

### **Extension of Travel Health Insurance Beyond 180 Days**

Memorial's travel health insurance provides emergency medical coverage to plan members who are travelling outside their province of residence for up to 180 days with respect to any one trip. In the event that work commitments or sabbaticals require employees to be out of the province for more than 180 days, travel health insurance can be extended, subject to approval from the insurer, SSQ Insurance Company Inc. (formally AXA Assurances Inc.).

**Employees who will be travelling beyond 180 days must contact the Department of Human Resources at (709) 864-2434 prior to departure to make arrangements for extended travel coverage.**

The following information is necessary to apply for extended coverage:

- name of individual plan member and if applicable, the name of their spouse and dependent children along with their dates of birth;
- duration of travel;
- written confirmation from the provincial health plan provider of continued coverage (e.g. MCP in Newfoundland and Labrador). An application for an out of province coverage certificate may be found on the MCP website here:  
<http://www.health.gov.nl.ca/health/forms/index.html#3>

**Important:** The plan member, their spouse and all dependent children must be covered under a Canadian federal and/or provincial health and hospitalization insurance plan to qualify for travel health insurance coverage and extensions (Example: MCP in Newfoundland and Labrador)