enrolments, graduate students, and existing faculty complement.
- Integration update
 - o J. Simpson referenced the meetings between Philosophy, Classics and the Dean's Office re: integration. Members of the departments of Classics and Philosophy have opted to not integrate their departments.

9. Announcements, any other business

- There is an ISER book launch on May 2, 2019 of "Creating a University: The Newfoundland Experience.
- The Philosophia annual conference will be on May 9- May 11, 2019 at the Signal Hill Campus

Adjournment: The meeting adjourned at 1:55

List of Attendees

Dr. Jennifer S. Simpson (Dean's Office), Dr. Ailsa Craig (Dean's Office/Sociology), Dr. Dominique Brégent-Heald (History), Dr. Philippe Basabose (MLLC), Dr. Seamus O'Neill (Philosophy), Dr. D.R Gamble (MLLC), Dr. Suma Rajiva (Philosophy), Dr. Shannon Hoff (Philosophy), Dr. Tana Allen (Classics), Ms. Andrea Keating (Dean's Office), Dr. Erwin Warkentin (Sociology), Dr. Norm Catto (Geography), Dr. Karine Abadie (MLLC), Dr. Adrienne Peters (Sociology), Dr. Mark Tate (Anthropology), Dr. Patricia Dold (Religious Studies), Dr. Phil Branigan (Linguistics), Dr. Peter Whitridge (Archaeology), Dr. Jennifer Lokash (English), Dr. Kathryn Simonsen (Classics), Dr. Walter Okshevsky (Education), Dr. Michelle Rebidoux (Religious Studies), Dr. Sebastien Rossignol (History), Dr. Myriam Osorio (MLLC), Dr. Stephan Curtis (History), Heather C. O'Brien (Dean's Office), Dr. Brad Levett (Classics), Ms. Rebecca Newhook (Co-op), Dr. Holly Everett (Folklore)

Faculty Council of Humanities and Social Sciences Meeting

Wednesday, June 12, 2019

The regular meeting of the Faculty Council, Faculty of Humanities and Social Sciences, was held on Wednesday, June 12, 2019, at 1:00 p.m. in AA1043. A list of those present is appended.

1. Approval of the Agenda

Moved and Seconded that the Agenda be approved. (T. Allen/P. Trnka). Carried.

2. Approval of Minutes of the Meeting of Faculty Council Held on May 1, 2019

Moved and Seconded to accept the minutes of the May 1, 2019 meeting (P. Trnka /P. Branigan). Carried.

3. Update from Chair of the Curriculum and Programs Committee (N. Catto)

Dr. Norm Catto noted that the Field School applications for 2020-2021 have been reviewed and by the Curriculum and Programs Committee.

Dr. Norm Catto moved that the following motion be accepted and seconded as indicated:

- Department of Political Science(New program): PhD, Political Science (L. Ashworth; carried).

4. Update from Chair of the Planning and Research Committee (provided by A. Craig)

- It was noted that the Committee vetted applications for the George Story and Henrietta Harvey lectures and made its recommendations to the Dean.

5. Update from Associate Dean, Curriculum and Programs (A. Craig)

- Call for volunteers for academic year 2019-2020
 - o It was noted that volunteers are still required for the upcoming academic year for the Planning and Research Committee
- Indigenous and Aboriginal Studies Certificate update
 - o It was noted that courses/requirements are being reviewed for the Certificate
 - o The first cohort of graduates from the certificate was this past convocation

6. Update from Associate Dean, Research (provided by A. Craig)

- A. Craig reminded Council of the new deadline process for research funding applications sent by Neil Bose, Vice-President (Research). The Dean's office will accommodate applications past the HSS deadline, if possible.

7. The noticed of motion was put forward regarding ratification of new committee members in the first Fall meeting of Faculty Council (N. Catto)

