Finance Specialist - LOOKNorth

At C-CORE, we are committed to investing in people and creating a dynamic and rewarding employment experience. C-CORE is seeking a Finance Specialist to work with its highly skilled team of business professionals, engineers and scientists. If you are a self-motivated team player and committed to excellence, this may be your opportunity.

C-CORE conducts R&D and provides research-based advisory services, delivering innovative engineering and technology solutions to national and international clients. Over the past 42 years, we have built a world class team of over 70 dedicated professionals, with a reputation for excellence in Remote Sensing, Ice Engineering, and Geotechnical Engineering. This position is located in our St. John’s office.

LOOKNorth is a Canadian Centre of Excellence for Commercialization and Research hosted by C-CORE. LOOKNorth supports safe and sustainable resource development in Canada’s Northern regions by validating satellite and other monitoring technologies for use in these challenging and environmentally sensitive environments. Reporting to the Director, this person will be responsible for financial reporting for LOOKNorth, including assisting non-financial personnel with reporting and developing and overseeing the financial reporting systems to provide financial and statistical data for LOOKNorth programs.

Duties:
- preparing budgets and financial forecasts;
- preparing and presenting internal management reports;
- preparing external reports for key stakeholders such as funding agencies and the Board of Directors;
- preparing project financial reports for clients and financial claims for funding agencies;
- developing, tracking and reporting on key performance metrics;
- assisting LOOKNorth staff in preparing proposals for funding; and
- administering the accounts payable and receivable functions for LOOKNorth.

Qualifications:
The successful candidate will have a record of accomplishment that demonstrates strong attention to details, efficiency in communicating financial results and performance impacts to external stakeholders and internal non-financial managers, and the ability to work in a team environment. A Bachelor’s degree with a concentration in Accounting/Finance is preferred, and a proficiency with computerized accounting software and MS Excel is required. An accounting designation, project accounting or project management experience would be an asset. A minimum of 5 years of experience in an accounting or finance position in a small to medium sized business is required.
Location:
St. John’s, Newfoundland

Salary & Benefits:
C-CORE is committed to investing in people and creating a dynamic, rewarding employment experience.

C-CORE offers competitive salaries and benefits, including attractive vacation & leave entitlements, a generous retirement savings plan and medical & dental plans. We also offer numerous opportunities for professional and personal growth.

Apply to:
Qualified applicants should forward their résumé electronically to: careers@c-core.ca. Please quote Financial Specialist in your application. For further information, please refer to C-CORE website (www.c-core.ca).

Deadline for Submission:
Position will remain open until filled

C-CORE thanks all those who apply; however, only those whose skills most closely match the position will be contacted.