

**Planning and Research Committee**  
**Faculty of Humanities and Social Sciences**  
**Minutes of Meeting**  
**Thursday, November 17, 2022, 9:30 a.m.**  
**Room AA5014, and via Webex**

A meeting of the Faculty of Humanities and Social Sciences Planning and Research Committee was held Thursday, November 17, 2022, 9:30 a.m. The following members were in attendance, with J. Geck as Chair:

V. Forbes, Archaeology	M. Milner, GFO	K. Totten, Folklore
J. Geck, English	L. Swiss, Dean's Office	N. Welch, Linguistics

Regrets: C. Thorne (for semester), G. Kundhi, Economics  
Absent: MUNSU Rep

**1. Approval of the Agenda**

Agenda was approved as presented.  
(Moved/Seconded: V. Forbes/N. Welch) Carried.

**2. Approval of Previous Meeting Minutes**

It was noted for correction that "Regrets" should include C. Thorne (for the semester) for Oct and previous meeting minutes. C. Thorne will be returning to the committee in January. Minutes of Meeting for October 20, 2022 were approved with above-noted change.  
(Moved/Seconded: K. Totten/N. Welch) Carried.

**3. PRC Mandate/Constitution and By-laws**

Discussion took place on the ongoing work and what may still be needed with regard to changes for the committee mandate, membership, strategy, promotion of research, etc. It was moved to agree in principle to re-work the governing language and agree to concentrate on these elements: strategic planning, policy and procedures, and research communications/marketing and research outcomes. (Moved/Seconded: N. Welch/V. Forbes). Carried

It was agreed to invite the VP Research (Dr. T. Allen) to an upcoming committee meeting to give a presentation on where this committee could go in relation to research. In addition, invite Heather O'Brien, HSS Grants Facilitation Officer, and Chad Pelley, Communications Advisor, to separate committee meetings for their input and assistance.

**4. Distinguished Lectureships**

A revised budget template for the lectureships was provided for information, with the explanation that additional line items/categories were included to help ensure a more complete budget submission from departments.

A revised budget was submitted for the Henrietta Harvey Lectureship (Geoffrey Rockwell). This had been agreed in principle at a previous meeting with the requested changes having been submitted to the Dean's office. This is submission for formal approval. The revised budget was approved with a correction as follows: should read "ASL Interpreter" not "ESL Interpreter".

**5. Communications Platforms for Committees (Ongoing)**

M. Milner's advised that consultation with administrative staff is ongoing and presented the ideas of focus for those consultations. The subcommittee will be in touch with Information Management as well for discussion.

**6. Other Business**

L. Swiss re-iterated that week of November 21-25 is Research Week and a number of events are scheduled.

The information on the new initiative, The Research Catalyst Award, has been issued, and there has been good response and good feedback.

Meeting adjourned at 10:35 a.m.  
Next meeting: Thursday/December 15, 2022, 9:30 a.m.