8. Dean's Remarks

- CRC update
 - o A new committee was established in 2019 with the first meeting held on April 10th, 2019.
- Administrative Staffing
 - o *Changes to administrative staffing are related to the need for budgetary reductions are not a reflection to what degree my office or the Faculty value the contributions of existing or previous staff members.* All contributions that administrative staff make to HSS and their units are valuable. Even as resources available to HSS decrease, both faculty members and staff continue to make important contributions. There is a need to cut the budget in HSS. Decisions made by the Dean will reflect what is best for HSS as a whole and for individual units, and is not a reflection of who is valued and how.
 - o *Reality of uncertainty.* It is currently necessary for Faculties at MUN, including HSS, to make budget cuts. Further, related to administrative staffing, the Dean's Office often learns of resignations and retirements one or two weeks (and sometimes with more notice) in advance of the date of resignation or retirement. Given the reality of not being able to predict retirements and resignations, the Dean's Office responds on a case-by-case basis.
 - o *Consultation process.* The Dean, in considering administrative staffing changes at a broad level, has had ongoing conversations with the 15 heads of the departmental units, with administrative staff, and with individuals in the Dean's Office. Before making decisions that impact specific units in HSS (either departmental or non-departmental units), the Dean and others in the Dean's Office will consult with heads and administrative staff in the units that might be affected.
 - o *Expectations of administrative staff and of ASMs.* The expectation in the Dean's Office is that administrative staff members will normally a) do work and tasks that align with their job description and b) will not work overtime. If administrative staff have a concern about either or both of these areas, we hope that they will talk to their head and/or the Senior Administrative Officer in the Dean's Office, Scott Young. Further, if administrative staff have concerns about gaps in workflow either within their units or between their units and the Dean's Office, they are encouraged to communicate these concerns to their heads or to Scott Young. Likewise, there is no expectation by anyone in the Dean's Office that ASMs or heads will perform work assigned to administrative staff.
 - o *Faculty Council as place for discussion.* Administrative staff are always welcome at any Faculty Council meeting. The Dean occasionally addresses administrative staffing at Faculty Council meetings.
 - o *All units in HSS being reviewed.* Given that the Dean's Office does not control the timing of retirements or resignations, this creates challenges in planning. There is no formula for changes. There is a consultative process, through which the Dean, drawing on broad input, data about activity, and consultation with faculty members, heads, staff, and others in the Dean's Office, will make a decision. The Dean's Office is reviewing administrative staff in the 15 departmental units, in the non-departmental units, and in the Dean's Office.
 - o *Need to acknowledge historical practices and move toward more equitable support across departmental units.* Currently, based on the work required in each of the departments (per faculty complement, student majors and enrollments, numbers of

graduate students, research grants, etc.), administrative staffing resources are not allocated equitably across departments. I am making every effort to, when I do decide to make changes to administrative staffing, both recognize historical practices and move toward more equitable levels of support across units.

- Faculty Renewal
 - o It was noted that continuation of support and resources by the Provost Office is the primary goal; all requests for positions go to the Provost Office.
 - o Consultation with departments heads are held each year to discuss position requests.

9. Announcements, any other business

- Ms. Michelle Miskell introduced herself. Ms. Miskell is the new Assistant Registrar for the Faculty of Humanities and Social Sciences and will be the representative from the Office of the Registrar for the Curriculum and Programs Committee and the Undergraduate Waivers and Appeals Committee.

Adjournment: The meeting adjourned at 2:00 p.m.

List of Attendees

Dr. Jennifer S. Simpson (Dean's Office), Dr. Ailsa Craig (Dean's Office/Sociology), Dr. Tana Allen (Classics), Ms. Andrea Keating (Dean's Office), Dr. Norm Catto (Geography), Dr. Adrienne Peters (Sociology), Dr. Mark Tate (Anthropology), Dr. Phil Branigan (Linguistics), Dr. Peter Whitridge (Archaeology), Dr. Kathryn Simonsen (Classics), Heather C. O'Brien (Dean's Office), Dr. Jennifer Selby (Religious Studies), Dr. Barry Stephenson (Religious Studies), Ms. Jill Robinson (Philosophy), Ms. Lynn Murphy (Economics), Mr. Jason Geary (CITL), Dr. Roberto Martinez-Espineira (Economics), Ms. Theresa Mackenzie (Co-operative Education), Dr. Sarah Martin (Political Science), Dr. Luke Ashworth (Political Science), Ms. Renee Shute (Dean's Office), Ms. Janet Harron (Dean's Office), Mr. Matt Milner (Dean's Office), Dr. Wade Locke (Economics), Dr. Peter Trnka (Philosophy), Ms. Michelle Miskell, Office of the Registrar

Faculty Council of Humanities and Social Sciences Meeting

Wednesday, September 11, 2019

The regular meeting of the Faculty Council, Faculty of Humanities and Social Sciences, was held on Wednesday, September 11, 2019, at 1:00 p.m. in AA1046. A list of those present is appended.

1. Approval of the Agenda

Moved and Seconded that the Agenda be approved. (L. Holdsworth /P. Basabose). Carried.

2. Approval of Minutes of the Meeting of Faculty Council Held on June 12, 2019

Moved and Seconded to accept the minutes of the June 12, 2019 meeting (J. Lokash /P. Whitridge). Carried.

3. Update from Chair of the Curriculum and Programs Committee (2018-2019) (N. Catto)

Dr. Norm Catto moved that the following motion be accepted and seconded as indicated:

- Department of History: Regularization of History 3749: The Social History of Alcohol (P. Whitridge; carried).

