

**DELIVERY PERSON****NATURE OF WORK**

This is routine manual work in transporting merchandise, packages, supplies, equipment, and personnel between the University campus and outlying areas.

Work involves operating a motor vehicle in fulfilling a variety of transportation requirements. Assignments are received orally or in writing. Work is performed with little direct supervision and is reviewed by observation of results.

**ILLUSTRATIVE EXAMPLES OF WORK**

Transports personnel, equipment, supplies, and mail between outlying areas and the University campus.

Picks up and delivers a variety of equipment and supplies.

Cleans and maintains vehicle.

Performs a variety of manual and standardized clerical tasks.

Performs related work as required.

**REQUIREMENTS OF WORK**

Experience in operating passenger vehicles; graduation from high school; or any equivalent combination of experience and training which provides the following knowledge, abilities, and skills:

Knowledge of the location of University buildings, outlying installations, and various buildings in St. John's and surrounding area.

Ability to operate a motor vehicle safely.

Ability to meet and deal with people in a pleasant and courteous manner.

Ability to follow oral and written instructions.

Possession of a valid Newfoundland driver's license.

**0130**

**1992.12.03**

**Confirmed: 2004.01.05**