

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

Meeting of the Faculty Council, Faculty of Arts, Wednesday, April 6, 2011

A regular meeting of the Faculty Council, Faculty of Arts, was held on Wednesday, April 6, 2011 at 1:00 p.m. in A-1046. Dr. Noel Roy, Acting Dean, Faculty of Arts, presided. A list of those present is appended.

Approval of the agenda

The agenda was approved as circulated (A.Thareau/S.Després).

Minutes of the meeting of Faculty Council held on December 16, 2010

The minutes of the meeting of December 16, 2010, were approved as previously circulated (C.Dyck/N.Hartmann).

Business Arising from Minutes

There was no business arising from the minutes of the December 16 meeting.

Dean's Remarks

Dr. Roy announced that the deadline for submission of nominations to the Search Committee for a new Dean of Arts is Friday, April 8. The list of those elected to represent the Faculty of Arts must be forwarded to the Acting Vice-President (Academic) by April 15.

Dr. Roy reported that enrolment in courses offered by the Faculty of Arts during the academic year 2010-2011 has increased by 2% over the previous year and that the Faculty has a positive Tuition Adjustment of \$35,000. However, the Faculty also has a structural deficit of \$500,000 - and whereas such shortfalls have been covered in the past by "carry-over" funds, these are now exhausted. Dr. Roy has asked for a budget reallocation to extinguish this structural deficit, but no decision has been reached as yet. In spite of budgetary uncertainties, a meeting to discuss possible new faculty hiring will take place as planned.

Dr. Roy announced that 10 faculty members in the Faculty of Arts have been awarded SSHRC Standard Research grants. He pointed out that Memorial's success rate this year was 43%, whereas the comparable rate last year was 19% and this year's national average 21%. In addition to these SSHRC awards, Dr. R. Devillers was granted a renewal of his NSERC grant; two colleagues received Outreach grants; and three SSHRC applicants were rated as 4A. Dr. Roy congratulated all these colleagues on behalf of the Faculty of Arts.

Committee Reports

Undergraduate Studies Committee:

1. Proposed Calendar Changes, Department of Economics (D. Walsh/S.Lynch). The proposal was **approved** for submission to Senate.
2. Proposed Calendar Changes, Department of English Language and Literature (D. Walsh/T.Boone). The proposal was **approved** for submission to Senate.
3. Proposed Calendar Changes, Department of Sociology (D. Walsh/C.Wass). The proposal was **approved** for submission to Senate.
4. Proposed Calendar Changes, Departments of Sociology and Anthropology (D. Walsh/M.Tate). The proposal was **approved** for submission to Senate.
5. Proposed Calendar Changes, Major in Police Studies (D. Walsh/I. Neath). This proposal was **tabled**.

Graduate Studies Committee:

1. Proposed changes, Department of English Language and Literature (K. Simonsen/D. Walsh). This proposal was **tabled**.
2. Department of French and Spanish, request to offer FREN 6011 outside the regular timeframe and in an accelerated format (K. Simonsen/D. Walsh). The proposal was approved for submission to the School of Graduate Studies.

Invigilation Procedures

Following discussion, it was agreed that Council **supported** the suggestion that “Wherever possible, there should always be space or an empty seat between any two laterally adjacent students in any final examination” but **did not support** the suggestion that “Wherever possible, numbered signature cards, issued randomly at the door to the examination room, could be used to direct examinees to numbered desks: it was feared that this suggestion would add to students’ stress and that it was unnecessary. A motion to this effect (C.Wass/S.Després) was **approved**.

Announcements/Any Other Business

P. Ayres reminded everyone that the deadline for submission of applications for a teaching remission for academic year 2011-2012 under Clause 3.25 of the MUNFA Collective Agreement is April 15.

Adjournment

A motion to adjourn (P.Hiscock/ D.Walsh) was **approved**.