4. Update from Associate Dean, Curriculum and Programs (A. Craig)

- Fall term enrolment update
 - o It was noted that course registrations online had an increase of 0.8% and the overall campus enrolments increase by 3.6%
- International student supports for recruitment and retention
 - o International student supports for recruitment and retention includes a HSS international scholarship initiative which is a \$5000 scholarship for the 1st and 2nd year of MUN, and can be renewable. This funding has been approved for 3 years then the Dean's office will need to reapply for the support. The scholarship will be awarded for the first time at the Dean's List event on October 22, 2019.
 - o Included in the international student supports is a bursary program for international students attending field schools which will alleviate the burden of the extra fees international students are required to pay.
 - o Strategic enrolment management
 - The Dean's office is meeting with the Registrar's Office on a regular basis to help determine the internal and external mechanisms to assist SEM. These mechanisms include additional sections for courses, attracting non-HSS students, possibilities of development of new courses, recruitment strategies and communication.
 - o Reminder to prepare and submit calendar changes to the Dean's office by October 31, 2019.

5. Update from Associate Dean, Research (S. Roseman)

- Dr. Roseman thanked everyone for working so hard to meet HSS and RGCS deadlines for research grant applications. It was noted that if an extension is required on an HSS deadline to please contact one of the HSS Grants Facilitators: Heather O'Brien (HSSResearchAdmin@mun.ca) or Matthew Milner (hssresearchgrants@mun.ca).
- Dr. Barry Gaulton has accepted the NLS Editorship. Dr. Roseman thanked Dr. Feehan (outgoing editor) and Dr. Webb (outgoing Chair of the journal's editorial committee) for all their support and contributions towards the journal over the years. She also thanked Professor Bishop-Stirling for taking on the role of Chair of the NLS editorial committee.
- Reminder: Scholarship in the Arts (SITA) applications deadline is September 20, 2019 and the call for nominations for the SITA Doctoral Completion Award will be sent out within a week. For questions regarding SITA, contact Charlene Burke, charlenes@mun.ca.

6. Motion: Ratification of Faculty Council committee membership for 2019-20 academic year (Faculty Council by-law III (1)(i): "By the September meeting of Faculty Council, committee membership for the upcoming year shall be included on the meeting agenda for ratification by Council.")

- o This motion was tabled until the October 2nd meeting when a list of committee members is available. (N. Catto/P. Dold). Carried.

7. Dean's Remarks

- Faculty complement request - The process for requesting positions was provided. There will be a meeting with the Provost and the other Deans at the end of October which will contribute to decisions regarding how many positions will be provided to the Faculty. It was noted that this will be discussed with the heads at the meeting next week and that there will be opportunities for further consultation within departments.
- SCI Building – The new science building will not accommodate all departments in the science faculty. The anticipated move in date is fall 2023. The "old" science building will not be demolished completely.
- Communication about HSS – An op-ed was published in the Gazette by Dean Simpson called "Why HSS is a value to Society"; The Dean's office has use of a screen on the first floor of the Arts building which will be used for announcements and advertisements (courses/discussion).

8. Announcements, any other business

- S. Rajiva announced the MUN Philosophy Colloquium will be Tuesday, September 17th at 3:30 pm in SN2105.
- P. Dold announced that there will be an open discussion for Heads and ASM's about our Faculty on Friday, September 20th at 3 p.m. in A2071.

Adjournment: The meeting adjourned at 1:55 p.m.

List of Attendees

Dr. Jennifer S. Simpson (Dean's Office), Dr. Ailsa Craig (Dean's Office/Sociology), Dr. Sharon Roseman (Dean's Office/Anthropology) , Ms. Andrea Keating (Dean's Office), Dr. Norm Catto (Geography), Dr. Mark Tate (Anthropology), Dr. Peter Whitridge (Archaeology), Dr. Jennifer Selby (Religious Studies), Ms. Renee Shute (Dean's Office), Ms. Janet Harron (Dean's Office), Dr. Matt Milner (Dean's Office/History), Dr. Scott Lynch (Economics), Ms. Michelle Miskell, Office of the Registrar, Dr. Milord Nikolic (Classics), Riley Pike (Philosophy), Lisa Holdsworth (Philosophy), Dr. Suma Rajiva (Philosophy), Aaron O'Brien (Philosophy), Morgan Locke (Classics), Dr. Stephan Curtis (History), Dr. Erwin Warkentin (MLLC/Sociology), Dr. Philippe Basabose (MLLC), Dr. Pierre-Olivier Bouchard (MLLC), Dr. Karine Abadie (MLLC), Dr. Maria Mayr (MLLC), Mark Murphy (Dean's Office), Dr. Walter Okshevsky (Education/Philosophy), Dr. Holly Everett (Folklore), Dr. Jeff Webb (History), Dr. Scott Matthews (Political Science), Dr. Seamus O'Neill (Philosophy), Ms. Becky Smith (Library), Bev Fleet (Marine Institute), Dr. Kathy Hackett (Geography), Dr. Gerald Singh (Geography), Dr. Carissa Brown (Geography), Dr. Yolande Pottie-Sherman (Geography), Dr. Sarah Thorne (English), Dr. Kurt Korneski (History), Dr. Robin Whitaker (Anthropology), Dr. Carol Lynn D'Arcangelis (Gender Studies) Dr. Lisa-Jo van den Scott (Sociology)

