



SCHOOL OF  
GRADUATE STUDIES

# Graduate Student Request for Exemption - Recreation Fee

*Adobe Reader, minimum version 8, is required to complete this form.* Download the latest version at <https://get.adobe.com/reader/>. (1) Save the form by clicking on the diskette icon on the upper left side of the screen; (2) Ensure that you are saving the file in PDF format; (3) Specify where you would like to save the file, e.g. Desktop; (4) Review the [How to create and insert a digital signature](#) webpage for step by step instructions; (5) Fill in the required data and save the file; (6) Send the completed form by email to: [cashiers@mun.ca](mailto:cashiers@mun.ca).

Student Information			
<b>MUN #:</b>	<b>Last Name:</b>	<b>First Name:</b>	<b>Middle Name:</b>
<b>Academic Unit:</b>		<b>Degree:</b>	
<b>Semester Requested</b>			
I wish to be exempted from paying the Student Recreation Fee for:			
Semester:		Year: 20	
Confirmation			
<b>I hereby confirm that during the above noted semester:</b>			
<input type="checkbox"/>	I will not be attending classes at the St. John's campus at any time.		
<input type="checkbox"/>	I will not be studying at the St. John's campus at any time.		
<input type="checkbox"/>	I will not be conducting research at the St. John's campus at any time.		
<input type="checkbox"/>	I will not be using any of the facilities at the St. John's campus at any time.		
<b>In order to qualify for an exemption, all of the above must apply.</b>			
Student Signature			
<b>Signature:</b>		<b>Date:</b>	
Verification			
<b>Supervisor/Advisor<sup>1</sup>:</b>		<b>Academic Unit:</b>	
<b>Signature:</b>		<b>Date:</b>	

Memorial University protects your privacy and maintains the confidentiality of personal information. The information requested in this form is collected under the general authority of the Memorial University Act ([RSNL1990CHAPTER-7](#)). It is required for administrative purposes of the School of Graduate Studies. If you have any questions about the collection and use of this information please contact the School of Graduate Studies at 709.864.2445 or [sgs@mun.ca](mailto:sgs@mun.ca).

Updated September 2020

<sup>1</sup> If a supervisor or an advisor has not been appointed, the signature of the Graduate Officer or Head of the academic unit is required.