Present:

N. Roy (Chair); S. Lynch; E. Foley; P. Hiscock; M. Tate; A. Micucci; D. Bell; J. Waples; C. Wass; C. McCullough; D. Duda; N. Hartmann; M. Parr; C. Simms; J. Connor; C. Maynes; K. Simonsen; S. Cadigan; A. Thareau; D. Walsh; S. Després; C. Dyck; M. MacKenzie; T. Boone; S. Brown; L. Rankin; P. Ayres (Acting Secretary)

Regrets:

F. Balisch; N. Bishop; S. Kenny; K. Vadyasankar

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

Meeting of the Faculty Council, Faculty of Arts, Wednesday, June 1, 2011

A regular meeting of the Faculty Council, Faculty of Arts, was held on Wednesday, June 1, 2011 at 1:00 p.m in A-1046. Dr. Lisa Rankin, Acting Dean, Faculty of Arts, presided. A list of those present is appended.

Approval of the agenda

The agenda was approved as circulated (S.Després/S.Brown).

Minutes of the meeting of Faculty Council held on April 6, 2011

The minutes of the meeting of April 6, 2011, were approved as previously circulated with one editorial change, the addition of an "s" following Dean' in "Dean' Remarks" (F.Balisch/S.Brown).

Business Arising from Minutes

There was no business arising from the minutes of the April 6 meeting.

Dean's Remarks

On behalf of the Faculty of Arts, Dr. Rankin expressed her gratitude to Dr. Noel Roy for his leadership and service as Acting Dean of Arts.

Dr. Rankin indicated that it is hoped that more information on the new budget will be available next week.

Committee Reports

Undergraduate Studies Committee:

1. Proposed Calendar Changes, Department of Classics (D. Walsh/C.Maynes). The proposal was **approved** for submission to Senate.
2. Proposed Calendar Changes, Department of English Language and Literature (I) (D. Walsh/F.Balisch). The proposal was **approved** for submission to Senate.
3. Proposed Calendar Changes, Department of English Language and Literature (II) (D. Walsh/F.Balisch). The proposal was **approved** for submission to Senate.

Graduate Studies Committee:

1. It was proposed (D.Walsh/K.Simonsen) that Calendar Changes,

Department of English Language and Literature, tabled at the meeting of April 6, 2011, be untabled and brought before Council. This motion was **approved**.

2. Proposed Calendar Changes, Department of English Language and Literature (K. Simonsen/D. Walsh). The proposal was **approved** for submission to the School of Graduate Studies.

Announcements/Any Other Business

There were no announcements and no other business.

Adjournment

A motion to adjourn (D. Nichol/D. Walsh) was **approved**.

Present:

L. Rankin (Chair); E. Foley; K. Thomeier; S. Després; M. Tate; J. Waples; P. Smith; S. Cadigan; D. Farquharson; R. Ormsby; B. Levett; K. Simonsen; C. Maynes; D. Walsh; A. Staveley; F. Balisch; C. Dyck; D. Nichol; D. Close; S. Brown; E. Tsoa; P. Ayres (Acting Secretary)

Regrets:

T. Boone

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

Meeting of the Faculty Council, Faculty of Arts, Wednesday, September 7, 2011

A regular meeting of the Faculty Council, Faculty of Arts, was held on Wednesday, September 7, 2011 at 1:00 p.m in A-1046. Dr. Lisa Rankin, Acting Dean, Faculty of Arts, presided. A list of those present is appended.

Approval of the agenda

The agenda was approved as circulated (S. Cadigan/M. Tate).

Minutes of the meeting of Faculty Council held on June 1, 2011

The minutes of the meeting of June 1, 2011, were approved as previously circulated (E. Tsoa/A. Thareau).

Business Arising from Minutes

There was no business arising from the minutes of the June 1 meeting.

Committee Reports

Undergraduate Studies Committee:

1. Proposed Calendar Changes, Department of History (D. Walsh/S. Cadigan). The proposal was **approved** for submission to Senate.

2. Proposed Calendar Changes, Department of Computer Science (I) (D. Walsh/K. Vidyasankar). The proposal was **approved** for submission to Senate following a friendly amendment to add the words "related to objects" between "methods" and "and " in the Calendar description of COMP 1550 (on page 3 of the proposal).