Faculty Council of Humanities and Social Sciences Meeting

Wednesday, October 2, 2019

The regular meeting of the Faculty Council, Faculty of Humanities and Social Sciences, was held on Wednesday, October 2, 2019, at 1:00 p.m. in AA1046. A list of those present is appended.

1. Approval of the Agenda

Moved and Seconded that the Agenda be approved. (J. Lokash/S. Curtis). Carried.

2. Approval of Minutes of the Meeting of Faculty Council Held on September, 2019

Moved and Seconded to accept the minutes (with revisions) of the September 11, 2019 meeting (J. Lokash /P. Whitridge). 1 abstention. Carried.

3. Update from Chair of the Curriculum and Programs Committee (N. Catto)

Dr. Norm Catto moved that the following motions be accepted and seconded as indicated:

- Department of History: Deletion of History courses (P. Trnka; carried).
- Department of Political Science: POSC 6906: Foreign Policy Analysis (R. Williams; carried).
- Dr. Catto noted that CPC has been reviewing the Grading Policy and has presented it at SCUGS for discussion. There is support for a university-wide review and a committee will be established.

4. Update from Chair of the Planning and Research Committee (J. Lokash)

- The Planning and Research Committee met in September with the Strategic Framework on the agenda. It was agreed to review the priority of equity. Dr. Lokash noted that the Dean will attend the November meeting.

5. Update from Associate Dean, Curriculum and Programs (provided by S. Roseman)

- Dr. Roseman reminded everyone of the October 31st deadline for calendar changes

6. Update from Associate Dean, Research (S. Roseman)

- Dr. Roseman thanked everyone for the Scholarship in the Arts (SITA) applications and noted decisions will be sent out the week of October 21st, 2019.
- Research Week is November 12-18. Dr. Sandlos (Nexus Centre director) and Dr. Roseman are working on some possible cross-departmental events in that time period. Dr. Roseman reminded everyone to email Jeff Green at vrfeedback@mun.ca if planning to host an event during Research Week, copying assocdeanreshss@mun.ca. If there are any questions, please contact Jeff Green or Dr. Roseman

7. Motion: Ratification of Faculty Council committee membership for 2019-20 academic year

Moved and Seconded that the motion be accepted. (S. Rajiva/S. Curtis). Carried.

8. Dean's Remarks

New HSS Staff

- Mark Murphy is the new Development Officer shared with HSS and the School of Music. Mark received his Bachelor of Music from Memorial, his Master of Music from Boston University and a Master of Arts in Culture and Media Management from the College for Music and Theater in Hamburg Germany. Mark has spent almost 15 years in Europe as a

professional opera singer, after which he moved to Massachusetts to be the Executive Director of the College Light Opera Company on Cape Cod. He has considerable fundraising experience and is currently in the MBA program at Memorial.

- Janet Harron has accepted a temporary position in the Office of Public Engagement.
- The Senior Administrative Officer position has been posted to the job board.
- The receptionist position in the Dean's Office is currently temporary, but will be filled permanently soon.
- Dr. Roseman will conclude her role of associate dean (research) in June 2020. A committee will be constituted to identify a new associate dean (research) to make a recommendation to the Dean.

Writing Center and English as a Second Language

- Per a February 19th meeting of the Vice Presidents Council the Writing Center and the English as a Second Language program will going forward report to units other than HSS. As both of these units serve the entire university the Dean's Office, in consultation with the head of English, supported this change.

Faculty Renewal

- Dean Simpson noted the Provost allocates positions to Faculties. The Dean will present a broad faculty complement plan at a meeting with the Provost and other Dean's on October 30th. At this meeting the Dean wants to articulate broad strengths of HSS, provide reasoning why HSS is important to MUN as a whole, and present the needs/strengths of the Faculty. The Dean addressed the memo that was sent on September 27th to departmental heads regarding Faculty Complement. This memo highlighted criteria that will help support a clear and persuasive presentation to receive faculty resources.

