

**Planning and Research Committee
Faculty of Humanities and Social Sciences
Minutes of Meeting
Thursday, October 20, 2022, 9:30 a.m.
Room AA5014, and via Webex**

A meeting of the Faculty of Humanities and Social Sciences Planning and Research Committee was held Thursday, October 20, 2022, 9:30 a.m. The following members were in attendance, with J. Geck as Chair:

V. Forbes, Archaeology G. Kundhi, Economics Kelley Totten, Folklore
J. Geck, English L. Swiss, Dean's Office

Regrets: C. Thorne (for semester), N. Welch, Linguistics; M. Milner, Grants Facilitation Officer
Absent: MUNSU Rep

Commented [FRM1]: Rev1 – adding C. Thorne regrets for Semester, as per PRC November meeting.

1. Approval of the Agenda

Agenda was approved as presented.
(Moved/Seconded: V. Forbes/G. Kundhi) Carried.

2. Approval of Previous Meeting Minutes

Minutes of Meeting for September 15, 2022 were approved as presented:
(Moved/Seconded: V. Forbes/G. Kundhi) Carried.

3. PRC Mandate/Constitution and By-laws

Vero addressed that a statement for draft of a motion for the revisions to the Constitution and By-laws was worked. She will follow-up with M. Milner and possibly circulate the draft for email review. Reminding members that the intention is to put motion forward to Faculty Council to change the by-laws for PRC: to remove “pedagogy” from item 2(a), and to read “at least five (5) voting members” on item 2(b).

4. Review/Discussion of the Research Catalyst Awards Ts&Cs

Draft Ts&Cs and the application process for the new award were reviewed with questions answered and suggestions for improvement noted by L. Swiss. It was noted that an Appeals Process would be needed in case applicants disagree with and want to appeal the PRC recommendations for awards. It was also noted that a regular date on the awards would need to be decided.

It was decided the announcement for the award would be issued after today's meeting for this fall, with an application deadline for end of January 2023. The adjudication to be performed at PRC February meeting.

5. Communications Platforms for Committees (Ongoing)

In M. Milner's absence, J. Geck indicated there are continuing meetings and consultations happening, but there is no detailed update to present at this time.

6. Other Business

No other business

Meeting adjourned at 10:33 a.m.
Next meeting: Thursday/November 17, 2022, 9:30 a.m.