3. Proposed Calendar Changes, Department of Computer Science (2) (D. Walsh/K. Vidyasankar). The proposal was **approved** for submission to Senate.

Dean's remarks

Dean Rankin offered her thanks to all those who assisted in ensuring that the work of the faculty continued during her absence from campus this summer. She also extended a special welcome to newly appointed ASMs in the faculty.

Dr. Rankin reminded those involved that candidates for tenure and promotion should forward four (4) copies of their File for Assessment to the Office of the Dean for distribution to their three external reviewers (one copy for each external reviewer and one copy for the candidate's file in the Office of the Dean of Arts).

Members of Council were encouraged to offer to serve as Secretary of Faculty Council and on those Standing Committees on which there are still vacancies.

Dr. Rankin indicated that the faculty's budget allocation has been received. This allocation should allow projected departmental Contractual Teaching and Baseline funding to be honored.

However, Dr. Rankin also announced that the latest data indicate that course registrations for the current (Fall 2011) semester show a significant decline (-206) compared to a year ago (Fall 2010). She also made reference to two new proposals ("Position-based budgeting" and a 1% budget cut to all units) which, if implemented, would have a negative effect on the financial situation of the Faculty of Arts.

Announcements/Any Other Business

There were no announcements and no other business.

Adjournment

The meeting adjourned at 1:28 p.m.

Present:

L. Rankin (Chair); E. Tsoa; D. Duda; K. Stanbridge; K. I. Parker; G. Gleeson; C. Porr; S. Després; A. Sullivan; C. Thorne; K. Simonsen; C. Maynes; K. Side; K. Thomeier; S. Cadigan; L. Ashworth;
C. Mather; M. Tate; C. Dyck; M. MacKenzie; M. Osorio; A. Thareau; T. Allen; K. Vidyasankar;
D. Walsh; E. Foley; T. Boone; E. Warkentin; P. Ayres (Acting Secretary)

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

Meeting of the Faculty Council, Faculty of Arts, Wednesday, November 2, 2011

A regular meeting of the Faculty Council, Faculty of Arts, was held on Wednesday, November 2, 2011 at 1:00 p.m. in A-1046. Dr. Lisa Rankin, Interim Dean, Faculty of Arts, presided. A list of those present is appended.

Teaching and Learning Framework

Dr. Neville, Associate VP (academic) and Mr. Albert Johnson, DELT support, reported on the phases, recommendations and follow-up for the Teaching and Learning Framework. See blog at <http://teachingandlearning.mun.ca> and VP (Academic) website at http://www.mun.ca/vpacademic/teach_learn.php. Recommendations and follow-up include mechanisms for creating a first-year 'wow' experience, providing instructional supports for faculty, providing support to students who are experiencing academic challenges (especially in first year), providing comprehensive orientation for incoming graduate and undergraduate students, providing appropriate orientation for incoming educators, recognizing teaching quality (through teaching awards and the creation of teaching chairs), creating informal gathering and learning spaces (including the 2nd floor of the Arts Atrium), increasing flexibility in course scheduling, working with the Senate committee on Course evaluation (particularly with regard to course scheduling), engaging students and the community, and creating an overall evaluation framework. Dr. Neville's presentation is available from arts@mun.ca.

Approval of the Agenda

The agenda was approved as circulated (S. Cadigan / E. Tsoa).

Minutes of the Meeting of Faculty Council held on September 7, 2011

The minutes of the meeting of September 7, 2011 were approved as previously circulated (K. Side / A. Thareau).

Business Arising from Minutes

There was no business arising from the minutes of the September 7th meeting

Dean's Remarks

Dr. Rankin congratulated Dr. Charles Mather and the Geography department for completing their APR. Dr. Rankin thanked heads and reps for attending the

Dean's List Reception. Bad news: the final count for Arts enrolments – down 319 registrations, which we may be able to pick up in W12; deficit of \$60,000

Committee Reports

Graduate Studies Committee:

1. Proposed Calendar Changes, Department of Women's Studies (J. Buffinga / D. Walsh) were **approved**.

Undergraduate Studies Committee

1. Proposed Calendar Changes, Department of English (D. Walsh / A. Thareau). The proposal was **approved** for submission to Senate.