Budget update

- In 2017 there was a deficit of \$1 million. In 2019 the deficit is approximately \$360K. We were able to address a potential \$360K deficit by using surplus carry-over funds available at the time. It is possible that in future years, the amount of carry-overs will be reduced or eliminated and will not be a way of addressing the deficit. The Dean noted that the only cuts in administrative staffing will be when there is a retirement or resignation.

Faculty Council and discussion

- The Dean noted that suggestions for agenda items can be sent to Charlene Burke.

9. Announcements, any other business

- S. Rajiva announced the opening of the Bioethics Centre will be on October 3rd at 4 p.m. in the main auditorium of the Health Sciences Centre.
- L. Roman announced that Ben Akrigg (University of Toronto) will be speaking on October 3rd at 4 p.m.

Adjournment: The meeting adjourned at 1:55 p.m.

List of Attendees

Dr. Jennifer S. Simpson (Dean's Office), Dr. Sharon Roseman (Dean's Office/Anthropology), Sam Lehman (English), Mr. Jeffery Howard (Classics), Stewart Lawrence (History), Megan Burt (Religious Studies), Mr. Aaron O'Brien (Philosophy), Lisa Holdsworth (Philosophy), Dr. Seamus O'Neill (Philosophy), Dr. Jennifer Lokash (English), Dr. Patricia Dold (Religious Studies), Dr. Marina Grineva (MLLC), Dr. Suma Rajiva (Philosophy), Dr. Erwin Warkentin (Sociology), Dr. Lisa-Jo vanden Scott (Sociology), Dr. Adrienne Peters (Sociology), Emily-Jane Philpott (Linguistics), Dr. Stephen Curtis (History), Dr. Peter Whitridge (Archaeology), Dr. Kurt Korneski (History), Gladstone Deklu (Linguistics), Dr. Norm Catto (Geography), Dr. Carrie Dyck (Linguistics), Andrea Keating (Dean's Office), Dr. Jennifer Dyer (Gender Studies), Dr. Carol Lynne D'Arcangolis (Gender Studies), Dr. Russell Williams (Political Science), Hannah Clark (History), Dr. Holly Everett (Folklore), Dr. Mark Tate (Anthropology), Ms. Beverly Fleet (Marine Institute), Paula Struk (Economics), Dr. Michelle Rebidoux (Religious Studies), Kathy Hackett (Geography), Scott Lynch (Economics), Dr. Meghan Forsyth (Music), Dr. Robin Whitaker (Anthropology), Renee Shute (Dean's Office), Dr. Kathryn Simonsen (Classics), Dr. Luke Roman (Classics), Dr. Sebastien Rossignol (History), Martha Wells (English), Dr. Philippe Basabose (MLLC), Dr. Maria Mayr (MLLC), Scarlett George (Classics), Dr. Lynn Gambin (Economics), Gabriel Dunn (Archaeology), Claire Dowden (English)

Regrets

Randi Burke (Geography), Dr. Myriam Osorio (MLLC), Daniel Moore (Economics), Heather O'Brien (Dean's Office), Matthew Milner (Dean's Office), Joseanne Gaudreau (MLLC), Dr. Walter Okshevsky (Philosophy/Education)

Faculty Council of Humanities and Social Sciences Meeting

Wednesday, November 6th, 2019

The regular meeting of the Faculty Council, Faculty of Humanities and Social Sciences, was held on Wednesday, November 6th, 2019, at 1:00 p.m. in AA1046. A list of those present is appended.

1. Approval of the Agenda

Moved and Seconded that the Agenda be approved. (S. Curtis/H. Everett). Carried.

2. Approval of Minutes of the Meeting of Faculty Council Held on October 2, 2019

Moved and Seconded to accept the minutes of the October 2, 2019 meeting (P. Whitridge/N. Catto). 1 abstention. Carried.

3. Update from Associate Dean, Curriculum and Programs (A. Craig)

Dr. Craig thanked everyone for the work put in to meeting the deadline for calendar changes, and the members of the CPC committee in advance for the work that is coming in the next few weeks as the proposals will be reviewed.

• MPhil in the Humanities program update

As an interdisciplinary graduate program housed in HSS, this program requires ASM engagement in order to succeed. Central to this is the need to have an ASM serve in the role of Director. The Dean's Office did issue a call for expressions of interest in this position, but were not successful in finding an ASM to fulfill the role for the 2019/2020 year. Those who did initially express interest withdrew their applications. It was noted that the need for engagement, paired with limited interest, has posed the question of if this is a program HSS faculty members are committed to continuing.

Dr. Craig noted that the Dean's Office will engage in one more effort (if the recommendation to make a new call comes from the heads) to find an ASM willing and able to serve as director, but noted that a plan needs to be in place by spring 2020. The Dean's Office anticipates circulating a call for expressions of interest at the end of November or early December. The Dean's Office had been in consultation with the Heads, and there is general support for this way forward. It was noted that a working group will be reporting back to the Heads with recommendations on how to proceed, and at December Faculty Council, Dr. Craig will give a further update.

• Master of Employment Relations

Dr. Craig noted that in a similar vein, the MER program is a program that is shared between the Faculty of Business and HSS. The directorship for this program alternates between the two faculties, and Amy Warren from Business is in the last year of her term as director. The Dean's Office therefore anticipates that there will be a call for expressions of interest in the next month or two.

4. Update from Associate Dean, Research (S. Roseman)

• Research Week 2019

HSS members are encouraged to take part in the various events. HSS and all other events can be located at this link: <https://www.mun.ca/research/week/2019.php>

• Update on Scholarship in the Arts (SITA) funding.

Dr. Roseman noted that out of a total of \$295,500, \$231,734 was distributed in response to unit requests. The remainder has been retained for centralized HSS-wide initiatives, including the SITA Doctoral Completion Awards and support for requests from HSS graduate students to the dean's office for travel funding.

- The Interdisciplinary Committee on Ethics in Human Research Committee membership
Dr. Roseman noted that the committee is looking for new members to begin in January, 2020 for a three-year term. They are also looking for individuals who cannot serve at the moment but would be willing to be put on a list to be considered in the future.

Please contact assocdeanreshss@mun.ca if you are interested. Questions about this committee service may be directed to the committee chair, Dr. Russell Adams (rjadams@mun.ca).

5. Dean's Remarks

- Post-secondary education review
The Dean noted that the province is currently engaged in the Post-secondary Education Review. Overview of timeline: March 27, 2018 – PSE review announced in the provincial budget; October 10, 2018 – Draft Terms of Reference released; March 7, 2019 – Final Terms of Reference released and panel of experts appointed; TBD – process for participation; October 2020 -- Report from Committee of Experts provided to government. Areas for review include: effectiveness, sustainability, accountability, accessibility. Process at MUN: Provincial committee of experts is communicating with President's Office; Deans are also coordinating a response (initial meeting regarding Deans response: November 1).
- Fundraising
The Dean noted that at the June heads meeting, heads identified several general fundraising priorities, including: visiting scholar residencies, particularly international; postdocs; data—software, digitizing, server space; capital/space improvements; research centres; grad student support and scholarships; research expenses—support for graduate students; and archival collections—development, etc. Mark Murphy, the development officer that HSS shares with Music, will attend the November heads meeting for further discussion regarding fundraising possibilities.
- Science building update
A firm hired by the university is reviewing whether FM's estimates/plans for Science building are realistic. This report will go to the Board. Facilities Management will be requesting meetings with the units and the HSS SAO to discuss floor plans for new renovated space in Chem/Phys. FM anticipates that these meetings will begin in January 2020. All HSS units will likely remain in SCI building until sometime in 2023.
- Faculty complement planning, update
The Dean presented HSS faculty complement plan on October 30. At this meeting, all Deans presented plans to the Provost and other Deans. Three initiatives which received strong support: cross-department hires, identification of HSS's strengths in digitalization and indigenization; and survey regarding research strengths, curricular foci, and thematic needs. Deans will provide feedback to the Provost on other Deans' presentations. The next step in the process is for Dr. Golfman to communicate Faculty allocations to Deans.

- **Dean's Office staffing**

The Dean noted that interviews for a permanent hire into the Senior Administrative Role wrapped up Tuesday, November 5. Interviews for the HSS Communication person begin next week. The Dean's Office will be sending out information regarding the process for identifying an Associate Dean (Research), for a start date of July 1, 2020. Archival units in HSS: Vince Walsh's last day was Friday, October 25. We have submitted a request to post for that position.

6. Announcements, any other business

Scott Lynch inquired why there was a delay in receiving an email requesting input from the Integration Planning Committee. The Dean noted that a response to the Integrated Planning Committee email is optional. The Dean posed questions to the Committee, but did not receive any response.