2. Proposed Calendar Changes, Department of Women's Studies (D. Walsh / L. Ashworth). The proposal was **approved** for submission to Senate.

Announcements/Any Other Business

Still desperately searching for a Secretary for the Arts Faculty Council. Prof. Peter Ayres is currently taking minutes but will be retiring.

Danial Duda (Library) – Open Access Authors' Fund. For more information, contact Dan at dduda@mun.ca or visit <http://guides.library.mun.ca/content.php?pid=203456&sid=1699542>.

Adjournment

A motion to adjourn (D. Walsh / S. Cadigan) was approved.

Present

L. Rankin (Chair); E. Warkentin; C. Parr; G. Pocius; C. Simms; J. Chafe; K. I. Parker; K. Simonsen;
C. Merritt; H. MacDonald; J. Buffinga; A. Sullivan; P. Branigan; C. Mather; L. Ashworth; J. Connor; R. Williams; A. Thareau; K. Thomeier; S. Dube; D. McPhail; S. Boon; K. Side; L. Bryan; V. Burton; S. Cadigan; K. Vidyasankar; K. Stanbridge; D. Duda; L. St. Croix; D. Walsh; T. Boone; E. Foley; C. Dyck (Acting Secretary)

Regrets

P. Ayres; S. Brown, N. Hartmann, R. Cochrane; Catherine Jalbert; G. White

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

Meeting of the Faculty Council, Faculty of Arts, Wednesday, December 7, 2011

A regular meeting of the Faculty Council, Faculty of Arts, was held on Wednesday, December 7, 2011 at 1:00 p.m. in A-1043. Dr. Lisa Rankin, Interim Dean, Faculty of Arts, presided. A list of those present is appended.

Approval of the agenda

The agenda was approved as circulated (A. Thareau / N. Bishop).

Minutes of the meeting of Faculty Council held on November 2, 2011

The minutes of the meeting of November 2, 2011, were approved as previously circulated (P. Gratton / A. Thareau).

Business Arising from Minutes

There was no business arising from the minutes of the November 2 meeting.

Dean's Remarks

Dr. Rankin announced that another meeting of Faculty Council will be needed to deal with additional proposals that could not be accommodated at today's meeting. This meeting will take place on Friday, December 16 at 1:00 p.m. in A-1043.

Committee Reports

Undergraduate Studies Committee:

1. Proposed New Course (Arts 1500) - Faculty of Arts (P. Gratton / D. Walsh). The proposal was **approved** for submission to Senate.
2. Proposed New Cross-Listing (University 2020) - Faculty of Arts (P. Gratton / D. Walsh). The proposal was **approved** for submission to Senate.
3. Proposed Calendar Changes, Department of Anthropology (P. Gratton / M. Tate). The proposal was **approved** for submission to Senate.
4. Proposed Calendar Changes, Department of English Language and Literature (P. Gratton / D. Walsh). The proposal was **approved** for submission to Senate.

5. Proposed Calendar Changes, Department of Geography (P. Gratton / C. Mather). The proposal was **approved** for submission to Senate.

6. Proposed Calendar Changes, Department of Linguistics (P. Gratton / M. MacKenzie). The proposal was **approved** for submission to Senate.

7. Proposed Calendar Changes, Department of Political Science (P. Gratton / S. Cadigan). The proposal was **approved** for submission to Senate.

8. Proposed Calendar Changes, Department of Sociology (P. Gratton / K. Stanbridge). The proposal was **approved** for submission to Senate.

9. Proposed Calendar Changes, Department of Computer Science (P. Gratton / N. Bishop). The proposal was **approved** for submission to Senate.

10. Proposed Calendar Changes (French), Department of French and Spanish (P. Gratton / A. Thareau). Following discussion, it was moved (C. Sharpe / S. Cadigan) and carried that the proposal be **tabled**.