7. Adjournment: The meeting adjourned at 2:00 p.m.

List of Attendees

Dr. Jennifer S. Simpson (Dean's Office), Dr. Sharon Roseman (Dean's Office/Anthropology), Dr. Ailsa Craig, (Dean's Office/Sociology), Dr. Matthew Milner (History/Dean's Office), Heather O'Brien (Dean's Office), Bev Fleet (Marine Institute), Dr. Norm Catto (Geography), Dr. Lisa-Jo van den Scott (Sociology), Dr. Seamus O'Neill (Philosophy), Kirsten Reid (Geography), Theresa Mackenzie (Co-op Education), Dr. Carol Lynne D'Arcangelis (Gender Studies), Dr. Jennifer Dyer (Gender Studies), Dr. Russell Williams (Political Science), Lisa Holdsworth (Philosophy), Becky Smith (Library), Dr. Michelle Rebidoux (Religious Studies), Dr. Karin Thomeier (Digital Learning Centre), Dr. Yolande Pottie-Sherman (Geography), Dr. Patricia Dold (Religious Studies), Dr. Scott Lynch (Economics), Dr. Erwin Warkentin (Sociology), Dr. David Wilson (Science), Stewart Lawrence (History), Hannah Clark (History), Dr. Sebastien Rossignol (History), Dr. Pierre-Olivier Bouchard (Linguistics), Jeffrey Howard (Classics), Dr. Luke Roman (Classics), Dr. Jennifer Lokash (English), Wendy Mosdell-Wadman (English), Dr. Carrie Dyck (Linguistics), Rebecca Newhook (Co-op), Michelle Miskell (Registrar's Office), Dr. Suma Rajiva (Philosophy), Sam Lehman (English) Dr. Philippe Basabose (MLLC), Dr. Peter Whitridge (Archaeology), Dr. Mark Tate (Anthropology), Blair Winsor (Business), Dr. Milo Nikolic (Classics), Dr. Stephan Curtis (History), Dr. Walter Okshevsky (Education), Dr. Kathryn Simonsen (Classics), Renee Shute (Dean's Office), Dr. Holly Everett (Folklore), Dr. Maria Mayr (MLLC), Dr. Karine Abadie (MLLC)

Regrets

Claire Dowden (English), Dr. Shannon Lewis-Simpson (Archaeology), Meghan Forsyth (Music)

Faculty Council of Humanities and Social Sciences Meeting

Wednesday, December 4th, 2019

The regular meeting of the Faculty Council, Faculty of Humanities and Social Sciences, was held on Wednesday, December 4th, 2019, at 1:00 p.m. in AA1046. A list of those present is appended.

1. Approval of the Agenda

Moved and Seconded that the Agenda be approved with the motion to move the Dean's remarks to the beginning (A. Craig/J. Dyer). Carried.

2. Approval of Minutes of the Meeting of Faculty Council Held on November 6, 2019

Moved and Seconded to accept the minutes of the November 6, 2019 meeting (P. Basabose/P. Dold). Carried.

3. Dean's Remarks

CRC Process: The Dean noted that the Steering Committee will be meeting the week of December 9th. This item will also be on the agenda for the January Faculty Council meeting. The Dean noted that the presentation that was made at the complement planning meeting with other Deans and the Provost will be shown at the January FC meeting.

4. Update from Chair of the Curriculum and Programs Committee (N. Catto)

Dr. Norm Catto moved that the following motions be accepted and seconded as indicated:

Department of Archaeology

- Archaeology 3680: Archaeology of Iceland (P. Whitridge; carried).
- Archaeology 6682: Advances in Environmental Archaeology (P. Whitridge; carried).

Department of Classics

- Classics 2156 (amended title) (K. Simonsen; carried).

Department of Economics

- Economics 6050: Econometrics beyond Ordinary Least Squares (S. Lynch; carried).
- Updating Prerequisites and Major-Economics (S. Lynch; carried).

Department of English

- CMST 2100: Introduction to Game Studies (J. Lokash; carried).
- CMST 4700: Internship (N. Pedri; carried).
- CMST 4844: Graphic Medicine (J. Lokash; carried).
- CMST Editorial Changes (N. Pedri; carried).
- English 4844: Graphic Medicine (J. Lokash; carried).
- English Editorial Changes (J. Lokash; carried).

Department of Geography

- Geography 6505: Political Ecology (A. Craig; carried).

Department of History

- Diploma in Environmental Humanities – addition of GEOG 4600 (S. Rossignol; carried)
- Diploma in Environmental Humanities – addition of SOCI 4091 (S. Rossignol; carried)
- History 2200 and 2210 (amended titles) (S. Rossignol; carried)

- History 3807 name change (S. Rossignol; carried)

Department of Linguistics

- Linguistics 3155 and 4150 renumbering to LING 2120 and 4120 (R. Martinez-Espineira; carried).
- Linguistics Graduate Program edits, Fall 2019 (C. Dyck; carried).
- Linguistics Honours degree – addition of Psychology 2910 (C. Dyck; carried).

Department of Modern Languages, Literatures and Cultures

- MLLC-Dean's List (P. Basabose; carried).
- MLLC Housekeeping 2019 (P. Basabose; carried).

Department of Philosophy

- Medieval Studies Joint Major Program (J. Lokash; carried).

Department of Political Science

- Master of Arts in Political Science (edits) (R. Williams; carried).

Department of Religious Studies

- Religious Studies 2415 (revisions and renumbering) (P. Dold; carried).
- Religious Studies 3805: What is Islamophobia? (M. Burt; carried).
- Religious Studies Housekeeping – Fall 2019 (M. Rebidoux; carried).

Faculty of Humanities and Social Sciences

- 6.1.3.1 and 6.1.4.1 Major/Minor Program of Study edits (J. Lokash; carried).
- 12.2 Requirements for courses delivered at MUN (P. Whitridge; carried).
- 24.2 Regulations Governing the Degree of Master of Philosophy, Program of Study (J. Dyer; carried).
- Addition of CMST in Regulation 6. 1. 4. 1. 3. (N. Pedri; carried).
- Certificate in Food Studies (S. Curtis; carried).
- French Honours/Minor program regulation update (P. Basabose; carried).
- Master of Employment Relations (A. Craig; carried).
- Police Studies 3306 CR & PR updates (E. Warkentin; carried).

5. Update from Chair of the Planning and Research Committee (J. Lokash)

Strategic Framework (Equity survey)

Dr. Lokash noted that in response to the Committee reviewing the Equity component of the Strategic Framework, they are in the process of putting together a survey for ASM's and Heads on data and academic service and perceptions of service.

6. Update from Associate Dean, Research (by A. Craig and M. Milner)

Dr. Craig noted that the Henrietta Harvey lectureship is taking place on February 12th and that Dr. Bose (Vice-President, Research) is hosting a brown-bag lunch on Monday, December 16th for members of the Faculty.

M. Milner noted that New Frontiers in Research Fund – Transformation grant is valued between \$2 - \$4 million per year and to objective is to support large-scale, Canadian-led interdisciplinary research projects that address a major challenge with the potential to realize real and lasting change.

7. Announcements, any other business

Jennifer Lokash announced that the Pratt Lecture will be held on March 4th at the LSPU Hall and Mary Dalton will be the lecturer.

Suma Rajiva announced there will be a grad research event on December 5 from 9: 00 a.m. - 4:30 p.m. in A1046 for incoming graduate students.

Diane Tye noted that both the ISER Research Grant and the ISER Conference Grant deadline is February 10th, 2020. The J.R. Smallwood application were down this year compared to previous years. It was also noted that ISER Books will be having a holiday open house and book sale on Tuesday, December 10th.

The Dean noted that the deadline for applications for the Director of the Nexus Centre is on December 17th.

- 8. Adjournment:** The meeting adjourned at 1:40 p.m.

List of Attendees

Dr. Jennifer S. Simpson (Dean's Office), Dr. Ailsa Craig, (Dean's Office/Sociology), Dr. Matthew Milner (History/Dean's Office), Sam Lehman (English), Claire Dowden (English), Dr. Jennifer Lokash (English), Dr. Nancy Pedri (English), Dr. Meghan Forsyth (Music), Dr. David Wilson (Science), Lisa Holdsworth (Philosophy), Dr. Carissa Brown (Geography), Dr. Suma Rajiva (Philosophy), Dr. Myriam Osorio (MLLC), Riley Pike (Philosophy), Stewart Lawrence (History), Dr. Jeff Webb (History), Dr. Dominique Bregent-Heald (History), Dr. Diane Tye (Folklore), Dr. Peter Whitridge (Archaeology), Hannah Clark, Dr. Jane Waples (Economics), Dr. Walter Okshevsky (Education), Dr. Stephan Curtis (History), Dr. Kathryn Simonsen (Classics) Jeffrey Howard (Classics), Dr. Philippe Basabose (MLLC), Dr. Mark Tate (Anthropology), Dr. Sebastien Rossignol (History), Dr. Patricia Dold (Religious Studies), Martha Wells (English), R. Shute (Dean's Office), Dr. Roberto Martinez-Espineira (Economics), Sean Kennedy (MLLC), Megan Burt (Religious Studies), Beverly Fleet (Marine Institute), Dr. Erwin Warkentin (Sociology), Dr. Carrie Dyck (Linguistics), Gladstone Deklu (Linguistics), Dr. Russell Williams (Political Science), Paula Struk Jaia (Economics), Dr. Jennifer Dyer (Gender Studies), Michelle Miskell (Registrar's Office), Wendy Mosdell-Wadman (English), Allyson MacNeil (CITL), Dr. Michelle Rebidoux (Religious Studies), Dr. Dwayne Avery (English), Dr. Sarah Thorne (English), Rebecca Newhook (Co-op), Scott Lynch (Economics)

Regrets

Dr. Luke Roman (Classics), Daniel Moore (Economics), Dr. Holly Everett (Folklore), Dr. Marina Grineva (MLLC), Blair Winsor (Business)