11. Proposed Calendar Changes (Spanish), Department of French and Spanish (P. Gratton / M. Osorio). The proposal was **approved** for submission to Senate.

Graduate Studies Committee:

1. Proposed Calendar Changes, Department of Sociology (J. Buffinga / K. Stanbridge). The proposal was approved for submission to the School of Graduate Studies.

2. Proposal for Amended Master in Employment Relations (MER) Program (J. Buffinga / C. Dyck). The proposal was approved for submission to the School of Graduate Studies.

Announcements/Any Other Business

Dean Rankin extended congratulations to Dr. David Bell and Dr. Vit Bubenik on their retirement and thanked them for their long and distinguished contributions to the Faculty of Arts.

Adjournment

A motion to adjourn (S. Cadigan / P. Gratton) was **approved**.

The meeting adjourned at 1:40 p.m.

Present:

L. Rankin (Chair); C. Dyck; M. MacKenzie; T. Boone; E. Foley; M.

Salama; S. Jamieson; S. Cleyle; D. Philpott; V. Harger-Grinling; J. Buffinga; A. Graham; A. Thareau; M. Osorio; N. Bishop; D. Walsh; A. Staveley; M. Tate; S. Cadigan; C. Simms; J. Chafe; R. Cochrane; G. White; E. Tsoa; J. Gould; K. Side; A. Sullivan; Y. Rose; K. Parker; C. Mather; K. Butler; C. Sharpe; M. Nikolic; K. Stanbridge; D. Duda; L. St Croix; P. Ayres (Acting Secretary)

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

Meeting of the Faculty Council, Faculty of Arts, Friday, December 16, 2011

A special meeting of the Faculty Council, Faculty of Arts, was held on Friday, December 16, 2011 at 1:00 p.m. in A-1043. Dr. Lisa Rankin, Interim Dean, Faculty of Arts, presided. A list of those present is appended.

Approval of the agenda

The agenda was approved as circulated (A. Thareau / K. Thomeier).

Minutes of the meeting of Faculty Council held on December 7, 2011

The minutes of the meeting of December 7, 2011, were approved as previously circulated (N. Bishop / A. Thareau).

Business Arising from Minutes

There was no business arising from the minutes of the December 16 meeting.

Dean' Remarks

Dr. Rankin announced that the latest data on course registrations for the upcoming Winter 2012 semester show an overall increase of 278 registrations, a significant improvement over last year, although a less dramatic one than was reported last week.

Committee Reports

Undergraduate Studies Committee:

1. Proposed Calendar Changes, Law and Society programs (N. Catto / A. Thareau). The proposal was **approved** for submission to Senate.
2. Proposed Calendar Changes, Department of Sociology (N. Catto / K. Stanbridge). The proposal was **approved** for submission to Senate.
3. Proposed Calendar Changes, Department of Women's Studies (N. Catto / S. Cadigan). The proposal was **approved** for submission to Senate.
4. Proposed Calendar Changes (French), Department of French and Spanish (N. Catto / A. Thareau). Following discussion, it was moved (K.

Lord / C. Simms) and carried that the proposal be **tabled** pending further consultation between the Department of French and Spanish and interested students.

Announcements/Any Other Business

There were no announcements or other matters of business.

Adjournment

A motion to adjourn (S. Cadigan / K. Simonsen) was **approved**.

The meeting adjourned at 1:47 p.m.

Present:

L. Rankin (Chair); C. Dyck; T. Boone; E. Foley; M. MacKenzie; M. Salama; S. Jamieson; A. Graham; A. Thareau; J-M. Lemelin; N. Bishop; E. Tsoa; K. Thomeier; S. Cadigan; C. Simms; J. Chafe; T. Dubeau; J. Ryder; A. Holloway; L. Belliveau; K. Lord; J. MacLean; L. Cullum; K. Stanbridge; D. Duda; K. Simonsen; M. O'Reilly; M. Lesiv; P. Ayres (Acting Secretary)

Regrets:

P. Gratton; C. Sharpe; S. Després; R. Cochrane; D. Walsh; H. MacDonald; G. White